



STOCKTON UNIVERSITY BOARD OF TRUSTEES MEETING

WEDNESDAY, February 20, 2019

AGENDA

The Meeting will open to the public at 12:15 p.m. in the President's Conference Room K-203r, Galloway Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public meeting at 4:30 p.m. in the Campus Center Board of Trustees Room, Galloway Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 11, 2018, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the Press of Atlantic City, the Daily Journal, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) Call to Order and Roll Call, **Trustee Schoffer, Chair**
- 2) [Approval of Regular Meeting Minutes of December 5, 2018](#)
- 3) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

- 4) Call to Order and Roll Call to reconvene open public meeting: **Trustee Schoffer**
- 5) President's Report: **Dr. Kesselman, President**
 - Special Recognitions:
 - Celebrating 50 Years of the Board of Trustees
 - Atlantic City Waterfront Association Gift
 - Special Presentation: Stockton Stories – website launch, Kat Wentzell and Ray Dudo, Stockton Stories Interns

6) Committee Reports

- Academic Affairs and Planning Committee Report: **Trustee Davis, Chair**

[Action Item: Resolution: Approval of Academic Year Calendar for 2019-2020](#)

[Action Item: Resolution: Conferral of Honorary Degree to Congressman Jeff Van Drew](#)

[Action Item: Resolution: Expansion of Stockton University's Dual Credit Program to High Schools in Pennsylvania](#)

- Student Success Committee Report: **Trustee Worthington, Chair**

Information Item: Spring 2019 Enrollment Report, Robert Heinrich, Chief Enrollment Management Officer

- Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

Action Items: Resolutions by Consent Agenda:

- [FY20 Housing Rents](#)

- [Appointment of Board Member to National Aviation Research Technology Park, Inc. \(NARTP\)](#)

- [Authorization of Agreement for Purchase of Property- 421 Chris Gaupp Drive](#)

[Action Item: Resolution: FY19-FY22 Bid Waiver Contracts](#)

- Audit Committee Report: **Trustee Ciccone, Chair**
- Buildings and Grounds Committee Report: **Trustee Dolce, Chair**
- Development Committee Report: **Trustee Deininger, Chair**
- Investment Committee Report: **Trustee Ellis, Chair**

7) University Policy Review, First Reading: **Dr. Kesselman, President**

Information Items:

- [I-9](#) [Board of Trustees By-Laws \(Revised\)](#)

- [III-100](#) [Educational Opportunity Fund Program \(Deleted\)](#)

- [VI-12.1](#) [New Jersey State Compensation Plan \(Deleted\)](#)

8) [Action Item: Resolution: Personnel Actions](#): **Trustee Schoffer, Chair**

9) Other Business

10) Comments from the Board of Trustees/Public

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, May 1, 2019 in the Galloway Campus Center, Board of Trustees Room.

Adjournment

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MINUTES
December 5, 2018**

Trustees Present	Leo B. Schoffer, Esq., Chair Mr. Raymond R. Ciccone, CPA, Vice Chair Mr. Stanley M. Ellis, Secretary Ms. Mady Deininger, Ex-Officio Dr. Nancy Davis Mr. Andy Dolce Michael Jacobson, Esq. Ms. Nelida Valentin Ms. Meg Worthington Mr. Deon Davis, Student Trustee Ms. Nadira Anderson, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio
Absent	N/A
Call to Order	Chairperson Schoffer called the meeting to order at 12:23 p.m. on Wednesday, December 5, 2018 on the Galloway Campus in the President's Conference Room (K-203r). On September 11, 2018, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i> ; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.
Approval of Open Public Regular Meeting Minutes of September 26, 2018	Upon a motion duly made by Trustee Deininger and seconded by Trustee Ciccone, the Board voted to adopt the Open Public Meeting minutes of the September 26, 2018 Board of Trustees Open Public Meeting.
Resolution to Meet in Closed Session	Upon a motion duly made by Trustee Deininger and seconded by Trustee Dolce, the Board voted to meet in closed session at 1:54 p.m.
Reconvene of Open Public Meeting	Chairperson Schoffer reconvened the Open Public meeting at 4:32 p.m. in the Campus Center Board of Trustees Room.
Chairperson's Remarks	Trustee Schoffer asked for a moment of silence in honor of the late President George H.W. Bush. He then called upon President Kesselman to provide the President's Report.
President's Report	President Kesselman thanked each of the schools for participating in an institutional initiative to provide information on Stockton's fiscal

	<p>situation and strategic planning process.</p> <p>President Kesselman recognized Allie Desmond, All American volleyball player, for her outstanding talent. He then called upon Mr. Kevin McHugh, Executive Director of Athletics and Ms. Desmond's volleyball coach, Ms. Allison Walker to present Allie with her award.</p> <p>President Kesselman remarked on the Master Plan for Higher Education will likely be implemented during the first four years of the Murphy administration.</p>
<p>Academic Affairs & Planning Committee Report (AA&P)</p>	<p>Trustee Nancy Davis called upon Dr. Lori Vermeulen, Provost and Vice President of Academic Affairs to report. Provost Vermeulen reported:</p> <p>The Research and Professional Development Committee received 12 proposals for sabbaticals. Eight (8) of those were recommended for funding.</p>
<p>Student Affairs and Planning Committee Report</p>	<p>Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs to report. Dr. Catching reported:</p> <p>The Culture of Respect Initiative sponsored a variety of programs on campus including National Campus Safety Awareness Month, the Los Latinos Unidos student organization, the first ever Latin Heritage Month and Domestic Violence Awareness Month.</p> <p>During Suicide Awareness Month, over 1,000 students were screened for depression and over 900 students participated in the Suicide Awareness Walk.</p> <p>Dr. Catching recognized the Student Senate for championing efforts to reduce sexual misconduct on campus. Efforts include hiring an Assistant Director in the Women's Gender and Sexuality Center, expanding Title IX educational efforts such as an online module and a sexual assault prevention app that will provide all resources in one place and a 24-hour hotline.</p> <p>Trustee Worthington called upon Mr. Bob Heinrich, Chief Enrollment Management Officer, to report. Mr. Heinrich reported:</p> <p>Enrollment Management has been focused on increasing enrollment, retention, registering students for the spring semester and identifying those who may be eligible to register, and increasing summer enrollment. Additionally, the Strategic Enrollment Management Council is looking at software solutions that would monitor student alerts for early student alerts and working with Marketing and Recruitment all in efforts to increase enrollment.</p> <p>Stockton recently signed transfer pathways agreements with Cumberland, Camden and Brookdale County colleges.</p>

	<p>Mr. Heinrich called upon Stephen Davis to present the Board of Trustees Fellowships and Distinguished Student Awards.</p>
<p>Finance and Professional Services Committee Report</p>	<p>Trustee Ellis provided the Finance and Professional Services Committee report, presenting the following resolutions:</p> <ul style="list-style-type: none"> • FY20 State Budget Request • Authorizing the Sale of Property: Ocean Club Condominium Unit No. R-24 • Tuition and Fees Effective for 2019 Summer Session at Stockton University’s Instructional Sites Including the Atlantic City Campus • FY19 Managerial Merit Pool Authorization • Appointment of Board Member to National Aviation Research and Technology Park, Inc.- <i>There was no action on this item</i> <p>Upon a motion duly made by Trustee Valentin and seconded by Trustee Deininger, the Board voted to adopt the resolutions as consent agenda items.</p> <ul style="list-style-type: none"> • Resolution FY19-FY21 Bid Waiver Contracts • Resolution FY19-FY22 Increases in Bid Waiver Contracts <p>Upon a motion duly made by Trustee Deon Davis and seconded by Trustee Dolce, the Board voted to adopt the resolutions as bid waiver agenda items.</p> <p>Trustee Ellis called upon Ms. Jennifer Potter, Associate Vice President for Administration & Finance to provide the annual report for Stockton Affiliated Services, Inc. (SASI). Ms. Potter reported:</p> <ul style="list-style-type: none"> • Dining: <ul style="list-style-type: none"> ○ Galloway- There are 18 dining options on the Galloway campus. In FY18, 4,789 meal plans were purchased (a 17.4% increase) which increased total revenue to approximately \$700,000 more than the prior year. A significantly larger freshman class along with more favorable meal options were instrumental in this increase. ○ AC- The Atlantic City campus has a dining facility (including Carluccio’s) that is open to students, staff, faculty and the public. SASI is currently working with Chartwells to expand and promote healthy options. Although students aren’t required to purchase a meal plan because they have kitchens in their units, 99 students are participating in the food service program. • Shuttle Service: <ul style="list-style-type: none"> ○ Galloway- Making improvements on shuttle service.

	<p>Implemented a more student friendly shuttle tracking system and added a digital destination display. In FY2018, provided almost 347,000 rides to students, faculty, staff and guests.</p> <ul style="list-style-type: none"> ○ AC - SASI entered into a 3-year contract with Stouts to provide shuttle services between Galloway and AC campuses. Averaging 1,100-1,250 riders Monday through Thursday. ● Bookstore: <ul style="list-style-type: none"> ○ Galloway- FY18 revenue was approximately \$421,000 ○ AC - Opened on September 19, 2018. Business has been slow to start but working on promotional ideas to encourage students, faculty, staff and the community to visit. ● Mailroom: <ul style="list-style-type: none"> ○ Galloway - Receiving significantly more packages; approximately 7,000 more. ○ AC - Opened a mailroom in AC. Hired a new full-time mail clerk and 3 work-study students. Also upgraded the Pitney Bowes package tracking system. ● Osprey Card Program- Students can use their Stockton ID card to make purchases and/or eat at restaurants with participating vendors. ● Vending Machines- Will be placed going into the Quad and on AC campus. ● Parking - SASI has contracted with B&B parking to manage the parking garage, Hartford Avenue and the Academic Building surface lot. ● FY18 SASI Financial Statements <ul style="list-style-type: none"> ○ \$14.1 million in total revenue ○ \$13.1 in total expenses ○ \$27,000 in dividends and interest ○ Change in net assets of approximately \$1 million
Audit Committee Report	<p>Trustee Ciccone reported that the external audit is complete but financial statements have not yet been issued. He also noted a comment given by Grant Thornton, external auditors, which commended Stockton's Accounting department as one of the best they have ever seen.</p>
Buildings and Grounds Committee Report	<p>Trustee Dolce called upon Mr. Don Hudson, Vice President for Facilities and Operations to report. Mr. Hudson stated we have 40 ongoing projects, to include:</p> <ul style="list-style-type: none"> ● Exploratory study of the Center for Marine Environmental Science ● Roofing upgrades ● Replacing a lift station ● Replacing the gym floor in the Athletic Center ● Construction on the Holocaust Resource Center expansion ● Expansion of parking lot 5

Development Committee Report	Trustee Deininger reported that the Development committee met to reengage its members. A subsequent meeting has been scheduled and updates will be reported at the February BOT meeting.
Investment Committee Report	Trustee Ellis reported that Stockton's portfolio had grown, due to the proceeds from the Seaview sale. The balance is now approximately \$82 million.
University Policies	<p>President Kesselman presented five (5) policies for second reading for Board consideration. They are as follows:</p> <p>Resolution: Approval of Action for University Policy (Second Reading):</p> <ul style="list-style-type: none"> I-9 Board of Trustees By-Laws I-12 Strategic and Annual Planning II-81 Computing and Communication Technology Access and Use III-70 Financial Aid Program VI-60 Real Estate Transaction Committee <p>Upon a motion duly made by Trustee Ellis and seconded by Trustee Worthington, the Board voted to adopt the resolution.</p>
Personnel Actions Resolution	<p>Chairperson Schoffer announced the Board's review of the Personnel Actions Resolution, which was posted on the University's website for review.</p> <p>Upon a motion duly made by Trustee Dolce and seconded by Trustee N. Davis, the Board voted to adopt the resolution.</p>

<p>Board Comments/ Comments from the Public</p>	<p>President Kesselman recognized:</p> <ul style="list-style-type: none"> • Mr. Tom Chester, who accepted a position at Gonzaga University • Dr. Eileen Conran-Folks, who is retiring • Mr. John Bancheri, the newly hired rowing coach <p>Trustee Ciccone made observations on how many activities are going on and recognized Dr. Catching for his work. He also commended Buildings and Grounds on how beautiful the campus looks.</p> <p>Trustee Valentin spoke about being invited to speak to around 800 students for Latino Visitation Day.</p> <p>Trustee D. Davis thanked Dr. Eileen Conran-Folks for being instrumental in his academic career.</p> <p>Trustee Schoffer remarked on the outpouring of positive comments on Stockton's growth and presence in the community.</p> <p>Dr. Lori Vermeulen thanked Dr. David Burdick and Dr. Elizabeth Elmore for their work in getting Stockton accepted as an age-friendly institution. She also recognized eight (8) faculty who are receiving a promotion, Joe Sramaty who has been appointed as the Executive Assistant to the Provost and John Smith who is now the Director of Academic Operations in Academic Affairs.</p> <p>Dr. Christopher Catching recognized Ms. Terri Carr, the new Director of Career Education and Development, replacing Dr. Walter Tarver, who is now the Assistant Vice President for Transitions and Attention.</p> <p>Dr. Kesselman recognized Stockton grad, Frank Vogel.</p> <p>Trustee Schoffer wished everyone a happy and healthy holiday season and Happy New Year.</p>
<p>Next Regularly Scheduled Meeting</p>	<p>The next regularly scheduled meeting will be held on Wednesday, February 20, 2019 at 4:30 p.m. in the Board of Trustees Room, Campus Center, Galloway.</p>
<p>Adjournment</p>	<p>Upon a motion duly made by Trustee Deininger and seconded by Trustee D. Davis, the Board voted to adjourn the meeting.</p>

STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION
MEET IN CLOSED SESSION

- WHEREAS,** the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters, including recommendations of the President contained in the Personnel Resolution; therefore, be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 4:30 p.m.

February 20, 2019

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

ACADEMIC YEAR CALENDAR (FALL 2019 AND SPRING 2020)

WHEREAS, the Board of Trustees has considered the proposed Calendar for the following Academic Year (Fall Term 2019 and Spring Term 2020); therefore, be it

RESOLVED, that the above referenced and attached calendars are adopted.

February 20, 2019

Fall Term 2019 Academic Calendar

Changes may be made in the following calendar, which is not official and should not be used for planning purposes, until it is approved by the Board of Trustees.

August 2019

August 1 – Thursday

Registration and orientation for new graduate students

August 8 – Thursday

Registration for graduate non matriculated students

August 26 – Monday

Late registration and orientation for new first-year and transfer students

August 27 – Tuesday

S.O.A.R. begins

August 29 – Thursday

S.O.A.R. ends

August 30 – Friday

Welcome Week begins

Registration for undergraduate non matriculated students

New residents move in

September 2019

September 2 – Monday

Returning students move in

Labor Day holiday

September 3 – Tuesday

Fall faculty conference

September 4 – Wednesday

Classes begin (full-term and sub-term A)

September 4-10 – Wednesday-Tuesday

Drop/add period (full-term)

September 5-10 – Thursday-Tuesday

Distance education orientations

September 7 – Saturday

Saturday classes begin

Community Day of Service

September 10 – Tuesday

Deadline to file FERPA hold to prevent release of student information

Deadline to drop full-term and sub-term A course(s) with a 100% refund

September 17 – Tuesday

Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)

September 18 – Wednesday

Board of Trustees meeting

September 20 – Friday

Deadline to withdraw from a full-term course(s) with a 50% refund (part-time students only)

October 2019

October 1 – Tuesday

Deadline to file fall 2019 graduation application without financial penalty

October 4 – Friday

Deadline to withdraw from sub-term A course(s) with W grade

October 14 – Monday

Columbus Day holiday; normal campus operations

October 17 – Thursday

Sub-term A classes end

October 18 – Friday

Spring 2020 pre-registration schedule of classes posted (view only)

October 21 – MondaySub-term B classes begin

October 21-23 – Monday-WednesdaySub-term B drop/add period

October 22 – TuesdayPreceptorial advising day; no classes

October 23-24 – Wednesday-ThursdaySeniors (with 96+ earned credits) and matriculated graduate students preregister

October 24 – ThursdayDeadline to drop sub-term B course(s) with a 100% refund

October 25-28 – Friday-MondayJuniors (with 64-95 earned credits) preregister

October 30 – WednesdayPreceptorial advising day; classes begin 3:25PM

October 30 to November 1 – Thursday-FridaySophomores (with 32-63 earned credits) preregister

November 2019**November 4-5 – Monday-Tuesday**Freshmen (0-31 earned credits) preregister

November 5 – TuesdayElection Day holiday; normal campus operations

November 8 – FridayDeadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)

November 11 – MondayVeterans Day holiday; normal campus operations

November 12 – Tuesday

Deadline to withdraw from full-term course(s) with a W grade

November 27 – Wednesday

Classes end at 3:25PM

November 28 – Thursday

Thanksgiving holiday; University closed

November 29 – Friday

No classes

November 30 – Saturday

No Saturday classes

December 2019

December 2 – Monday

Deadline to withdraw from sub-term B course(s) with a W grade

Graduate Research Symposium; classes scheduled only on Monday evenings from 6-9:50PM do not meet

December 4 – Wednesday

Board of Trustees meeting

December 10 – Tuesday

Fall term classes end

December 11-17 – Wednesday-Tuesday

Final week

December 17 – Tuesday

Term ends

December 19 – Thursday

Grades due for graduating students by 12 noon

December 23 – Monday

Grades due for non-graduating students by 5PM

December 25-January 2 – Wednesday-Thursday

1/23/2019

Fall Term 2019 Academic Calendar - Office of the Registrar | Stockton University

Holiday break; University closed

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Spring Term 2020 Academic Calendar

Changes may be made in the following calendar, which is not official and should not be used for planning purposes, until it is approved by the Board of Trustees.

January 2020

January 17 – Friday

Registration for undergraduate non-matriculated students (spring and summer)

Registration for graduate non-matriculated students

January 20 – Monday

Dr. Martin Luther King, Jr. holiday; Community Day of Service; University closed

January 21 - Tuesday

Classes begin (full-term and sub-term A)

January 28– Tuesday

Fall 2020 pre-registration schedule of classes posted (view only)

January 25 – Saturday

Saturday classes begin

January 21-27 – Tuesday-Monday

Drop/add period (full-term and sub-term A)

Distance education orientations

January 27 – Monday

Deadline to drop full-term and sub-term A course(s) with a 100% refund

Deadline to file FERPA hold to prevent release of student information

February 2020

February 1 – Saturday

Deadline to file spring 2020 graduation application without financial penalty

February 4 – Tuesday

Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)

February 11 – Tuesday

Deadline to withdraw from full-term course(s) with a 50% refund (part-time students only)

February 17 – Monday

President's Day holiday; normal campus operations

February 19 – Wednesday

Board of Trustees meeting

February 27 – Thursday

Deadline to withdraw from sub-term A course(s) with a W grade

March 2020**March 5 – Thursday**

Sub-term A classes end

March 5–9 Friday-Monday

Sub-term B drop/add period

March 5 – Friday

Sub-term B classes begin

March 9 – Monday

Deadline to drop sub-term B course(s) with a 100% refund

March 15-22 Sunday-Sunday

Spring break

March 23 – Monday

Deadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)

March 31 – Tuesday

Preceptorial advising day; no classes

April 2020**April 1-2 – Wednesday-Thursday**

Seniors (with 96+ earned credits) and matriculated graduate students preregister

April 3-6 – Friday-Tuesday

Juniors (with 64-95 earned credits) preregister

April 8 – Wednesday

Preceptorial Advising Day; No classes

April 9-10 – Thursday-Friday

Sophomores (with 32-63 earned credits) preregister

April 9 – Thursday

Deadline to withdraw from full-term course(s) with a W grade

Final deadline to file Spring 2020 graduation application

April 10 – Friday

Holiday; normal campus operations

April 13-14 – Monday-Tuesday

Freshmen (with 0-31 earned credits) preregister

April 21 – Tuesday

Deadline to withdraw from sub-term B course(s) with a W grade

May 2020

May 1 – Friday

Spring term classes end

May 4 – 8 Monday - Friday

Final week

May 6 – Wednesday

Board of Trustees meeting

May 8 – Friday

Term ends

May 11 – Monday

Grades due for graduating students by 12 noon

May 12 – Tuesday

Doctoral and Master's commencement ceremony

May 15 – Friday

Baccalaureate commencement ceremony

May 20 – Wednesday

Grades due for non-graduating students

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STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION

CONFERRAL OF HONORARY DEGREE

- WHEREAS,** an Honorary Degree Committee has been established at Stockton University; and
- WHEREAS,** honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to Stockton University, to the State of New Jersey, and/or to the United States and exceptional accomplishments in scholarship, research, and/or public service; and
- WHEREAS,** the President of Stockton University requested the Provost and the Provost Council review of the qualifications of Congressman Jefferson H. Van Drew, member of the U.S. House of Representatives from New Jersey's 2nd district, for this honor, and they have made recommendations to the President of Stockton University; and
- WHEREAS,** Congressman Van Drew demonstrates a long-standing commitment to public service having served as a member of the New Jersey General Assembly from 2002-2008 and a member of the New Jersey Senate from the 1st district from 2008-2018; and
- WHEREAS,** Congressman Van Drew is currently serving as a member of the U.S. House of Representatives from New Jersey's 2nd district and has been a lifelong advocate for southern New Jersey, having earned a reputation as a strong advocate for southern New Jersey municipalities, but especially for veterans, senior citizens, and consumers; and
- WHEREAS,** the President of Stockton University has determined that Congressman Jefferson H. Van Drew's, record of excellence in public service meets the criteria for nomination to receive an honorary degree; and
- WHEREAS,** the President of Stockton University recommends to the Board of Trustees that Congressman Jefferson H. Van Drew, receive an honorary degree at the University's Commencement on Friday, May 10, 2019; therefore, be it
- RESOLVED,** that the Board of Trustees of Stockton University accepts the recommendation of the President and hereby authorizes the conferral of the Doctor of Public Service, *honoris causa*, degree upon Congressman Jefferson H. Van Drew, at the University's Commencement on Friday, May 10, 2019.

February 20, 2019

STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION
EXPANSION OF STOCKTON UNIVERSITY'S
DUAL CREDIT PROGRAM TO HIGH SCHOOLS IN PENNSYLVANIA

- WHEREAS,** the mission of the Dual Credit Program at Stockton University is to provide a community service to college-bound high school students, giving them a jump-start on college by providing the opportunity to earn college credits and complete high school course requirements simultaneously; and
- WHEREAS,** research has shown that students who take dual credit college classes during high school are more likely to earn high school degrees, enroll full time in a four-year college, and persist than high school students without college experience; and
- WHEREAS,** it is Stockton University's mission through its partnership with high schools to help students prepare for success in college by exposing them to university level material and providing them the advantage of making progress toward a college degree in a timely and affordable way; and
- WHEREAS,** the Board of Trustees recognizes the desirability of offering dual credit courses in high schools in eastern Pennsylvania; and
- WHEREAS,** the Board of Trustees recognizes that Stockton is a leading educator in Holocaust and Genocide Studies and understands the importance of expanding such education to schools throughout its region; therefore, be it
- RESOLVED,** that the Board of Trustees approves the filing of the Education Enterprise application to expand Stockton's Dual Credit courses to schools in the Philadelphia, Montgomery, Delaware, and Bucks Counties of Pennsylvania.

February 20, 2019

STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION
FY20 HOUSING RENTS

WHEREAS, the Board of Trustees of Stockton University is responsible for approving the annual rental rates for student housing; and

WHEREAS, the University is recommending that housing rates be increased to support operating and capital needs; therefore, be it

RESOLVED, that the Stockton University Board of Trustees approves the following rents at Stockton University for FY20:

	<u>Type</u>	<u>Fall 2018 & Spring 2019 Rates Per Semester</u>	<u>Fall 2019 & Spring 2020 Rates Per Semester</u>
Housing 1	4 Person Shared Apartment	\$4,807	\$4,903
	5 Person Shared Apartment	\$3,888	\$3,927
Housing 2	Single	\$4,791	\$4,887
	Double	\$4,138	\$4,221
	Triple	\$3,027	\$3,088
Housing 3	Single	\$4,838	\$4,935
	Double	\$4,116	\$4,198
	Reduced Rate Double	\$3,454	\$3,489
Housing 4	4 Person Shared Apartment	\$4,905	\$5,052
Housing 5	4 Person Private Apartment	\$5,585	\$5,808
Chris Gaupp	Double	\$4,261	\$4,346
	Triple	\$3,545	\$3,580
Atlantic City	Studio	\$5,400	\$5,778
	2 Person Private	\$5,150	\$5,536
	4 Person Shared	\$4,700	\$4,912
	4 Person Private	\$5,000	\$5,250
	6 Person Private	\$4,600	\$4,830
	Family Housing	\$9,000	\$9,135
	Average	\$4,734	\$4,882
12 Month Housing Rents			
Winter: \$600			
Summer: \$1,820			
Winter/Summer Daily Rate			
Stockton Students Bed: \$25			
Non-Stockton Students Bed: \$35			
Faculty/Staff Bed: \$50			
Housing Fees			
New Student Non-Refundable Deposit: \$150			
Renewal Non-Refundable Deposit: \$50			
Housing Cancellation: \$500			

February 20, 2019

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION**

**APPOINTMENT OF BOARD MEMBER TO
NATIONAL AVIATION RESEARCH AND TECHNOLOGY PARK, INC.**

- WHEREAS,** on September 18, 2013, the Board of Trustees of Stockton University authorized the establishment of Stockton Aviation Research and Technology Park of New Jersey, Inc. (Stockton ARTP) as an auxiliary corporation under the Public College Auxiliary Organization Act, N.J.S.A. 18A:64-26 et seq., and designated as a 501 (a) (3) New Jersey non-profit corporation, to support and strengthen the University's mission and serve the University by shaping the growth and activities to meet the evolving needs of the University and community; and
- WHEREAS,** in accordance with N.J.S.A. 18A:64-31, the University trustee, student directors and private sector directors of Stockton ARTP's Board of Trustees shall be appointed by the University's Board of Trustees for terms of up to three years; and
- WHEREAS,** on April 27, 2018, pursuant to the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:9-4, Stockton ARTP filed a Certificate of Amendment to its Certificate of Incorporation changing the name of the organization to National Aviation Research and Technology Park, Inc.; and
- WHEREAS,** on May 14, 2018, the State of New Jersey, Department of the Treasury, Division of Revenue & Enterprise Services, issued a Certificate of Amendment verifying the business name change to National Aviation Research and Technology Park, Inc. (NARTP) and assigned Validation Number: 4054250448; and
- WHEREAS,** the President of the University has recommended Tyler J. Rodriguez to serve as a NARTP student director and board member for a two (2) year term; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the appointment of Tyler J. Rodriguez to the NARTP Board of Directors for a two (2) year term.

February 20, 2019

Tyler Rodriguez

Skills

- Positive learning process
- Time Management skills
- Previous captain of West Orange Swim team
- Great customer service
- Quick Learner
- Excel in customer service
- Excellent Communication
- Bilingual in Spanish

Experience

Sweet Garden Bakeshop/ Manager **June 2017 - PRESENT, West Orange NJ**

- Supervised and trained customer service team members to give exceptional service throughout the entire experience.
- Oversaw the opening and closing of the store, which included reconciling cash drawers and making bank deposits.
- Efficiently addressed customer issues to ensure quick and successful resolution.
- Oversaw a schedule of weekly projects and anticipated timelines for milestones as well as completion dates.

J and T Home Remodeling and Landscaping/ **Secretary** **May 2015 - June 2017, West Orange NJ**

- Created professional memoranda, letters and marketing copy.
- Managed clerical needs of company employees, including copying, faxing and file management.
- Met incoming customers with professional approach and provided friendly, knowledgeable assistance.

- Turned dictation into complete letters, memoranda and email.

Education

Stockton University / Bachelor of Health Science.
September 2011 - June 2022, Absecon

Affiliation

-
- Los Latinos Unidos
 - Tennis Club
 - Pride Alliance
 - Health Science club
 - American Sign Language
 - Student Senate

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**AUTHORIZATION FOR PURCHASE OF PROPERTY
421 Chris Gaupp Drive, Galloway New Jersey**

- WHEREAS,** the Board of Trustees of Stockton University (“University”) has the responsibility for general financial oversight of property acquisitions and sales for the University; and
- WHEREAS,** the Board of Trustees is authorized to enter into contracts to purchase or sell land, building and property that are deemed necessary or advisable for the Board to carry out the purposes of the University, as set forth in N.J.S.A. 18A:64-6(k) and (q); and
- WHEREAS,** the University offers various housing options to serve students who wish to live in University housing on and nearby campus, including in the Chris Gaupp Residence Facility which is leased to the University under an agreement that expires at the end of the current Spring semester; and
- WHEREAS,** the Chris Gaupp Residence Facility is located at 421 Chris Gaupp Drive, Galloway New Jersey and consists of approximately 2.73 acres, a building containing approximately 24,099 square feet with 42 rooms, various common areas and a retail space (collectively, the “Property”); and
- WHEREAS,** on the date hereof, in closed session, the President presented and the Board of Trustees discussed the proposed purchase of the Property; and
- WHEREAS,** the Board of Trustees determined that the purchase of the Property will cost-effectively support the University’s long-term demand for student housing and is in the best interests of the University; now therefore be it,
- RESOLVED,** that the Board of Trustees hereby approves and authorizes the purchase of the Property, and further authorizes the President and in his absence, the Vice President of Administration and Finance, with the advice of the Executive Committee and the Office of General Counsel, to negotiate, execute and deliver the purchase and sale agreement on behalf of the University and such other documents and certificates, and to do and perform such other actions, as may be necessary or appropriate to effectuate the purchase of the Property.

February 20, 2019

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY19-FY22 BID WAIVER CONTRACTS

WHEREAS, N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

WHEREAS, the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Professional Services

AtlantiCare Physicians Group PA (519032)

FY20-FY22: \$1,970,900

This bid waiver will permit AtlantiCare Physicians Group PA to provide on-campus health services to University students, which includes supplemental programs, physicals for certain University activities, urgent care, allergy shots, tuberculosis screening and nutritionist services. (Reference: N.J.S.A. 18A:64-56 (a) [01])

Entertainment

New Lane Entertainment LLC (519026)

FY19: \$ 50,000

This bid waiver will provide the band for the annual music concert planned by the Stockton Entertainment Team (S.E.T.) for the student body. The genre of artist is selected through surveys issued to the student body and then an acceptable artist is selected within the budget. The concert will be held on April 2, 2019. (Reference: N.J.S.A. 18A:64-56 (a) [16])

Textbooks, Subscriptions & Other Educational Materials

Elsevier B.V. (519029)

FY19-FY21: \$ 450,000

This bid waiver will provide the Library access to proprietary academic journals, periodicals, and print periodicals published by Elsevier through an electronic database. (Reference: N.J.S.A. 18A:64-56 (a) [06])

West Publishing Corporation (519031)

FY19-FY21: \$ 52,500

This three-year bid waiver will allow faculty, students and staff to use Campus Research Law, a comprehensive legal research database that provides access to federal and state case law, statutes and administrative rules and regulations as well as law reviews and journals. West employs a proprietary tool, KeyCite, a citation service which allows the researcher to view the history of a case, statute, administrative decision, or regulation to help determine whether it is good law and to retrieve citing references. (Reference: N.J.S.A. 18A:64-56 (a) [06])

Original Materials & Supplies

Vespoli USA, Inc. (519030)

FY19: \$ 80,500

This bid waiver submitted by the Office of Athletics & Recreation will provide two new racing shells for the Stockton University Women's Rowing Team. These eight plus person custom racing boats provide the ergonomic design and stability that best supports the rowing style and technique employed by the coaching staff. Stockton University's racing fleet is comprised of all Vespoli vessels and the addition of these two boats will permit the interchangeability of equipment and parts and also provide consistent paint schemes. (Reference: N.J.S.A. 18A:64-56 (a) [03])

February 20, 2019



Office of the President
P: 609.652.4521 • F: 609.652.4945

101 Vera King Farris Drive
Galloway NJ 08205
stockton.edu

MEMORANDUM

TO: Harvey Kesselman, President
FROM: Susan Davenport, Executive Vice President and Chief of Staff
DATE: February 20, 2019
SUBJECT: Recommendation to Update University Policy

I am pleased to submit the following for Board consideration and review as recommended by policy administrators. Below, please find a summary of the proposed recommendations:

REVISED POLICY:

I-9	Board of Trustees By-Laws
-----	---------------------------

DELETED POLICIES:

III-100	Educational Opportunity Fund Program
VI-12.1	New Jersey State Compensation Plan

I recommend the Board of Trustees conduct a First Reading at the February 20, 2019 meeting, followed by approval of the recommendation for a Second Reading and vote at the May 1, 2019 meeting.

**Policy I-9: Board of Trustees By-Laws
Summary of Key Changes**

The Policy has been updated as follows:

- Added reference to the Board's commitment to shared governance
- Gave executive committee authority to act when immediate action is required between board meetings

STOCKTON UNIVERSITY

POLICY



Board of Trustees By-Laws

Policy Administrator: Office of the President

Authority:

Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998; July 11, 2007; February 16, 2011; May 4, 2011, December 5, 2018

Index Cross-References: Policy I-1: Board of Trustees

Policy File Number: I-9

Approved By: Board of Trustees (pending)

ARTICLE I

Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

ARTICLE II

Seal

The body corporate shall have a seal adopted by the Board of Trustees, the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

ARTICLE III

Board of Trustees

Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (N.J.S.A.) which states, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing and contracting will enhance the idea of self-government."

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) student trustees elected by the student body (one voting student trustee and a student trustee alternate), and the President of the University, who shall serve as a member of the Board, without vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

Section 3 Trustee Emeritus

After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service, shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of N.J.S.A. 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The Board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chair or a majority of the Board of Trustees. The Board shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the Board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chair or requested in writing by any five Trustees. No less than seventy-two hours notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news media and the public in accordance with the requirements of the New Jersey Open Public Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both of these provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items not on the agenda may be added by the Chair, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

- Call to order
- Roll Call
- Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof
 - Resolution to meet in Closed Session
 - Report of the Chair including report of Executive Committee meetings
 - Report of the University President
 - Standing Committee reports
 - Other reports
 - Unfinished business
 - New business
 - Comments and questions from the public
 - Adjournment

The Chair shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

ARTICLE IV

Officers

Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chair, Vice Chair, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chair and Vice Chair shall not hold any other office.

Section 2 Chair

The Chair, when present, shall preside at all meetings of the Board of Trustees. The Chair shall be the Chief Executive Officer of the body corporate, shall perform all duties commonly incident to the office, and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University, and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chair of the Board of Trustees shall continue as the Chief Executive Officer of the body corporate. The Chair or Vice Chair shall sign all reports, documents and/or instruments of any nature required to be filed or executed by law that require signature. The Chair shall report to the Board of Trustees in a timely manner all matters coming to the notice of the Chair, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

Section 3 Vice Chair

The Vice Chair shall have and exercise all the powers and duties of the Chair in the case of the absence or inability to act of and by the Chair, and shall perform such other duties as may be prescribed, from time to time, by the Chair or the Board of Trustees.

Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all executive sessions of the Boards of Trustees. The Secretary shall give notice of all meetings of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees, a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chair to do so.

ARTICLE V

Committees

Commitment to Shared Governance

The Board of Trustees is fully committed to the principles of shared governance as defined by the University's value statement in order to promote the University's mission and to strengthen the educational quality and overall well-being of the institution. The standing committees of the board serve as the primary vehicle to demonstrate this commitment.

Section 1 Standing Committees

The Board of Trustees shall have the power to create standing committees that shall report directly to the Board to aid it in carrying on the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Success, Development, Investment, and Compensation, Nomination and Governance. The existence, duties and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chair. A Vice Chair shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chair from among the administration, faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chair.

The Chair and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chair shall serve as a member ex-officio of the Audit committee.

Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair, Secretary, and the immediate past chair, and the President of the University; The immediate past chair and the President shall serve without a vote. For items that require immediate action, the Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees. These Executive Committee actions shall be included as information items on the next Open Public meeting agenda.

Section 3 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the by-laws shall be consistent with the laws of the State of New Jersey.

Review History:

	Date
Board of Trustees	TBD

**Policy III-100: Educational Opportunity Fund Program
Summary of Key Changes**

Title 9A:11 of the NJ Administrative Code (N.J.A.C.) governs all aspects of the Educational Opportunity Fund, to include administrative procedures and policies. Title 9A:11 is referenced throughout our University procedures pertaining to the EOF program thus making this Policy redundant. Accordingly, Policy III-100 should be officially deleted and removed from the University's web content management system.

STOCKTON UNIVERSITY



POLICY

Educational Opportunity Fund Program

Policy Administrator: Vice President, Student Affairs

Authority:

Effective Date: September 22, 2009; February 16, 2011

Index Cross References: Procedure 3920: Educational Opportunity Fund Program

Policy File Number: III-100

Approved By: Board of Trustees

ELIGIBILITY REQUIREMENTS FOR A STOCKTON E.O.F. GRANT

I. PURPOSE:

To describe the policies governing the eligibility requirements of Stockton University's Educational Opportunity Fund Program.

II. OVERVIEW:

A. The Educational Opportunity Fund (EOF) is a restricted financial aid program which limits its grants to disadvantaged, low income families as well as educationally disadvantaged students. EOF is not an open door admissions policy. Ultimate decision for admission to an EOF Program rests with the Office of Enrollment Management.

B. The guidelines which govern the EOF program are contained in a publication entitled Chapter II Educational Opportunity Fund: Administrative Procedures and Policies. These policies and guidelines reflect the mandates and directives created by an act of the New Jersey State Legislature.

III. POLICY:

To be eligible for the E.O.F. Grant, an applicant must satisfy the following criteria:

A. Residency: An applicant must demonstrate that he/she has been a legal resident of New Jersey for at least 12 months before receiving

~~an E.O.F. Grant. An applicant whose parents or guardians are not legal residents of New Jersey is presumed to be in the state for the temporary purpose of obtaining an education.~~

- ~~B. Academic: Applicants who do not demonstrate sufficient academic preparation for regular admission but exhibit evidence of academic potential are encouraged to apply to the E.O.F. program.~~
- ~~C. Financial: To be eligible for an E.O.F. grant, a student must demonstrate that he or she meets the financial criteria as either a dependent or independent applicant.~~
- ~~D. Dependent Applicant: The dependent applicant is one who normally resides with his or her parents or guardians or is claimed as a dependent for the calendar year on income tax forms.~~
- ~~E. Independent Applicant: The independent applicant is one who, during the 12 months preceding application, has not resided with his or her parents or guardians for more than six consecutive weeks; has not been and will not be claimed by any person (excluding spouse) as an exemption for income tax purposes and is able to document his or her ability to support himself or herself through his or her own resources, exclusive of financial aid. An independent applicant is financially eligible for an E.O.F. grant if his or her annual income (including spouse's) does not exceed the financial criteria established by the State of New Jersey.~~

~~An independent applicant's income is not added to that of his or her parents or guardians. In cases where the independent applicant's parents or guardians are receiving welfare support, parental income eligibility is presumed to have been met. An independent applicant may submit evidence of a background from a "high distress area" in lieu of specific information concerning parents' or guardians' income.~~

~~E.O.F. STUDENT PARTICIPATION IN SUMMER PROGRAM~~

~~I. PURPOSE:~~

~~To describe the policy governing a student's participation in the E.O.F. Summer Program.~~

~~II. POLICY:~~

~~Students who have been admitted to the E.O.F. Summer Program are required and expected to participate fully in all the activities (classes, tutoring, morning~~

exercises, etc.) and components of the summer program unless limited by special needs or physical limitations.

Unjustified and/or unauthorized absence from the Summer Program may lead to dismissal (ref. Dismissal Policy E.O.F. Summer Program).

~~ALCOHOL AND DRUG POLICY FOR E.O.F. SUMMER PROGRAM~~

~~I. PURPOSE:~~

~~To describe the policy governing the use of alcohol and drugs during the E.O.F. Summer Program.~~

~~II. POLICY:~~

~~A. Alcohol: The use of alcohol during the E.O.F. Summer Program is strictly prohibited for all students participating in the Summer Program.~~

~~Violators of the alcohol policy may be subject to immediate dismissal from the E.O.F. Summer Program.~~

~~State Law restricts drinking to individuals 19 years of age and older. Individuals providing alcohol to persons under the legal age will be prosecuted. Members of the E.O.F. Summer Program (students and staff) who provide alcohol to students in the E.O.F. program will be prosecuted and dismissed.~~

~~B. Drugs: Students possessing, using and/or distributing drugs will be prosecuted and subject to immediate dismissal from the program.~~

~~PHILOSOPHICAL FOUNDATIONS OF THE SUMMER E.O.F. PROGRAM~~

~~I. PURPOSE:~~

~~To describe the general philosophical foundation of the E.O.F. Summer Program.~~

~~II. POLICY:~~

~~A. Overview: The Educational Opportunity Fund Program is designed to meet the needs of students whose potential for college is limited by academic and economic constraints. All freshman students found financially eligible and academically admissible to the E.O.F. Program must participate in the Summer Program prior to enrollment in the Fall term.~~

~~The Summer Program focuses on developing and challenging multiple~~

~~facets of the individual. The program features a team building design through which students bond together and become members of the E.O.F. family.~~

~~B. Assumptions: All members of the E.O.F. Team (faculty, staff, coordinators and tutors) have a strong belief that students have the ability to be successful. Success means passing courses, being challenged and enjoying the effort.~~

~~1. The team requires Dignity, Intensity and Pride.~~

~~2. This enthusiasm requires that students put forth their best efforts. Faculty and staff, in turn, are pledged to do everything possible to assist, encourage and support students.~~

~~3. Extraordinary effort and intensity are required to try to assure a successful transition from high school to college and from the Summer Program to Fall semester classes.~~

~~E.O.F. SUMMER PROGRAM VISITING RIGHTS~~

~~I. PURPOSE:~~

~~To describe the policy governing the visiting rights of students participating in the E.O.F. Summer Program.~~

~~II. POLICY:~~

~~A. Visitors: Students participating in the E.O.F. Summer Program may not host any visitors (friends) in their respective apartments unless authorized by the Director of the E.O.F. Program.~~

~~B. Overnight Visitors: Overnight quests are strictly prohibited.~~

~~E.O.F. SUMMER PROGRAM FOOD SERVICES~~

~~I. PURPOSE:~~

~~To describe the policy governing food services throughout the Summer Program.~~

~~II. PROCEDURE:~~

~~A. Students: Food services will be provided according to the publicized schedule to all students in the E.O.F. Summer Program. Students will be provided three (3) meals each weekday and two (2) meals on each day~~

of the weekend.

- B. ~~Conduct: It is expected that all students will be courteous to all employees of the Food Service provider. All problems should be reported to the Residential Coordinator(s).~~

~~E.O.F. SUMMER PROGRAM HEALTH AND SAFETY REQUIREMENTS~~

~~I. PURPOSE:~~

~~To describe the policy that broadly defines the responsibility placed upon E.O.F. Summer Program staff regarding health and safety.~~

~~II. POLICY:~~

- A. ~~Overview: The duty of all staff in the E.O.F. Summer Program is to assure the health and safety of all students. All potentially detrimental incidents to health and/or safety of any member of the University community should be immediately reported to the proper authorities.~~
- B. ~~Responsibility: It is the responsibility of all members of the E.O.F. Summer Program to observe and enforce all health and safety policies.~~

~~E.O.F. SUMMER PROGRAM ACADEMIC ASSISTANCE~~

~~I. PURPOSE:~~

~~To describe the policy governing academic services to students.~~

~~II. POLICY:~~

- A. ~~Services: Academic assistance is available free of charge to all students. Services include classroom instruction, evening and weekend tutoring, and Skills Center assistance.~~

~~E.O.F. SUMMER PROGRAM MEDICAL REQUIREMENTS~~

~~I. PURPOSE:~~

~~To describe the policy governing the basic medical requirements for participation in the E.O.F. Summer Program.~~

~~II. POLICY:~~

~~Health and safety of all students is a primary concern of the E.O.F. staff. Students participating in the E.O.F. Summer Program must meet the following~~

requirements:

- A. ~~Medical Examination: Students shall submit a medical examination on the opening day of the Summer Program. The statement of good health must be signed by a physician and submitted to the E.O.F. office.~~
- B. ~~Health Waiver: Students shall submit a signed waiver and a medical history of illnesses and/or special needs which may impair full participation in the summer program must be submitted to the E.O.F. office.~~
- C. ~~Students' parents or guardians shall sign the health waiver for students under eighteen years of age.~~

~~E.O.F. SUMMER PROGRAM LEAVES FROM CAMPUS~~

~~I. PURPOSE:~~

~~To describe the policy governing leaves from the campus.~~

~~II. POLICY:~~

- A. ~~E.O.F. students must go home on the weekend when activities have not been scheduled.~~
 - 1. ~~Departure from the University. Students may travel home Thursday evenings during the designated times.~~
 - 2. ~~Return to the University. Students are expected to return to the University by Sunday at 5:00 p.m. Students shall check in with the Residential Coordinator(s) upon their return to the University.~~
 - 3. ~~Emergencies. In cases where a student cannot return to the University as prescribed, he/she shall report in by calling a designated emergency phone number.~~
- B. ~~Emergency Leave. In the event that a student has an emergency and/or illness in his/her family, he/she shall report the emergency to the Residential Coordinator(s) before leaving the campus.~~

~~HIGH SCHOOL REQUIREMENTS FOR E.O.F. SUMMER PROGRAM~~

~~I. PURPOSE:~~

~~To describe the policy governing the admission of students who have not received high school diplomas into the E.O.F. Summer Program.~~

~~H. — POLICY:~~

~~High School Graduation. — Students who have completed high school requirements and who have not formally received high school diplomas may be admitted into the E.O.F. Summer Program and may participate in the summer program from the first day.~~

~~Special leaves are authorized for students who desire to attend commencement ceremonies of their respective high schools and receive diplomas.~~

~~Special authorization for a leave must be obtained from the Director of the E.O.F. Program.~~

~~SUMMER E.O.F. DISCIPLINARY AND DISMISSAL ACTIONS~~

~~I. — PURPOSE:~~

~~To describe the disciplinary and dismissal policy governing students participating in the E.O.F. Summer Program.~~

~~H. — POLICY:~~

~~Students participating in the Educational Opportunity Fund program are subject to the following disciplinary actions:~~

~~A. — Step One. Students who do not participate in a given prescribed program activity are notified verbally by the Residential Coordinator(s) / Director of the E.O.F. Program regarding the violation of program policy.~~

~~B. — Step Two. Students who fail to participate in a given program activity despite previous notification, are given a written warning of possible dismissal from the program.~~

~~C. — Step Three. Students who continue to violate program policy after notifications at step one and step two may be dismissed from the E.O.F. program.~~

~~Immediate dismissal from the Summer Program may be warranted in instances where a student's violation of program policy disrupts the operation of the program and/or endangers the safety of an individual. For example, fighting or the use of drugs is cause for immediate dismissal.~~

~~Approval History:~~

-	Date
Board of Trustees	02/16/11

**Policy VI-12.1: New Jersey State Compensation Plan
Summary of Key Changes**

Title 4A of the NJ Administrative Code (N.J.A.C.) governs all aspects of employment for civil servants (classified employees) and/or those employees covered by a CBA (which typically are classified employees), to include compensation. Title 4A is referenced throughout our Policies and Procedures pertaining to this specific employee group thus making this Policy redundant. Accordingly, Policy VI-12.1 should be officially deleted and removed from the University's web content management system.

DRAFT

STOCKTON UNIVERSITY



POLICY

New Jersey State Compensation Plan
Policy Administrator: Director of Human Resources Authority: N.J.A.C. 4:1-7.1; N.J.S.A. 18A: 64-6 Effective Date: January 30, 1975; May 30, 2009; August 10, 2010; February 16, 2011 Index Cross References: Procedure 6122: Emergency Overtime Policy File Number: VI-12.1 Approved By: Board of Trustees

I. — POLICY:

- A. — ~~The State Civil Service Commission will establish the State Compensation Plan. This is the official plan for compensating all employees.~~
- B. — ~~The Board of Trustees of the University fixes the compensation of all Unclassified Staff in accordance with the State Compensation Plan. Such personnel actions are subject to proper recording by the Department of Civil Service and approval by the Division of Budget and Accounting.~~

Approval History:

-	Date
Board of Trustees	2/16/11



STOCKTON UNIVERSITY

**Board of Trustees
February 20, 2019**

PERSONNEL ACTIONS RESOLUTION

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
FEBRUARY 20, 2019**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions:

NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS

Name	Title	Division	Effective Dates	Salary	Preauthorized
Finnimore, Ian	Assistant Professor of Criminal Justice	AA	9/1/19 – 6/30/21	\$64,231	12/21/18
Green, Heather	Visiting Assistant Professor of Health Science (13D)	AA	1/30/19 – 6/30/19	\$38,483	1/4/19
Kosakowski, Jennifer	Director of Development	EVP	2/18/19	\$120,000	2/1/19
Laffitte, Wayne	Math Workshop Specialist, First-Year Studies	AA	2/18/19 – 6/30/20	\$45,948	2/15/19
Levine, Ethan	Assistant Professor of Criminal Justice, Victimology	AA	9/1/19 – 6/30/21	\$64,231	1/10/19
Martin, Jennifer	Assistant Professor of Chemistry	AA	9/1/19 – 6/30/21	\$67,024	1/4/19
Pakenham-Laltrello, Sutton	Interim Assistant Director of Admissions	EM	3/2/19 – 6/30/20	\$50,655	
Romen, Matthew	Director of Clinical Education	AA	2/19/19 – 6/30/20	\$89,115	2/15/19

All AFT salaries reflect the current Master Agreement.

All 12 month AFT Professional Staff salaries effective 7/6/19; all 10 month AFT Professional Staff salaries effective 9/1/19.

Rosenthal, Toby	Visiting Instructor of Communication Studies, Media Production (13O)	AA	9/1/19 – 6/30/20	\$57,430	2/12/19
Ryan, Emily	Instructor of Mathematics & First-Year Studies	AA	9/1/19 – 6/30/21	\$57,430	2/12/19
Sandberg, Alexandra	Director of Alumni and Development Communication	EVP	2/25/19	\$80,000	2/15/19
Talley, Destiny	Assistant Director of College Bound (13M)	EM	3/2/19 – 6/30/20	\$67,024	
Werner, Susan	Associate Director of Development	EVP	1/8/19	\$76,000	1/7/19

FACULTY – REAPPOINTMENTS (YEAR 2, PART-TIME, XIII-O)

Name	Title	Division	Effective Dates	Salary	Notes
Austin, Anthony	Visiting Assistant Professor of Psychology (13O)	AA	9/1/19 – 6/30/20	\$69,817	
Balasco, Lauren	Assistant Professor of Political Science	AA	9/1/19 – 6/30/21	\$72,610	
Berbasov, Dmytro	Assistant Professor of Chemistry 75%	AA	9/1/19 – 6/30/20	\$56,552	
Chu, Hengyi Michael	Instructor of Computer Science & Information Systems 50%	AA	9/1/19 – 6/30/20	\$32,160	
Coffey, Kevin	Instructor of Biology 66%	AA	9/1/19 – 6/30/20	\$39,778	

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Ehrenfeld, Daniel	Assistant Professor of Writing & First Year Studies	AA	9/1/19 – 6/30/21	\$69,817	
Estrada-Reynolds, Victoria	Assistant Professor of Psychology	AA	9/1/19 – 6/30/21	\$69,817	
Favorito, Jessica	Assistant Professor of Environmental Science	AA	9/1/19 – 6/30/21	\$72,610	
Furgione, David	Instructor of Biology 75%	AA	9/1/19 – 6/30/21	\$46,517	
Guers, John	Assistant Professor of Exercise Science	AA	9/1/19 – 6/30/21	\$83,121	
Hancock, Nathaniel Beau	Assistant Professor of Dance	AA	9/1/19 – 6/30/21	\$69,817	
Hultquist, Aleksandra	Assistant Professor of Critical Thinking & First Year Studies	AA	9/1/19 – 6/30/21	\$69,817	
Jones, Joy	Assistant Professor of Business Studies, Management	AA	9/1/19 – 6/30/21	\$83,121	
Kening, Phillip	Instructor of Business Studies, Marketing 50%	AA	9/1/19 – 6/30/20	\$39,265	
Law, Michael	Assistant Professor of Biology	AA	9/1/19 – 6/30/21	\$78,197	
Leitner, Lewis	Professor of Business Studies, Management 66%	AA	9/1/19 – 6/30/20	\$93,935	
Murphy, Kameika	Assistant Professor of Atlantic History	AA	9/1/19 – 6/30/21	\$75,403	

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Novic, Sara	Assistant Professor of Creative Writing	AA	9/1/19 – 6/30/21	\$69,817	
Pemberton, Barry	Assistant Professor of Chemistry	AA	9/1/19 – 6/30/21	\$72,610	
Perez, Heather	Special Collections Librarian 3/Instructor in the Library	AA	7/1/19 – 6/30/21	\$79,177	
Prakash, Sreelekha	Assistant Professor of Health Science	AA	9/1/19 – 6/30/21	\$83,121	
Previti, Michele	Assistant Professor of Health Science	AA	9/1/19 – 6/30/21	\$83,121	
Reynolds, Joshua	Visiting Assistant Professor of Criminal Justice (130)	AA	9/1/19 – 6/30/20	\$69,817	
Ruffin, Larider	Assistant Professor of Nursing	AA	9/1/19 – 6/30/21	\$100,236	
Saintine, Thierry	Assistant Professor of Mathematics & First Year Studies	AA	9/1/19 – 6/30/21	\$72,610	
Schanz, Kimberley	Assistant Professor of Criminal Justice	AA	9/1/19 – 6/30/21	\$69,817	
Schroer, Melanie	Instructor of Biology 75%	AA	9/1/19 – 6/30/20	\$46,517	
Shaak, Steven	Assistant Professor of Biology 75%	AA	9/1/19 – 6/30/20	\$54,458	
Snyder, Christine	Assistant Professor of Chemistry 75%	AA	9/1/19 – 6/30/20	\$56,552	
Stoler, Aaron	Assistant Professor of Environmental Sciences	AA	9/1/19 – 6/30/21	\$72,610	

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Tietjen, Philip	Visiting Assistant Professor of Instructional Technology (13O)	AA	9/1/19 – 6/30/20	\$69,817	
Youngblood, Lisa	Instructor of Writing & First Year Studies	AA	9/1/19 – 6/30/21	\$55,134	

AFT PROFESSIONAL STAFF – REAPPOINTMENTS (YEARS 1, 2, PART-TIME, MID-YEAR HIRES)

Name	Title	Division	Effective Dates	Salary	Notes
Allen, Luz Victoria	Assistant Director of Counseling Services	SA	7/1/19 – 6/30/20	\$70,810	
Ambrose, David	Field Research Technician 75% (13M)	AA	7/1/19 – 6/30/20	\$34,461	
Bick-Zimmermann, Elizabeth	Marine Field Station Assistant	AA	7/1/19 – 6/30/20	\$77,144	
Bittner, Scott	Head Men’s Basketball Coach	OPR	7/1/19 – 6/30/20	\$66,498	
Broecker, Kevin	Staff Accountant	AF	7/1/19 – 6/30/20	\$55,134	
Dagen, Alyson	Assistant Director of Admissions	EM	7/1/19 – 6/30/20	\$58,257	
DeRooy, Enrico	Assistant Director of Admissions	EM	7/1/19 – 6/30/20	\$64,231	
Drysdale, Jestina	Complex Director	SA	7/1/19 – 6/30/20	\$48,244	
Duffey, Mariah	Assistant Director, Office of Continuing Studies	AA	7/1/19 – 6/30/20	\$64,231	

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Dukes, Jeffrey	Physics Laboratory Specialist 75%	AA	7/1/19 – 6/30/20	\$39,628	
Easton, Christine	Complex Director	SA	7/1/19 – 6/30/20	\$48,244	
Ellis, Jordan	Liaison for Communication Studies and Academic Support	AA	7/1/19 – 6/30/20	\$48,244	
Farina, Amanda	Assistant Registrar	AA	7/1/19 – 6/30/20	\$71,286	
Fisher, Mark	Business Intelligence Report Writer	IT	7/1/19 – 6/30/20	\$50,541	
Gaylin, Jed	Artist in Residence 75%	AA	9/1/19 – 6/30/20	\$71,573	
Gorczynski, Lori	Environmental Specialist 1 (13M)	AA	7/1/19 – 6/30/20	\$45,948	
Hallagan, John	Program Advisor (13M)	AA	7/1/19 – 6/30/20	\$48,244	
Harned, John	Staff Accountant	AF	3/2/19 – 6/30/20	\$53,189	Structural Reclassification
Hoffman, Steven	Environmental Specialist 1 (13M)	AA	7/1/19 – 6/30/20	\$45,948	
Horan, Edward	Coordinator for Graduate & First Year Student Support & AC Projects	AA	7/1/19 – 6/30/20	\$55,851	
Horan, Martin	Assistant Athletics Coordinator 50%	OPR	7/1/19 – 6/30/20	\$24,122	
Janik, Steven	Assistant Athletic Trainer 50%	OPR	8/15/19 – 6/15/20	\$27,567	

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Jefferson, Devin	Head Women's Basketball Coach	OPR	7/1/19 – 6/30/20	\$63,836	
Kanaley, Sheila	Professional Services Specialist 4 75%	AA	9/1/19 – 6/30/20	\$46,122	
Laguer, Shedia	Assistant Director of Student Development	SA	7/1/19 – 6/30/20	\$70,810	
Laurino, Melissa	Animal Care Specialist 75%	AA	7/1/19 – 6/30/20	\$41,350	
Lill, Christine	Assistant Coordinator of Field Education in Social Work, BSW 50%	AA	9/1/19 – 6/30/20	\$33,308	
Maguire, Gina	Professional Services Specialist 3 60%	AA	7/1/19 – 6/30/20	\$35,108	
Malloy, Kathleen	Assistant Director of Advancement Services	EVP	7/1/19 – 6/30/20	\$58,257	
Marcus, Steven	Coordinator of Holocaust & Genocide Dual Credit Consortia 75%	AA	9/1/19 – 6/30/20	\$41,662	
McKeage, Robert	Professional Services Specialist 4 75%	AA	7/1/19 – 6/30/20	\$48,240	
Milillo, Justin	Environmental Specialist 1 (13M)	AA	7/1/19 – 6/30/20	\$45,948	
O'Connell, Bridget	Professional Services Specialist 4 75%	AA	7/1/19 – 6/30/20	\$43,073	
Patzelt, Kortney	Engagement Coordinator	EVP	7/1/19 – 6/30/20	\$50,541	
Peterson, Netesha	University Academic Internship Coordinator	AA	7/1/19 – 6/30/20	\$55,851	

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Petrillo, Ginna	Coordinator of Event Services	SA	7/1/19 – 6/30/20	\$60,791	
Petruzzelli, Gina	Biology Laboratory, Professional Services Specialist 4 75%	AA	7/1/19 – 6/30/20	\$44,795	
Pimpinelli, Holly	Environmental Field Specialist & Data Analyst (13M)	AA	7/1/19 – 6/30/20	\$45,948	
Pluchino, Brian	Assistant Director of Residential Life Facilities & Student Retention	SA	7/1/19 – 6/30/20	\$72,610	
Rivera Rodriguez, Hilda	Assistant Coordinator of Undergraduate Field Studies in Social Work, BSW	AA	9/1/19 – 6/30/20	\$68,913	
Robinson, Cheryl	Sports Marketing Coordinator 50%	OPR	8/15/19 – 6/15/20	\$25,792	
Rodia, James	Assistant Director of Admissions	EM	7/1/19 – 6/30/20	\$76,965	
Schiattarella, MaryAnn	Academic Fieldwork Coordinator	AA	7/1/19 – 6/30/20	\$92,680	
Schopp, Paul	Assistant Director, South Jersey Culture and History Center	AA	7/1/19 – 6/30/20	\$72,610	
Scott, Alexis	Complex Director	SA	7/1/19 – 6/30/20	\$45,948	
Shaw, Laura	Assistant Director of Counseling Services	SA	7/1/19 – 6/30/20	\$67,733	
Shaw, Matthew	Graduate Enrollment Technology Specialist	AA	7/1/19 – 6/30/20	\$57,430	

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Sramaty, Emily	Liaison for Event Planning and Promotions	AA	7/1/19 – 6/30/20	\$48,244	
Strawn, Luke	Complex Director	SA	7/1/19 – 6/30/20	\$48,244	
Strelczyk, Diana	Assistant Director, Office of Continuing Studies	AA	7/1/19 – 6/30/20	\$60,791	
Swenson Brilla, Heather	Community Projects Coordinator	AA	7/1/19 – 6/30/20	\$55,851	
Tompkins, Karen	Assistant Box Office/Assistant House Manager 60%	AA	7/1/19 – 6/30/20	\$28,946	
Valerio, Annamarie	Academic Fieldwork Coordinator	AA	7/1/19 – 6/30/20	\$89,115	
Vega, Jonathan	Chemistry Laboratory, Professional Services Specialist 4 75%	AA	7/1/19 – 6/30/20	\$46,517	
Zulauf, Kevin	Head Men's Lacrosse Coach	OPR	7/1/19 – 6/30/20	\$58,513	

STRUCTURAL RECLASSIFICATIONS

Name	Title	Division	Effective Dates	Salary	Notes
Birchler, Christina	Director, Hammonton Instructional Site	AA	1/5/19	\$87,000	
Gormley, Brian	Associate Director of IT Infrastructure and Communications	IT	3/2/19	\$117,000	

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Hughes, Mary	Director, Disbursement Services	AF	3/2/19	\$121,800	
Kluesner, Emma	Assistant Director of Academic Advising and Coordinator of Testing	AA	3/2/19 – 6/30/20	\$96,246	
Loefflad, Joseph	Director of IT Infrastructure and Communications	IT	3/2/19	\$147,000	
Maciejewski, Justin	Technical Director for Music and Dance	AA	3/2/19 – 6/30/20	\$62,023	
Martin, Danielle	Professional Services Specialist 4	AA	3/2/19 – 6/30/20	\$50,541	
Medina, Heather	Assistant Director of Admissions and Coordinator of EOF Recruitment	EM	3/2/19 – 6/30/20	\$101,849	

STATUS CHANGE

Name	Title	Division	Effective Dates	Salary	Preauthorized
Howard, Chris	Director of Stockton Affiliated Services, Inc.	AF	3/2/19	\$121,800	Remove Interim

RETIREMENT

Name	Title	Division	Effective Dates	Notes
Feeney, Linda	Academic Affairs Liaison for Accessibility & Assistive Technology	AA	2/1/19	

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RESIGNATIONS

Name	Title	Division	Effective Dates	Notes
Cobb, Lorene	Director of Clinical Education, Physical Therapy	AA	1/4/19	
Forestal, Jennifer	Assistant Professor of Political Science	AA	7/1/19	
Lizza, Joseph	Associate Director for Event Services & Campus Center Operations	SA	1/18/19	
Previti, Leo	Assistant Professor of Business Studies, Accounting	AA	7/1/19	
Sharp, George	Instructor of Educational Leadership	AA	7/1/19	

EMERITUS STATUS

Name	Title	Division	Effective Dates	Notes
Olan, Michael	Professor Emeritus of Computer Science and Computer Information Systems	AA	7/1/19	

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 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Ian Finnimore

I. EDUCATIONAL BACKGROUND

Ed.D., Leadership & Innovation in Education Wilmington University, New Castle, DE	2005
M.A., Public Relations Rowan University, Glassboro, NJ	1999
B.A., Political Science/Criminal Justice Kean University, Union, NJ	1991

II. PROFESSIONAL EXPERIENCE

AC Prosecutor's Office: Intelligence Unit Mays Landing, NJ	2014 - 2018
AC Prosecutor's Office: Domestic Violence Unit Mays Landing, NJ	2014 - 2014
AC Prosecutor's Office: Forensic Crime Scene Mays Landing, NJ	2002 - 2014

III. OTHER INFORMATION

- International Homicide Investigators Association (IHIA), Member/Instructor
- Author of several articles
- Instructed parents and teens for 20 years in Internet safety, Drug Abuse Resistance Education, Community relations, Crime scene and police awareness and bullying.

Dr. Finnimore has spent more than 25 years as a highly decorated and accomplished law enforcement officer. He has been an adjunct professor at Stockton, intermittently, for the last eight years. He holds a doctorate in education with hundreds of hours of technical forensic and criminal justice training. Dr. Finnimore has provided state and federal testimony as an expert in crime scene investigation and analysis, bloodstain pattern analysis, fingerprint processing and identification, and post-mortem interval of death estimation.

RECOMMENDED FOR:
Assistant Professor of Criminal Justice



STOCKTON
UNIVERSITY

BACKGROUND STATEMENT

Heather Green

I. EDUCATIONAL BACKGROUND

Doctor of Education, Physical Education & Health University of West Florida, Pensacola, FL	2013
Master of Arts, Education California State Polytechnic University, Pomona, CA	2006
Bachelor of Arts, Health & Exercise Science Rowan University, Glassboro, NJ	2000

II. PROFESSIONAL EXPERIENCE

Adjunct Faculty, School of Health Sciences Stockton University, Galloway, NJ	2017 - Present
Adjunct Faculty, College of Health Science Touro University Worldwide	2014- Present
Community Health Educator, Atlantic County Health Department. Division of Public Health, Northfield, NJ	2014 - 2017
Assistant Professor, Appalachian State University, Department of Health, Leisure & Exercise Science, Boone, NC	2013 - 2014
Adjunct Faculty, Department of Health, Leisure & Exercise Science, University of West Florida, Pensacola, FL	2009-2013

III. OTHER INFORMATION

Heather Green joins the School of Health Sciences for Spring 2019 as a visiting full-time faculty member due to a faculty leave of absence. Her professional experience with the Division of Public Health, as well as her extensive experience as an adjunct, allows for coverage in a number of courses in the Health Sciences program.

RECOMMENDED FOR:

Visiting Assistant Professor of Health Sciences (13D)

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Jennifer Kosakowski

I. EDUCATIONAL BACKGROUND

MA, ABD, PhD Candidate, University of California, Irvine	2012
MA, New York University	2007
BA, Rutgers, Douglass College	2003

II. PROFESSIONAL EXPERIENCE

Director, Office of Corporate & Foundation Relations Seton Hall University	2017-present
Assoc Director, Office of Corporate & Foundation Relations Seton Hall University	2016-2017
Director of Development, College of Physicians and Surgeons, Columbia University Medical Center, New York	2014-2016

III. OTHER INFORMATION

Professional Affiliations: Women in Development, Council for Advancement and Support of Education (CASE), Association of Fundraising, Association for Corporate Growth - New Jersey.

Ms. Kosakowski is extremely well-qualified for this position. Her in-depth knowledge of the profession, as well as her specific experience in corporate and foundation fundraising, combined with her experience in soliciting major and principle gifts, make her an ideal candidate. In addition, her professionalism, experience with strategic planning for development, and academic background will make her extremely effective in this role.

RECOMMENDED FOR:

Director of Development



BACKGROUND STATEMENT

Wayne Laffitte

I. EDUCATIONAL BACKGROUND

B.S. Mathematics Stockton University, Galloway	Spring 2014
B.S. Computer Science Stockton University, Galloway	Spring 2014

II. PROFESSIONAL EXPERIENCE

Math Workshop Coordinator Stockton University, Galloway, NJ	2017-present
Exam Prep Program Coordinator Huntington Learning Center, Lawrenceville, NJ	2016-2017
Educational Opportunity Fund Residential Coordinator Stockton University, Galloway, NJ	Summer 2015-2018
Tutor Huntington Learning Center, Tampa, FL & Lawrenceville, NJ	2014-2016
Teaching Assistant University of South Florida	2014

III. OTHER INFORMATION

Wayne Laffitte has been performing several elements of the work related to this position exceptionally well for two years as a TES, as well as recruiting and training our tutors. The position has been created as a result of the growth of our freshman class. In addition, Mr. Laffitte will be training several adjunct faculty in tutoring which is a specialized skill.

RECOMMENDED FOR:

Math Workshop Specialist, First-Year Studies

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Ethan Levine

I. EDUCATIONAL BACKGROUND

Ph.D., Sociology Temple University, Philadelphia, PA	2018
M.A., Sociology New School for Social Research, New York, NY	2010
B.S., Sociology Northeastern University, Boston, MA	2007

II. PROFESSIONAL EXPERIENCE

Assistant Research Scientist Temple University, Philadelphia, PA	2018
Research Assistant Temple University, Philadelphia, PA	2015 - 2018
Teaching Assistant Temple University, Philadelphia, PA	2014 - 2015

III. OTHER INFORMATION

Adjunct Faculty Professional Development Award, Drexel University
Graduate Student Travel Award, Temple University
Published on topics including binary gender, sexual violence prevention, and rape law reform

Dr. Ethan Levine has a Ph.D. in Sociology with a graduate certificate in Gender, Sexuality, and Women's studies. He comes to Stockton after holding a position as an Assistant Research Scientist at Temple University working within the School of Social Work to design survey and interview guides and prepare grant applications. Dr. Levine has published most recently in Women and Language, Journal of Applied Social Science, and Violence Against Women on topics including binary gender, sexual violence prevention, and rape law reform. Dr. Levine has also been a crisis counselor and provided support and resources for survivors of sexual violence and their significant others.

RECOMMENDED FOR:

Assistant Professor of Criminal Justice - Victimology



BACKGROUND STATEMENT

Jennifer N. Martin

I. EDUCATIONAL BACKGROUND

Ph.D., Department of Chemistry University of Virginia, Charlottesville, VA	2016
B.S., Biology, Genetics & Developmental Option, with distinction Pennsylvania State University, Wyomissing, PA	2011

II. PROFESSIONAL EXPERIENCE

Co-Instructor, Introductory Chemistry courses University of Virginia, Charlottesville, VA	2016 - present
Instructor, Biochemistry course University of Maryland Eastern Shore, Princess Anne, MD	January 2016
Guest Instructor, Biochemistry lab/lecture University of Virginia, Charlottesville, VA	Fall 2013
Intern Instructor, Biochemistry lecture course University of Virginia, Charlottesville, VA	Spring 2013, 2014

III. OTHER INFORMATION

Professional Memberships:
American Chemical Society (ACS) 2012 - present
Faculty of 1000 2012 - present
Biophysical Society (BPS) 2015 - present

Dr. Martin has substantive teaching experience in general chemistry and appropriate knowledge of biochemistry. Her research plan is suitable for our CHEM and BCMB students. She has experience redesigning the general chemistry sequence to introduce a more active learning approach. Dr. Martin has the support of the CHEM and BCMB faculty.

RECOMMENDED FOR:
Assistant Professor of Chemistry



BACKGROUND STATEMENT

Sutton Pakenham-Laltrello

I. EDUCATIONAL BACKGROUND

The Pennsylvania State University - World Campus M.Ed., Higher Education	In Progress
Stockton University, Galloway, NJ B.A., Communications	May 2015

II. PROFESSIONAL EXPERIENCE

Stockton University, Galloway, NJ Office of Admissions, Clerk Typist	9/18 - Present
Stockton University, Galloway, NJ Office of Continuing Studies, Social Media Coordinator	9/17 - 9/18
Stockton University, Atlantic City, NJ Carnegie Center, Seasonal Specialist	5/17 - 9/17
Stockton University, Galloway, NJ Office of the Provost, Seasonal Specialist and Student Assistant	10/12 - 7/15

III. OTHER INFORMATION

Ms. Pakenham-Laltrello is a Stockton alumna who brings a great amount of institutional experience to this interim position.

RECOMMENDED FOR:
Interim Assistant Director of Admissions



BACKGROUND STATEMENT

Matthew Romen

I. EDUCATIONAL BACKGROUND

Doctor of Physical Therapy, Stockton University Galloway, New Jersey	2012
Bachelor of Science-Biology, Stockton University Galloway, New Jersey	2009

II. PROFESSIONAL EXPERIENCE

Senior Physical Therapist-Acute Inpatient Rehab, Bacharach Institute at Shore Medical Center, Somers Point, NJ	Oct 2018 - Present
Site Coordinator of Clinical Education, Bacharach Institute at Shore Medical Center, Somers Point, NJ	March 2016 - Present
Clinical Instructor of Experience, Bacharach Institute at Shore Medical Center, Somers Point, NJ	Mar 2013 - Present
Outpatient Physical Therapist - PRN Bacharach Institute at Shore Medical Center, Somers Point, NJ	Mar 2013 - Present
Staff Acute Care Physical Therapist, Bacharach Institute at Shore Medical Center, Somers Point, NJ	Mar 2013- Oct 2018

III. OTHER INFORMATION

APTA Certified Clinical Instructor - 03/2014 - Present

Dr. Matthew Romen received his Bachelor of Science and Doctor of Physical Therapy degree from Stockton University. As a practicing physical therapist and Site Coordinator of Clinical Education within the Bacharach Institute network, Dr. Romen is current in the trends, climate and challenges currently facing the field of physical therapy. As an Alumni, his addition to the program will provide students a unique perspective for their clinical education experience.

RECOMMENDED FOR:
Director of Clinical Education



BACKGROUND STATEMENT

Toby Rosenthal

I. EDUCATIONAL BACKGROUND

Master of Science, Journalism, Broadcast Concentration Columbia University in the City of New York, New York, NY	2003
Bachelor of Arts, Criminology and Criminal Justice University of Maryland, College Park, MD	1999

II. PROFESSIONAL EXPERIENCE

Visiting Instructor of Communications Studies (13D) Stockton University, Galloway, NJ	2018-Present
Adjunct, Jewish Studies and Communication Studies Programs, Stockton University, Galloway, NJ	2015-2018
Story Producer, Food Network New York, NY	2010-2016
Producer and Writer, Discovery Health Channel New York, NY	2007-2009

III. OTHER INFORMATION

Garden State Film Festival Award for production of documentaries for Stockton University's Sara and Sam Schoffer Holocaust Resource Center - 2015
Atlantic City Weekly's "Top 40 Under 40," recognizing the region's best and brightest young leaders - 2010

Toby Rosenthal has a strong academic background in professional broadcast journalism. As an early producer of reality-documentary style television content for various national networks, Rosenthal continues to contribute to the genre as it evolves in a rapidly changing digital media landscape. Her teaching philosophy fuses practical experience and current events in an historic and academic context.

RECOMMENDED FOR:

Visiting Instructor of Communication Studies, Media Production (130)



BACKGROUND STATEMENT

Emily Ryan

I. EDUCATIONAL BACKGROUND

Ed.M., Counseling Psychology Rutgers University, School of Education, New Brunswick, NJ	2009
B.A., Mathematics Secondary Education The College of New Jersey, Ewing, NJ	2002

II. PROFESSIONAL EXPERIENCE

Visiting Instructor, Mathematics & First-Year Studies Stockton University, Galloway, NJ	2017-present
Adjunct Professor, Mathematics Stockton University, Galloway, NJ	2015-2016
Adjunct Instructor, Basic Skills Mathematics Rowan University, Glassboro, NJ	2014
Adjunct Instructor, Mathematics Bucks County Community College, Newtown, PA	2013-2014

III. OTHER INFORMATION

Service:	
Member of Linwood Education Foundation	2016-present
Student Teacher, South Brunswick High School	2008-2010
Union Representative, South Brunswick H.S. Educ. Assoc.	2004-2010
SBHS Representative, South Brunswick School District	2003-2009

Emily Ryan has been a very successful Visiting Instructor of Mathematics & First-Year Studies during the 2017-2018 and 2018-2019 academic years. Ms. Ryan returned for a second year to assist with the increasing number of freshmen students who needed math instruction, and to develop a dual credit Math course for area high schools.

RECOMMENDED FOR:

Instructor of Mathematics & First-Year Studies

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Alexandra Sandberg

I. EDUCATIONAL BACKGROUND

B.A., Corporate Comm., James Madison University 2010

II. PROFESSIONAL EXPERIENCE

Communications Manager 2013-2018
BAE Systems, Inc.

Account Executive 2010-2013
Edelman

III. OTHER INFORMATION

Awards: Chairman's Award (Silver)/Digital Strategy; Chairman's Awards (Bronze)/Web Strategy

Ms. Sandberg is well-qualified for this position. Her in-depth knowledge of brand strategy, strategic communications, advertising campaigns and digital marketing communications, as well as her specific experience in corporate social media strategies, combined with her experience in executing external communication strategies, make her an ideal candidate. In addition, her professionalism and experience with global agencies will make her extremely effective in this role.

RECOMMENDED FOR:

Director of Alumni & Development Communication

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Destiny Talley

I. EDUCATIONAL BACKGROUND

Washington State University, Master of Education	2014
Stockton University, Bachelor of Arts, Criminal Justice	2012

II. PROFESSIONAL EXPERIENCE

Stockton University, Assistant Director of Admissions	2/18 - Present
Salem Community College, Project Director of GEAR UP	9/16 - 2/18
Salem Community College, Interim Asst. Director of GEAR UP	6/16 - 9/16
Camden County Partnership for Children, Case Manager	8/15 - 6/16
Professional Receivables Network, Claims Representative	10/14 - 8/15

III. OTHER INFORMATION

Destiny also worked as a Student Assistant and Tutor in the Stockton EOF Office while she was a student here from September 2009 through May 2012.

Destiny is an excellent candidate for this position. With a love for Stockton and her time here as a student, she is a ready representative to recruit students and their families to Stockton. Her work at Salem Community College as the Project Director of GEAR UP prepared her for the responsibilities of recruiting underrepresented students.

RECOMMENDED FOR:
Assistant Director of College Bound (13M)

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Susan Werner

I. EDUCATIONAL BACKGROUND

B.S., Human Resources, University of Delaware

II. PROFESSIONAL EXPERIENCE

Director of Institutional Advancement Holy Spirit High School	2010-2018
Director of Development & Marketing Gilda's Club South Jersey	2004-2010
Corporate Director, Marketing & Public Relations AtlantiCare Health System	2001-2004

III. OTHER INFORMATION

Community Affiliations: Chamber of Commerce Southern New Jersey, United Way of Atlantic County, Margate Community Church

Ms. Werner has extensive ties to the greater Atlantic County community. Having served in positions with various non-profits, most recently at Holy Spirit High School, she has established meaningful relationships with a wide network of donors and potential donors who either already do, or could in the future, be supportive of Stockton University.

RECOMMENDED FOR:

Associate Director of Development