STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING

WEDNESDAY, September 26, 2018

AGENDA

The Meeting will open to the public at 12:15 p.m. in the Atlantic City Academic Center Conference Room. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public meeting at 4:30 p.m. in the Fannie Lou Hamer Event Room, Atlantic City Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 11, 2018, notice of this meeting and public hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the *Press of Atlantic City*, the *Daily Journal*, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

1) Call to Order and Roll Call, Trustee Deininger, Chair

2) Approval of Regular Meeting Minutes of July 18, 2018

3) Approval of Special Meeting Minutes of August 8, 2018

4) **Action Item: Resolution** to Meet in Closed Session

   The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

5) Call to Order and Roll Call to reconvene open public meeting: **Trustee Deininger**

6) **Action Item: Resolution**: 2018-19 Slate of Officers, **Trustee Deininger**

7) **Oath of Office**: Ms. Nadira Anderson, newly elected Student Trustee Alternate: Trustee Schoffer and Dr. Kesselman

8) President's Report: **Dr. Kesselman**

- Check Presentation: 10th Annual G. Larry James Legacy Ride Scholarship
- Special acknowledgement of outgoing Board of Trustees Chair, Mady Deininger
- Special recognition of outgoing Student Trustee, Ike Ejikeme

9) **Committee Reports**

- Academic Affairs and Planning Committee Report: **Trustee N. Davis, Chair**

  Action Item: Resolution: Offer a Baccalaureate Degree in Africana Studies

  Information Item:
  School of Health Sciences Leadership Award, presented to Jaime Angelini, Director of Consumer Services, Mental Health Association in Atlantic County

- Student Affairs Committee Report: **Trustee Worthington, Chair**

  Information Items

  - 2018 Summer Session: Final Census Enrollment Statistics, and 2018 Preliminary Enrollment Report: Fall 2018 First-Time Freshman, Transfer, and Graduate Update: **Robert Heinrich, Chief Enrollment Management Officer**

  - Culture of Respect Campaign: **Dr. Christopher Catching, VP of Student Affairs**

- Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

  Action Items: Resolutions by Consent Agenda:

  - FY19 Tuition Rates for AtlantiCare MSN and Post-Masters Certificate Programs- (REVISED and preapproved at 08/27/2018 Executive Committee Mtg.)
  - FY19 Tuition Rates for AtlantiCare Doctor of Nursing Practice Program (REVISED and preapproved at 08/27/2018 Executive Committee Mtg)
  - FY19 Tuition Rates for Virtua Health Employees
  - FY20 Capital Budget Submission
  - Summer 2019 Atlantic City Campus Housing Rents
  - Authorization to Join the EdgeMarket Cooperative

  Action Item: Resolution: FY19-FY23 Bid Waiver Contracts

  Action Item: Resolution: FY19-FY21 Increases to Bid Waiver Contracts

  Action Item: Revised Resolution: FY19 Bid Waiver Contract

Information Items:

- FY19 Bid Waiver Spend Report
- Contracts Awarded
- FY19 Operational Budget Status Report Period Ending August 31, 2018
- FY19 Operational & Capital Report as of August 31, 2018

- Audit Committee Report: **Trustee Ciccone, Chair**
- Buildings and Grounds Committee Report: **Trustee Dolce, Chair**
- Development Committee Report: **Trustee Deininger, Chair**
- Investment Committee Report: **Trustee Ellis, Chair**

10) University Policy Review, Second Reading: **Dr. Kesselman, President**

Action Item: Resolution: Approval of Action for University Policy (revised)

I-11	Office of Development and Alumni Affairs
I-20	Stockton University Foundation
I-50	Code of Ethics
I-70	Publications
I-100	Emergency Closing
I-112	Public Information
III-140	Appointment of Police Officers, Police Powers, and Security Officers
III-141	Campus Police Department Responsibilities and Functions
III-142	Sworn Police Officer - Firearms
VI-10	Applicability of Civil Service Rules
VI-10.2	Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
VI-10.6	Agreement Resulting from Collective Negotiations
VI-11	Holidays
VI-11.1	Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
VI-12	Supplemental Compensation Upon Retirement
VI-13	Drug and Alcohol Free Workplace

VI-13.2	Employee Disciplinary Guidelines
VI-14	Health Benefit Plans
VI-20	Managerial Employee Appointments
VI-22	Compensation Plan for Managerial Employees
VI-23	Managerial Hours of Work
VI-26	Managerial Employee Discipline
VI-27	Leaves of Absence
VI-44	Payment of Tuition, Fees and Indebtedness to the University
VI-46	Delinquent Accounts
VI-53	Tuition Waiver for Senior Citizens

Action Item: Resolution: Approval of Action for University Policy (deletion)

VI-21	Appointment, Reappointment and Reassignment

Information Item: University Policy Review, First Reading: **Dr. Kesselman, President**

I-9	Board of Trustees By-Laws
I-12	Strategic and Annual Planning
II-81	Computing and Communication Technology Access and Use
III-70	Financial Aid Program
VI-60	Real Estate Transaction Committee

11) Action Item: Resolution: Personnel Actions: Trustee Schoffer, Chair

12) Other Business

13) Comments from the Board of Trustees/Public

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, December 5, 2018 in the Galloway Campus Center, Board of Trustees' Room.

Adjournment

STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MINUTES
July 18, 2018

Trustees Present	Ms. Mady Deininger, ('80), Chair Mr. Leo B. Schoffer, Esq., Vice Chair Mr. Raymond R. Ciccone, CPA ('79), Secretary Dr. Nancy Davis Mr. Andy Dolce Mr. Michael Jacobson, Esq. Ms. Meg Worthington Mr. Deon Davis, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio Dr. Susan Davenport, Executive Vice President and Chief of Staff and Assistant Secretary to the Board
Absent	Mr. Stanley M. Ellis Ms. Nelida Valentin ('86)
Call to Order	Chairperson Deininger called the meeting to order at 12:21 p.m. on Wednesday, July 18, 2018 in the President's Conference Room, K-203r. On September 11, 2017, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Business Services/Bursar's Office at the University, the editors of the *Press of Atlantic City, the Daily Journal*; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office. **Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.**
Approval of Open Public Regular Meeting Minutes of May 2, 2018	**Upon a motion duly made by Trustee Davis and seconded by Trustee Worthington, the Board voted to adopt the Open Public Meeting minutes of the May 2, 2018 Board of Trustees Open Public Meeting.**
Resolution to Meet in Closed Session	**Upon a motion duly made by Trustee Dolce and seconded by Trustee Worthington, the Board voted to meet in closed session at 12:30 p.m.**
Reconvene of Open Public Meeting	Chairperson Deininger reconvened the Open Public meeting at 4:31 p.m. in the Campus Center Board of Trustees Room.
President's Report	President Kesselman recognized Stockton University Police Department Sgt. Tracy Stuart and her canine partner, Hemi, for their first-place victory in the 2018 National Explosives Detection competition. Sgt. Stuart then presented President Kesselman with the championship dagger in appreciation of his support for the United States Police Canine Association National Detector Dog Trials event.

Academic Affairs & Planning Committee Report (AA&P)	Trustee Deininger called upon Trustee Dolce to report. Trustee Dolce presented one resolution: Resolution: Authorization to Accept an Award from the New Jersey Department of Children and Families (NJDCF) for the Child Welfare Education Institute (CWEI) and to Certify the Accuracy of the Contract Commitments **Upon a motion duly made by Trustee Jacobson and seconded by Trustee Worthington, the Board voted to adopt the resolution.** Trustee Dolce noted the referenced award is in the amount of $2,002,000. He then called upon Dr. Lori Vermeulen, Provost and Vice President for Academic Affairs, to report on the following new academic programs that will begin in Fall 2018: • Minor in Cannabis Studies • Minor in Migration Studies • Concentration in Business Analytics in the Business Studies Baccalaureate Program • Concentration in International Affairs in the Political Science Baccalaureate Program • Bachelor of Arts in Liberal Studies Concentration in Community Leadership and Civic Engagement
Student Affairs and Planning Committee Report	Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs to report. Dr. Catching stated the Student Affairs Committee didn't meet in July is looking forward to reporting in September on the exciting things happening in his division on the Galloway and Atlantic City campuses.
Finance and Professional Services Committee Report	Trustee Ciccone, on behalf of Trustee Ellis, called upon Vice President for Administration and Finance, Michael Angulo to report. Mr. Angulo presented the following resolutions: • Academic Term Fees Effective for FY19 *(preapproved 06/25/2018 Executive Committee Mtg.)* • Academic Term Tuition and Fees Effective for FY19 and 2019 Summer Session Tuition and Fees *(preapproved 06/25/2018 Executive Committee Mtg.)* • FY19 Tuition Rates for AtlantiCare MBA Program *(preapproved 06/25/2018 Executive Committee Mtg.)* • FY19 Tuition Rates for AtlantiCare MSN, Doctor of Nursing Practice and Post- Master's Certificate Programs • FY19 Tuition Rates for AtlantiCare RN-To-BSN Program *(preapproved 06/25/2018 Executive Committee Mtg.)* • FY19 Tuition Rates for Community Medical Center RN-To-BSN Program *(preapproved 06/25/2018 Executive Committee Mtg.)* • FY19 Tuition Rates for Meridian Health Care System Employees *(preapproved 06/25/2018 Executive Committee Mtg.)* • FY19 Tuition Rates for Criminal Justice & Law Enforcement Employees for Master's Degrees/Graduate Certificate Criminal Justice Programs *(preapproved 06/25/2018 Executive Committee Mtg.)*

	• Approval and Authorization of the Withdrawal of Funds From the University's Investment Accounts *(preapproved 06/25/2018 Executive Committee Mtg.)* • Bid Waiver Contract *(preapproved 06/25/2018 Executive Committee Mtg.)* • Increase in Bid Waiver Contract *(preapproved 06/25/2018 Executive Committee Mtg.)* • Bid Waiver Contracts • Increases in Bid Waiver Contracts • Proposed FY19 Operating & Capital Budget and Adoption • FY19 Governmental Affairs Contract • Appointment of Board Member to Stockton Affiliated Services, Inc. (SASI) • FY19 Meal Plan Rates (Revised as of 7/2/18) Trustee Jacobson noted he could not vote on two resolutions; Bid Waiver Contracts (page 26) and Increases in Bid Waiver Contracts (page 28) and suggested bid waiver resolutions not be part of a consent agenda. Dr. Susan Davenport then presented a consent agenda with all resolutions except bid waivers. **Upon a motion duly made by Trustee Ciccone and seconded by Trustee Taggert Davis, the Board voted to adopt all non-bid waiver resolutions as consent agenda items.** Dr. Davenport presented the remaining bid waiver resolutions individually. Trustee Jacobson noted his intent to recuse himself from the Atlantic City Electric, South Jersey Gas, and Atlantic City Municipal Utilities Authority items on the bid waiver contract resolutions due to professional conflicts. Dr. Davenport presented the Resolution: Bid Waiver Contract for Comcast of South Jersey, which was pre-approved at the Executive Committee Meeting. **Upon a motion duly made by Trustee Worthington and seconded by Trustee Schoffer, the Board voted to adopt the Resolution: Bid Waiver Contract for Comcast of South Jersey.** Dr. Davenport presented the Resolution: Increase in Bid Waiver Contract for Ruffalo Noel Levitz. **Upon a motion duly made by Trustee Davis and seconded by Trustee Schoffer, the Board voted to adopt the Resolution: Increase in Bid Waiver Contract for Ruffalo Noel Levitz.** Dr. Davenport presented the Resolution: Bid Waiver Contracts, which included: Pennoni Associates, Saul Ewing LLP, University and Student Services, College Entrance Examination Board, Atlantic City Municipal Utilities Authority, Atlantic City Sewerage Company and Willis of New Jersey Inc. **Upon a motion duly made by Trustee Dolce and seconded by Trustee Ciccone, the Board voted to adopt the Resolution: Bid Waiver Contract for**

	Pennoni Associates, Saul Ewing LLP, University and Student Services, College Entrance Examination Board, Atlantic City Municipal Utilities Authority, Atlantic City Sewerage Company and Willis of New Jersey Inc. Note: Trustee Jacobson voted to adopt all contracts on the resolution, with the exception of the Atlantic City Municipal Utilities Authority, from which he recused himself. Dr. Davenport presented the Resolution: Increase in Bid Waiver Contracts, which includes Atlantic City Electric, South Jersey Gas, Hobsons Inc., The Rodgers Group LLC, and Atlantic County Utilities Authority. **Upon a motion duly made by Trustee Dolce and seconded by Trustee Ciccone, the Board voted to adopt the** Resolution: Increase in Bid Waiver Contracts, which includes Atlantic City Electric, South Jersey Gas, Hobsons Inc., The Rodgers Group LLC, and Atlantic County Utilities Authority. Note: Trustee Jacobson voted to adopt all contracts on the resolution, with the exception of Atlantic City Electric and South Jersey Gas from which he recused himself. Trustee Ciccone commended the Finance department for their work in keeping the tuition increase at 2.5% and negotiating the Comcast contract. President Kesselman commended the entire institution for keeping the tuition increase at 2.5%, restoring 305 state funded positions, and acknowledged Jim Rottler and Steve Radwanski for keeping housing and meal plan charges less than 2.5%.
Audit Committee Report	Trustee Ciccone, Audit Committee Chair, reported that Grant Thornton, the external auditors, are beginning their audit of the University's financial statements as the Internal audit team completes the audit of the University's succession planning.

Buildings and Grounds Committee Report	Buildings and Grounds Committee Chair, Trustee Schoffer called upon Mr. Don Hudson, Vice President for Facilities and Operations, to report (video footage shown) on the various campus projects, specifically: • Atlantic City Campus: views of actual construction (parking garage, residential, academic building, etc.); all furniture will be in by August 1st and all major components (police sub-station, kitchen, bathrooms, etc.) are all operational and ready; the project is on schedule. • Galloway Campus: o Quad project—3rd floor of the Health Sciences Center in final stage of construction and on task to be operational for the PT Program in fall 2018; o Parking lot 8c construction is almost complete, on budget, and will add approximately 350 parking spaces; o Approximately 35 projects including bathroom, classroom and roofing renovations commencing this summer; o Two new Verizon cell phone towers and fully operational by end of July. o Other Projects: Mr. Hudson recognized the Biodiversity Committee, faculty and students for their collaboration on various projects.
Development Committee Report	Trustee Jacobson stated the Development Committee had nothing to report at this time.
Investment Committee Report	Trustee Ciccone, on behalf of Trustee Ellis, reported the Investment Committee met on April 30, 2018, and advised that the university's portfolio continues to show a strong long-term performance.
University Policies	President Kesselman presented twenty-seven policies to the Board for first reading. The policies will move forward for second reading at the September 26, 2018 BOT meeting.
Personnel Actions Resolutions	Chairperson Deininger announced the Board's review of the Personnel Actions Resolution, which was posted on the Board's website for review. **Upon a motion duly made by Trustee Schoffer and seconded by Trustee Worthington, the Board voted to adopt the resolution.** President Kesselman thanked the Board, faculty and staff for their support of his contract renewal.
Board Comments/Comments from the Public	Ellen Bailey welcomed Janet Greco, Executive Legal Assistant to the Office of General Counsel. Kevin McHugh welcomed Devin Jefferson, Head Women's Basketball Coach, to Athletics & Recreational Programs. Lisa Honaker welcomed Rosa Perez-Maldonado, Assistant Dean, to the School of Arts and Humanities.

	Lori Vermeulen introduced Diana Strelczyk, formally of Service Learning and now working as Assistant Director of Continuing Studies. President Kesselman recognized Trustee Deininger for her outstanding job as the Board of Trustee Chair. This will be her last meeting as Board Chair; Trustee Leo Schoffer steps into this role at the September 26, 2018 meeting. Trustee Schoffer expressed his excitement about President Kesselman's contract extension. He also thanked Trustee Deininger for her service and commitment to Stockton as Board Chair.
Next Regularly Scheduled Meeting	The next regularly scheduled meeting will be held on Wednesday, September 26, 2018 at 4:30 p.m. in the Board of Trustees Room, Campus Center.
Adjournment	**Upon a motion duly made by Trustee Ciccone and seconded by Trustee Worthington, the Board voted to adjourn the meeting at 5:38 p.m.**

For the Board,
Susan Davenport, Executive Vice President,
Chief of Staff and Assistant Secretary to the Board

Approved by the Board of Trustees on September 26, 2018.

BOARD OF TRUSTEES
MINUTES OF OPEN PUBLIC SPECIAL MEETING
AUGUST 8, 2018
PRESIDENT'S CONFERENCE ROOM (K203R)

BOT Members Present	Madeleine Deininger (*Chair*), Leo Schoffer *(Vice Chair),* Ray Ciccone* *(Secretary)*, Nelida Valentin*, Stanley Ellis*, Andy Dolce*, Meg Worthington, Harvey Kesselman *(President, Ex-Officio)*, Deon Davis (*Student trustee alternate*) **Note: attendance via teleconference.*
Absent	Michael Jacobson, Nancy Davis
Item I	**Call to Order** Chairperson Deininger called the meeting to order at 3:30 p.m.
Item II	**Resolution** Upon a motion duly made by Trustee Schoffer and seconded by Trustee Worthington, the Board of Trustees voted to approve the resolution to Meet in Closed Session.
Item III	Chairperson Deininger reconvened the Open Public Special Meeting at 4:50 p.m. p.m.
Item IV	**Resolution** Upon a motion duly made by Trustee Ciccone and seconded by Trustee Schoffer, the Board of Trustees voted to approve the resolution for the Authorization of Agreement for Purchase of Property – TJM Atlantic City Property.
Item V	**Resolution** Upon a motion duly made by Trustee Worthington and seconded by Trustee Schoffer, the Board of Trustees voted to approve the resolution authorizing Bid Waiver Contracts.
Item VI	**Other Business** No other business
Item VII	**Adjournment** Upon a motion duly made by Trustee Worthington and seconded by Trustee Valentin, the Board voted to adjourn the meeting at 5:07 p.m.

Respectfully Submitted,

Raymond Ciccone
Board Secretary

Brian Kowalski, Esq.
General Counsel

Approved by the Board of Trustees on September 26, 2018.

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

MEET IN CLOSED SESSION

WHEREAS, the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and

WHEREAS, subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it

RESOLVED, that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, litigation matters and the acquisition of real property; and be it further

RESOLVED, that the discussion of these matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at approximately 4:30 p.m.

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

2018 - 2019 SLATE OF OFFICERS

WHEREAS, in accordance with Stockton University policy I-9, Article IV, Board of Trustees' by-laws, the Board of Trustees is responsible for annually electing a slate of officers at its September meeting, and

WHEREAS, the Board of Trustees is governed by a Board that includes a Chair, Vice Chair, Secretary, and an Ex-Officio member, which collectively constitute the Board's Executive Committee, and;

WHEREAS, the Nominating and Governance committee of the Board of Trustees reviewed and recommended the slate of officers be forwarded to the full Board of Trustees for approval; therefore, be it

RESOLVED, that the Board of Trustees approve the slate of officers listed below.

The Board of Trustees Slate of Officers for 2018 -19:

Leo B. Schoffer, Esq., Chair
Raymond Ciccone, Vice Chair
Stanley Ellis, Secretary
Madeleine Deininger, Ex-Officio

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

TO OFFER A BACHELOR OF ARTS IN AFRICANA STUDIES

WHEREAS, the University mission statement affirms a goal to "develop engaged and effective citizens with a commitment to life-long learning and the capacity to adapt to change in a multi-cultural, interdependent world," and a commitment to "provide an environment for excellence to a diverse student body, including those from underrepresented populations, through an interdisciplinary approach to liberal arts, sciences and professional education"; and

WHEREAS, the University has established a significant presence in one of the most diverse cities in the state of New Jersey – Atlantic City – to service a previously underserved population with opportunities for higher education, professional development, and self-awareness; and

WHEREAS, the Bachelor of Arts in Africana Studies can offer opportunities for increased knowledge, pride and respect for the contributions of African Americans on this continent and abroad, contributing to students' global awareness and understanding; and

WHEREAS, the national conversation on issues and challenges specifically faced by people of African descent is drawing in a diversity of voices and gaining wider national attention; and

WHEREAS, graduates with Africana Studies degrees occupy every field across our nation, including the sciences, education, politics and performing arts; and

WHEREAS, the shared governance bodies of the University have approved of a faculty proposed Bachelor of Arts in Africana Studies program as an embodiment of these affirmations; and

WHEREAS, such a program responds to the demonstrated market demands of an increasingly diverse population in the state of New Jersey; therefore, be it

RESOLVED, that the Board of Trustees approves and authorizes the administration to notify the New Jersey higher education community of our intent to offer the Bachelor of Arts in Africana Studies and, subsequent to review consistent with the Higher Education Restructuring Act, take all necessary steps to implement the program.

Approved September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

REVISED RESOLUTION

FY19 TUITION RATES FOR ATLANTICARE MSN AND POST-MASTERS CERTIFICATE PROGRAMS

WHEREAS, Stockton University has a graduate program which was last approved by the Board of Trustees on July 5, 2017 that offers baccalaureate prepared nurses the opportunity to complete the requirements for an MSN degree; and

WHEREAS, there is a shortage of qualified nurse practitioners to provide primary care to members of the community; and

WHEREAS, increasing access to the MSN and the Post-Masters Certificate programs will benefit the residents of the region by increasing the number of professionals qualified to provide primary care; and

WHEREAS, increasing access to the MSN and the Post-Masters Certificate programs will benefit healthcare community partners such as AtlantiCare by enabling them to meet current and future workforce needs; and

WHEREAS, AtlantiCare has access to multiple facilities throughout the region that can provide clinical practicum placements to their employees who are enrolled as students in Stockton's MSN and Post-Masters Certificate programs; and

WHEREAS, Stockton University has a special commitment to meet the needs of AtlantiCare by offering a bundled, per credit tuition and fee rate that reflects a 20% reduction for graduate courses; and

WHEREAS, the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and

WHEREAS, the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton University and clinical practicum placements for the MSN and Post-Masters Certificate students at Stockton; therefore, be it

RESOLVED, that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to AtlantiCare employees enrolled in the MSN and Post-Masters Certificate programs:

Graduate all-inclusive charge	**Per Credit Hour**
Current In-State per credit charge	$811.25
20% Discount In-State per credit charge	$649.00
Current Out-of-State per credit charge	$1,147.66
20% Discount Out-of-State per credit charge	$918.13

Pre-approved by the Executive Committee on August 27, 2018
September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

REVISED RESOLUTION

FY19 TUITION RATES FOR ATLANTICARE

DOCTOR OF NURSING PRACTICE PROGRAM

WHEREAS, Stockton University now offers a Doctor of Nursing Practice (DNP) program to advanced practice nurses seeking the highest credential or terminal degree in nursing practice. This program will prepare nurse practitioners with the ability to balance proficiencies, practice, theory, and scientific inquiry in the advance practice nurse role; and

WHEREAS, there is a shortage of qualified nurse practitioners to provide primary care to members of the community; and

WHEREAS, increasing access to the DNP program will benefit the residents of the region by increasing the number of professionals qualified to provide primary care; and

WHEREAS, increasing access to the DNP program will benefit healthcare community partners such as AtlantiCare by enabling them to meet current and future workforce needs; and

WHEREAS, AtlantiCare has access to multiple facilities throughout the region that can provide clinical practicum placements to their employees who are enrolled as students in DNP program; and

WHEREAS, Stockton University has a special commitment to meet the needs of AtlantiCare by offering a bundled, per credit tuition and fee rate that reflects a 20% reduction for doctoral courses; and

WHEREAS, the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and

WHEREAS, the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton University and clinical practicum placements for the DNP students at Stockton; therefore, be it

RESOLVED, that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to AtlantiCare employees enrolled in the DNP program:

Doctoral all-inclusive charge	**Per Credit Hour**
Current In-State per credit charge	$873.62
20% Discount In-State per credit charge	$698.90
Current Out-of-State per credit charge	$1,291.67
20% Discount Out-of-State per credit charge	$1,033.34

Pre-approved by the Executive Committee on August 27, 2018
September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY19 TUITION RATES FOR VIRTUA HEALTH EMPLOYEES

WHEREAS, Stockton University has entered into a partnership with Virtua Health, Inc. This partnership offers Virtua Health employees undergraduate and graduate courses that would benefit our health care community partners and our health profession programs; and

WHEREAS, Stockton University has a special commitment to meet the needs of Virtua Health by offering a bundled, per credit tuition and fee rate that reflects a 20% reduction in cost for undergraduate and graduate courses; and

WHEREAS, as part of this partnership, Virtua Health will be encouraged to enhance the availability of clinical internship placements for Stockton health professions' students; and

WHEREAS, the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and

WHEREAS, the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton University and clinical internship placements for Stockton's health profession students; therefore, be it

RESOLVED, that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the spring semester 2019, applicable only to Virtua Health employees:

Undergraduate all-inclusive charge	**Per Credit Hour**
Current In-State per credit charge	$528.39
20% Discount In-State per credit charge	$422.71
Current Out-of-State per credit charge	$802.54
20% Discount Out-of-State per credit charge	$642.03

Graduate all-inclusive charge	**Per Credit Hour**
Current In-State per credit charge	$811.25
20% Discount In-State per credit charge	$649.00
Current Out-of-State per credit charge	$1,147.66
20% Discount Out-of-State per credit charge	$918.13

Doctoral all-inclusive charge	**Per Credit Hour**
Current In-State per credit charge	$873.62
20% Discount In-State per credit charge	$698.90
Current Out-of-State per credit charge	$1,291.67
20% Discount Out-of-State per credit charge	$1,033.34

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY20 CAPITAL BUDGET SUBMISSION

WHEREAS, Stockton University was founded in 1969 as a public, four-year college within the New Jersey, and

WHEREAS, the University's Galloway Campus is over 1,600 acres, situated in the Pinelands National Reserve, and is New Jersey's largest university campus originally constructed in 1970, and the University has opened a new campus in Atlantic City in 2018, and

WHEREAS, a major increase in capital funding will be necessary to maintain the existing campus facilities, build new facilities to meet enrollments, update technological requirements, and enable the ability to renovate existing facilities so that the learning environment and its infrastructure can continue to support the educational mission of the University; now therefore be it

RESOLVED, that the Stockton University Board of Trustees approve the University's FY20 Capital Budget submission in the amount of $344,682,000 which is consistent with the institution's Facilities Master Plan, and authorizes its submission to appropriate State agencies; and be it further

RESOLVED, that the Stockton University Board of Trustees recommends the approval of public funding for the FY20 Capital Budget submission in the amount of $344,682,000 for Stockton University.

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

SUMMER 2019 ATLANTIC CITY CAMPUS HOUSING RENTS

WHEREAS, the Board of Trustees of Stockton University is responsible for approving summer rental rates for student housing; therefore, be it

RESOLVED, that the Stockton University Board of Trustees approves the following rents for the Atlantic City Campus at Stockton University for Summer 2019:

Atlantic City	**Type**	**Summer 2019** Stockton Students	**Summer 2019** Non-Stockton Students	**Summer 2019** Faculty/Staff
(Per Day)	Studio	$30	$40	$50
	2 Person Private Apartment	$26	$36	$46
	4 Person Shared Apartment	$23	$33	$43
	4 Person Private Apartment	$25	$35	$45
	6 Person Private Apartment	$22	$32	$42

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

AUTHORIZATION TO JOIN THE EDGEMARKET COOPERATIVE

WHEREAS, N.J.S.A. 18A:64-61 (The State College Contracts Law) authorizes State College Boards of Trustees to enter into joint purchasing agreements with other units of State or local government; and

WHEREAS, Stockton University seeks to join the EdgeMarket state-approved Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-61; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into such cooperative purchasing agreement with the EdgeMarket, which will permit the University to benefit from savings, achieved from purchases of goods and services under contract with this cooperative, pursuant to the joint purchase agreement provisions of the State College Contracts Law.

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY19-FY23 BID WAIVER CONTRACTS

WHEREAS, N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

WHEREAS, the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories **FY and Amount**

Insurance

South Jersey Industries (519016) **FY19: $65,000**
This bid waiver will provide Commercial General Liability and Property Insurance to cover the University's portion of the Atlantic City parking garage pursuant to the Owner Committee Agreement between the University and South Jersey Industries. (Reference: N.J.S.A.18A:64-56 (a) [11])

Professional Services

Pennoni Associates (519018) **FY19: $66,805**
This bid waiver for Pennoni Associates will provide the Office of Facilities Planning and Construction with engineering services for the Barlow Parking Lot (#9) Resurfacing. Pennoni will conduct a topographic survey of the Lot 9 improvement area for design of the surface improvements, storm water management improvements and grading. Pennoni will work with the design team to prepare the schematic design documents for re-surfacing the existing gravel lot with Hot Mix Asphalt (HMA). Pennoni will also develop construction documents and submit them for the required environmental permits. (Reference: N.J.S.A.18A:64-56 (a) [01])

Porzio Bromberg & Newman, PC (519020) **FY19: $60,000**
This bid waiver will provide the University with legal services in connection with the review and revision of contracts and procurement documents. (Reference: N.J.S.A.18A:64-56 (a) [01])

Robert Half of Pennsylvania, Inc. (519022) **FY19: $60,000**
This bid waiver will provide the University with temporary legal staff to include an attorney to provide legal services on various legal matters and the review of contracts as assigned by the Office of General Counsel. (Reference: N.J.S.A.18A:64-56 (a) [01])

Data Processing Software, Systems, Services and Equipment

Environmental Systems Research Institute, Inc. (ESRI) (519019) FY19-FY23: $75,000
This five-year bid waiver from the Office of Information Technology Services will provide the University with access to ArcGIS site licensing. This proprietary software is a mapping and analytics platform used by the faculty to create instructional course materials and facilitates distributed learning. Faculty and staff use the software for research projects supported by external funds. ArcGIS allows students to use, create and share maps and scenes, compile geographic data, analytics of the mapped information, and use of the information in a range of applications. ArcGIS is the world's most widely used Geographic Information Systems (GIS) software. (Reference: N.J.S.A.18A:64-56 (a) [19])

Ex Libris (USA) Inc. (519024) FY19-FY21: $194,350
This bid waiver will support the acquisition of the Ex Libris Alma and Primo system, a software platform that will be utilized by the University Library. The Ex Libris Alma software platform is a cloud based service that will allow the library to manage print, electronic and digital materials in a single interface to provide a greater research experience for students and faculty. The Ex Libris Primo layer will maximize exposure of the library collections and provide users with access to discover library resources more readily. The Alma & Primo system will replace the Sirsi Symphony software system currently in use in the University Library. Four NJ State Colleges & Universities reviewed several platforms, deciding on Ex Libris Alma & Primo, which will maximize the value of the library collections by allowing the libraries to work in a collaborative environment through library to library resource sharing. In addition to cost savings, the University Library and all of its users will benefit from using the increased functionality of a system that updates its software and runs analytics in real time; the advanced discovery layer in a 5-library environment means that Stockton users will discover pertinent resources more readily and will access them more quickly. (Reference: N.J.S.A.18A:64-56 (a) [19])

Personnel Recruitment and Advertising

Suasion Communications Group LLC (519016) FY19-FY20: $165,000
Suasion Communications Group will manage a portion of Stockton's Google AdWords advertising campaigns, under the guidance of the Office of University Relations and Marketing (URM). Google AdWords is an online advertising service that enables advertisers to display brief advertising copy to web users, based in part on cookies and keywords, predefined by the advertisers. Suasion will help develop strategies for keywords and messaging, monitor results daily and adjust as needed for optimal results. Suasion will also provide monthly reports showing expenditures, results and recommendations. This bid waiver will provide Admissions, General Studies, Graduate Studies, and University Relations and Marketing access to utilize Google AdWords for campaigns to be developed in FY19 and FY20 to include recruitment into North Jersey, Recruitment Awareness, Spring decision, summer session, special initiatives for transfer recruitment, transfer events, open houses, outreach, and instructional site awareness. Continuing Studies, Performing Arts Center, Dante Hall, Athletics, the Wave Arts Garage, and Stockton's instructional sites advertise through URM's Media Buying Co-Op. Quotes from three vendors were obtained. (Reference: N.J.S.A.18A:64-56 (a) [20])

Catamaran Media Company LLC (519017) FY19-FY20: $115,000
This two-year bid waiver is for the print and digital advertising for print ads, inserts, and digital web ads procured by the University's Media Buying Co-op. The co-op purchases this media for several Stockton entities including the Office of University Relations and Marketing, the Performing Arts Center, Dante Hall, Continuing Studies, Wave Arts Garage, and instructional sites. Catamaran and AC Weekly merged combining the Media Buys to exceed the bid threshold. Catamaran and AC Weekly are prominent

weekly print publications in our targeted areas of Atlantic, Cape May and southern Ocean counties. (Reference: N.J.S.A.18A:64-56 (a) [20])

Isaacson Miller, Inc. (519021) **FY19: $90,000**

This bid waiver will provide personnel recruitment services to assist the University in its search for a new Dean for the School of Business. Isaacson Miller is a nationally recognized executive search firm with an Education division that is dedicated to the recruitment of Deans and Executive positions. The requested amount includes the placement fee, administrative fees and estimated out-of-pocket expenses related to candidate travel, advertising, video conferencing and outside printing. A total of four proposals from nationally recognized recruitment firms were received and evaluated by the University. (Reference: N.J.S.A.18A:64-56 (a) [20])

Utilities

Atlantic City Electric (519023) **FY19 $125,000**

This bid waiver will provide the supply of electric generation service to the Atlantic City Campus through December of 2018. The University was recently advised that both the residential and academic buildings in Atlantic City will be fed through a single point of entry at a higher voltage rate class that is not covered under the State Contract. The University intends to issue a publicly advertised request for proposal to provide the supply of electricity to the Atlantic City Campus beginning no later than January 2019 unless the State allows this account to be added to State Contract under a separate tariff class due to similar load profiles. (Reference: N.J.S.A.18A:64-56 (a) [08])

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY19-FY21 INCREASES IN BID WAIVER CONTRACTS

WHEREAS, P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and

WHEREAS, the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and

WHEREAS, these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and

WHEREAS, the Board of Trustees of Stockton University has previously approved a waiver of public bidding for each of the below named vendors; and

WHEREAS, the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and

WHEREAS, the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories **FY and Amount**

Professional Consulting Services

GPM Associates (518032) **Additional Amount Requested FY19: $54,500**
Previously Approved Contract Amount FY18: $41,200
New Recommended Contract Total FY18-FY19: $95,700

This bid waiver increase request from the Office of Risk Management, Environmental Health & Safety will continue to provide professional consulting services and other services related to the University's three independently registered potable water systems on campus; one serving main campus, the second serving the Free To Be Child Daycare facility and the third at Barlow Athletic Fields. The services of a licensed operator are required for the University to comply with both Title XIV of the Federal Safe Drinking Water Act, 42 U.S.C. §300f, et seq. and New Jersey Department of Environmental Protection (NJDEP) regulations. GPM has been the State Registered & Licensed Operator in charge of the University's drinking water and distribution systems since 2001 and was the primary consultant on all water system upgrades for both treatment and distribution. The NJDEP requires the preparation and biennial updating of a Water Conservation and Drought Emergency Plan (WCP) for each water system; the last one was prepared in 2015. GPM will prepare a WCP for the University and develop an "instructions" sheet for the sampling locations to aid site personnel and the laboratory drivers/samplers, to ensure they are collecting samples at the correct locations. GPM will provide training sessions to on-site personnel to use the new testing equipment or to become familiar with the new testing requirements of the new Sampling Plans. GPM will provide additional services for emergency work that arises from water system issues. Additionally, GPM is commissioning a new drinking water supply well for the

University. The State of New Jersey is currently reviewing the new lead, copper and total coliform sampling for main campus and once approved, GPM will implement. (Reference: N.J.S.A.18A:64-56 (a) [15])

Professional Services

Archer & Greiner, P.C. (518039) **Additional Amount Requested FY19: $40,000**
Previously Approved Contract Amount FY18-FY19: $60,000
New Recommended Contract Total FY18-FY19: $100,000

This bid waiver increase is for legal services related to the establishment of the University District in Atlantic City. The work on this matter is complete and the bid waiver increase will cover legal services rendered to approve the University District. (Reference: N.J.S.A. 18A:64-56 (a) [01])

Saul, Ewing, Arnstein & Lehr, LLP (518040) **Additional Amount Requested FY19: $25,000**
Previously Approved Contract Amount FY18-FY19: $95,000
New Recommended Contract Total FY18-FY19: $120,000

This bid waiver increase for legal services related to the sale of the Seaview Hotel and Golf Course. The work on this transaction is complete and the bid waiver increase will cover legal services rendered up to the closing on the sale. (Reference: N.J.S.A. 18A:64-56 (a) [01]

Saul, Ewing, Arnstein & Lehr, LLP (519012) **Additional Amount Requested FY19: $30,000**
Previously Approved Contract Amount FY18-FY19: $90,000
New Recommended Contract Total FY18-FY19: $120,000

This bid waiver increase is for legal services related to the proposed transactions involving the TJM AC Hotel LLC. (Reference: N.J.S.A. 18A:64-56 (a) [01]

Data Processing Software, Systems, Services and Equipment

TouchNet (516012) **Additional Amount Requested FY19: $21,800**
Previously Approved Contract Amount FY16-FY19: $300,000
New Recommended Contract Total FY16-FY19: $321,800

This bid waiver increase will cover the rise of annual Application Subscription Program Fees (ASP Fees) for the three-year contract, which expires June 2019. TouchNet provides credit card and e-check processing services to allow for acceptance of electronic payments. (Reference: N.J.S.A.18A:64-56 (a) [19])

Campus Labs (516048) **Additional Amount Requested FY19-FY21: $103,592**
Previously Approved Contract Amount FY17-FY21: $181,155
New Recommended Contract Total FY17-FY21: $284,747

This bid waiver increase request from the Office of Student Affairs is for the implementation and three-year agreement for an additional Campus Labs product, the Student Affairs Assessment Solution. The Student Affairs Assessment Solution will be utilized to integrate the Division's assessment instructions and data across all departments to improve evidence-based decision making for programs, resource allocation, strategic planning and accreditation and outcomes-based reporting. The purchase will help the division strategically align its programs and services to support student retention and success, by helping its departments make data-driven decisions with regard to resource allocation which will in turn contribute to the university's fiscal stability. Campus Labs will provide on-site and distance consultation for staff using the solution, which will expand the capacity of staff to assess the impact and quality of their programs and services. Other assessment products were reviewed, however the Student Affairs Assessment Solution integrates with Orgsync and other Campus Lab assessment solutions already utilized by the University. (Reference: N.J.S.A.18A:64-56 (a) [19])

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

REVISED RESOLUTION

FY19 BID WAIVER CONTRACT

WHEREAS, N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

WHEREAS, the Board of Trustees finds the following purchase, contract and agreement has met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories **FY and Amount**

Insurance

Willis of New Jersey Inc. (519011) **FY19: $780,000**
This one-year bid waiver contract will provide Commercial General Liability and Property Insurance for the Atlantic City Campus, including the academic and residential buildings. (Reference: N.J.S.A.18A:64-56 (a) [11])

September 26, 2018

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to adopt the following revised policies:

I-11	Office of Development and Alumni Affairs
I-20	Stockton University Foundation
I-50	Code of Ethics
I-70	Publications
I-100	Emergency Closing
I-112	Public Information
III-140	Appointment of Police Officers, Police Powers, and Security Officers
III-141	Campus Police Department Responsibilities and Functions
III-142	Sworn Police Officer - Firearms
VI-10	Applicability of Civil Service Rules
VI-10.2	Terms of Appointment for Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
VI-10.6	Agreement Resulting from Collective Negotiations
VI-11	Holidays
VI-11.1	Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
VI-12	Supplemental Compensation Upon Retirement
VI-13	Drug and Alcohol Free Workplace
VI-13.2	Employee Disciplinary Guidelines
VI-14	Health Benefit Plans
VI-20	Managerial Appointments
VI-22	Compensation Plan for Managers
VI-23	Managerial Hours of Work
VI-26	Managerial Employee Discipline
VI-27	Leaves of Absence
VI-44	Payment of Tuition, Fees and Indebtedness to the University
VI-46	Delinquent Accounts
VI-53	Tuition Waiver for Senior Citizens

the Board of Trustees has completed a first review of this policy action on July 18, 2018; therefore be it

RESOLVED, that the Board of Trustees approves adoption of the policy as recommended.

September 26, 2018

Policy I-11: Office of Development and Alumni Relations
Summary of Key Changes

Changes were made to Policy I-11 to clarify the mission of the Office of Development and Alumni Relations.

The Policy has been updated as follows:

- Reflect the name change of the office to the Office of Development and Alumni Relations
- Language as to lack of state support eliminated
- The job responsibilities of the Chief Development Officer edited to reflect current job description
- Removed and generalized the role of the Alumni Association
- Globalized the role of the office

STOCKTON UNIVERSITY

POLICY

Office of Development and Alumni Relations

Policy Administrator: Chief Development Officer / Executive Director of the University Foundation
Authority: N.J.A.C. 18A: 64-6
Effective Date: February 16, 2011; TBD
Index Cross-References: I-20 – Stockton University Foundation
Policy File Number: I-11
Approved By: Board of Trustees (pending)

Stockton University is a publicly funded institution of higher education. The fulfillment of its goals related to access and quality demand a wide range of development/fund-raising efforts to augment state appropriations. The Office of Development and Alumni Relations is mandated to coordinate, strengthen, and expand all University fundraising opportunities and programs.

Comprehensive Development Plan: the Office of Development and Alumni Relations is responsible for the formulation and implementation of a comprehensive, multi-faceted development plan for contributions of cash, real property, securities, and deferred gifts, from all possible sources (public and private, individual and corporate).

Fund-Raising Events and Programs: the Office of Development and Alumni Relations is responsible for the oversight and coordination of all University fundraising efforts initiated and organized by the Stockton Foundation and any affiliated organizations.

Leadership and Donor Development: the identification and cultivation of potential volunteer leadership as prospective donors are coordinated by Advancement Services in the Office of Development and Alumni Relations. Input from all members of the University community is invited. The cultivation of prospects shall be coordinated by the Office of Development and Alumni Relations and implemented by those individuals closest to each prospect.

Gifts and Grants: the Office of Development and Alumni Relations coordinates the solicitation and receipt of gifts and non-governmental grants that will reside in the accounts of the Stockton University Foundation, by individual members of the University community or department. Notice of preliminary and final applications of external funding sources for financial assistance to the University and for private research and professional development grants must be forwarded to the Office of Development and Alumni Relations. Upon notice of determination of award, the Office of Development and Alumni Relations shall be notified again by the grant recipient. Gift acceptance and recording shall be coordinated between the Office of Development and Alumni Relations and the Stockton University Foundation. Acknowledgements shall be coordinated between the Office of Development and Alumni Relations and the department or individual involved in solicitation and/or receipt of the gift.

The Office of Development and Alumni Relations is responsible for all fundraising activities, special events, and correspondence related to the Stockton University Foundation.

Review History:

	Date
Chief Development Officer	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy I-20: Stockton University Foundation
Summary of Key Changes

Policy I-20 was changed to reflect Stockton University Foundation Board Members.

The Policy has been updated as follows:

- Language change “from twenty (20) to fifty (50) members” from thirty-two (32) members

STOCKTON UNIVERSITY

POLICY

Stockton University Foundation
Policy Administrator: Chief Development Officer / Executive Director of the University Foundation Authority: N.J.S.A. 15A:1-1 et. seq. Effective Date: January 29, 1975; February 16, 2011; TBD Index Cross-References: Policy File Number: I-20 Approved By: Board of Trustees (pending)

The Stockton University Foundation, incorporated under the laws of the State of New Jersey has as its purpose the following:

- The Stockton University Foundation, Inc. (the "Foundation") is an independent organization incorporated under the New Jersey Nonprofit Corporation Act (N.J.S.A. 15A:1-1 et. seq.), whose sole mission is to support the philanthropic needs of Stockton University (the "University").
- To solicit, hold, manage and expend gifts and contributions of any kind or nature, and to provide general oversight of the financial affairs of the Foundation; to acquire, receive, administer, operate, expend and dispose of the tangible and intangible resources of the Foundation, which resources may consist of cash; securities; bonds; real and personal property; present, contingent or future interest and other property consistent with the mission of the Foundation.
- To encourage citizens, civic and other external organizations, businesses, and industries to make loans, gifts, grants, devises or bequests of property or money for research and instruction, the establishment of endowments, scholarships, fellowships, professorships and academic chairs, cultural programs, buildings, equipment and all other facilities of the University, including gifts or loans of works of art, historical papers, documents and museum specimens and exhibits.
- To act without profit as trustees of educational and charitable trusts established to advance the purposes of the University.

The Foundation is governed by an autonomous volunteer Board of Directors consisting of from 20 to 50 members. Members are elected by the present members of the Board to serve for terms of four (4) years.

The Chief Development Officer and staff shall serve as the University's liaison to the Foundation.

Review History:

	Date
Chief Development Officer	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy I-50: Code of Ethics
Summary of Key Changes

Only change made to Policy I-50 is to update the policy administrator.

STOCKTON UNIVERSITY

POLICY

Code of Ethics
Policy Administrator: Chief Officer for Institutional Diversity and Equity Authority: N.J.S.A. 52:13D-23; N.J.S.A. 52:13D-12 et seq. Effective Date: November 17, 1975; February 16, 2011; TBD Index Cross-References: Policy File Number: I-50 Approved By: Board of Trustees (pending)

Pursuant to N.J.S.A. 52:13D-23, the New Jersey State Ethics Commission has adopted the Uniform Ethics Code to govern and guide the conduct of State Officers and employees and special State officers and employees in the Executive Branch of State Government.

The State Ethics Commission's Plain Language Guide explains the ethics rules and laws found in the New Jersey Conflicts of Interest Law (N.J.S.A. 52:13D-12 et. seq.), which are applicable to all University Trustees, Officers, and employees.

Review History:

	Date
Chief Officer for Institutional Diversity and Equity	05/09/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy I-70: Publications
Summary of Key Changes

The Policy is administered by the Executive Director of University Relations and Marketing and describes the purpose of official University publications.

The policy has been updated as follows:

- Removed the list and summaries of official publication examples
- Minor, non-substantive changes of text and format

STOCKTON UNIVERSITY

POLICY

Publications
Policy Administrator: Executive Director of University Relations & Marketing Authority: N.J.S.A. 18A: 64-6 and N.J.S.A. 18A: 64-7 Effective Date: August 21, 1977; February 16, 2011; TBD Index Cross-References: Policy File Number: I-70 Approved By: Board of Trustees (pending)

Official University publications are created to provide members of the University community with current institutional policies, goals and operating procedures, and to indicate standards by which individuals and the University can be evaluated.

While every effort is made to ensure the accuracy of the information contained in the publications, the University reserves the right to make changes and revisions without prior notice.

Review History:

	Date
Executive Director of URM	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy I-100: Emergency Closing
Summary of Key Changes

Policy I-100 grants the authority to the President to close the University when deemed necessary due to weather or other emergency conditions beyond the control of the University.

The Policy has been updated as follows:

- Emergency Operation Policy number corrected
- Administrator title updated

STOCKTON UNIVERSITY

POLICY

Emergency Closing
Policy Administrator: Director of Campus Public Safety Authority: N.J.S.A. 18A: 64-8 Effective Date: July 2, 1976; February 16, 2011; TBD Index Cross-References: Policy I-100.5- Emergency Operations Plan; Procedure 1070- Emergency Closing Policy File Number: I-100 Approved By: Board of Trustees (pending)

The President of the University shall have the authority for closing the University and/or suspending/cancelling classes and activities when such action is deemed necessary due to weather and/or other emergency conditions, or situations beyond the control of the University.

In the absence of the President, the authority rests with the Executive Vice President and Chief of Staff, followed by the Vice President for Facilities and Operations.

The notice to the University and the community will be given through the established channels and means as stated in the Emergency Closing Procedure 1070 and the Emergency Operations Policy I -100.5.

Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy I-112: Public Information
Summary of Key Changes

The policy has been updated as follows:

- Minor, non-substantive changes of titles and offices

STOCKTON UNIVERSITY

POLICY

Public Information
Policy Administrator: Director of News & Media Relations Authority: N.J.S.A. 18A:64-6 Effective Date: January 29, 1975; February 16, 2011; TBD Index Cross-References: Procedure 1014: News Media Relations Policy File Number: I-112 Approved By: Board of Trustees (pending)

The dissemination of public information for the University shall be the responsibility of the Office of University Relations & Marketing. All official news releases will be reviewed and approved by that office.

Review History:

	Date
Director of News & Media Relations	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy III-140: Appointment of Police Officers, Police Powers, and Security Officers
Summary of Key Changes

Only change made to Policy III-140 is to update the policy administrator

STOCKTON UNIVERSITY

POLICY

Appointment of Police Officers, Police Powers, and Security Officers
Policy Administrator: Director of Campus Public Safety Authority: N.J.S.A. 18A: 6-4.1– 4.11 Effective Date: July 25, 1983; May 28, 2009; February 16, 2011; TBD Index Cross-References: Policy III-141: Campus Police Department Responsibilities and Functions Policy File Number: III-140 Approved By: Board of Trustees (pending)

The Campus Police Department has been established as a unit within the Division of Facilities and Operations.

Appointment of personnel as police officers will be made through the issuance of a commission by the University in accordance with the provisions of N.J.S.A. 18A:6-4.2.

The Director of Campus Public Safety will establish regulations, policies and procedures for commissioned police officers and all other departmental personnel.

Police Officers so commissioned and sworn shall have successfully completed a basic police training course within one year of the date of commission in accordance with the provisions of N.J.S.A. 18A: 6-4.4 and as set forth by the New Jersey Police Training Commission. Every person so appointed, commissioned and sworn shall possess all the powers of police officers and constables in criminal cases and offenses against the law anywhere in the State of New Jersey in accordance with N.J.S.A. 18A: 6-4.5.

In addition to commissioned police officers, the Director of Campus Police Safety may employ personnel as security officers and other personnel. Such personnel will augment the police force and perform security and safety functions as assigned by the Director of Campus Public Safety. Such personnel shall not require nor possess the powers of Police Officers under N.J.S.A. 18A:6-4.5.

Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy III-141: Campus Police Department Responsibilities and Functions Summary of Key Changes

Only change made to Policy III-141 is to update the policy administrator

STOCKTON UNIVERSITY

POLICY

Campus Police Department Responsibilities and Functions

Policy Administrator: Director of Campus Public Safety
Authority: N.J.S.A. 18A: 6-4.2 – 6-4.5
Effective Date: July 25, 1983; May 28, 2009; February 16, 2011; TBD
Index Cross-References: Procedure 6921: Building Evacuation
Policy File Number: III-141
Approved By: Board of Trustees (pending)

The Campus Police Department has been established for the enforcement of state and local laws and to provide police services and security for the University community, its facilities and property.

Police personnel will operate as a trained, cohesive unit; maintain written records and reports; maintain regular patrols of University facilities, grounds and contiguous roadways; take prompt action regarding violations of the law and/or University Code of Conduct regulations, reports of fire, safety hazards, accidents/crashes or any other violations.

The Director of Campus Public Safety will maintain liaison with all federal, state and local police agencies and related groups to maintain workable relations and agreements; to seek solutions regarding all areas affecting the University community and to proactively work with all members of the campus community to prevent crime and to provide safety and security.

Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy III-142: Sworn Police Officer - Firearms
Summary of Key Changes

This Policy has been updated as follows:

- The Title of the Policy has been changed to “Sworn Police Officer Firearms” to accurately describe the intent of the policy

- The title of the Policy Administrator has been updated

STOCKTON UNIVERSITY

POLICY

Sworn Police Officer – Firearms

Policy Administrator: Director of Campus Public Safety Authority: N.J.S.A. 2C: 39-6, ET AL and N.J.S.A.18A: 6 – 4.8, et seq.
Effective Date: April 1, 1983; May 28, 2009; February 16, 2011; TBD
Index Cross-References:
Policy File Number: III-142
Approved By: Board of Trustees (pending)

All commissioned, sworn police officers shall be armed with the weapons approved and authorized by the Director of Campus Public Safety. Police Officers shall adhere to all applicable policies, procedures, regulations, directives and laws regarding the use of firearms as set forth by state and federal statutes, departmental Standard Operating Procedures, the Office of the Prosecutor for Atlantic County and the Office of the Attorney General of the State of New Jersey.

Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-10: Applicability of Civil Service Rules
Summary of Key Changes

This Policy has been updated as follows:

- Title Change of Administrator
- Regulation citation corrected – N.J.A.C. 4 to N.J.A.C. 4A

STOCKTON UNIVERSITY

POLICY

Applicability of Civil Service Rules and Regulations

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. Title 11A and N.J.A.C. Title 4A
Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References:
Policy File Number: VI-10
Approved By: Board of Trustees (pending)

The Civil Service provisions contained in N.J.S.A. Title 11A, and the rules, regulations, and definitions contained in Title 4A, New Jersey Administrative Code, will apply to all University positions and employment in the classified service.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-10.2: Terms of Appointment for Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
Summary of Key Changes

This Policy has been updated as follows:

- Policy title change for clarity
- Authority – added AFT contract
- States that Faculty and Staff in the bargaining unit, SFT, are offered a contract
- Title of Administrator was updated

STOCKTON UNIVERSITY

POLICY

Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 18A:64-6; AFT Contract
Effective Date: March 7, 1977; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Procedure 6110: Resignation from the University / Release from Contract
Policy File Number: VI-10.2
Approved By: Board of Trustees (pending)

Appointments to the faculty and unclassified staff represented by a bargaining unit of Stockton University are normally made for the period July 1 - June 30 for members of the unclassified staff and September 1 - June 30 for members of the faculty. Employees appointed after the start of the appointment period shall normally be appointed for the balance of the period. When the reappointment calendar or evaluation schedules prevent this timetable, the appointment may be made through June 30 of the following year.

The primary work obligation of full-time employees is to the University throughout the period of the employee's contractual relationship with the University. Employees who have signed a contract with the University shall be expected to carry out the terms of the contract throughout the period in which it is in effect.

Employees may be released from the obligations of their contract upon their request when such action is in the best interests of the University and does not interfere with the University's educational or operational needs.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-10.6: Agreement Resulting from Collective Negotiations
Summary of Key Changes

This Policy has been updated as follows:

- Administrator title updated
- Format change

STOCKTON UNIVERSITY

POLICY

Agreements Resulting from Collective Negotiations

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 34:13A-1 et. seq.
Effective Date: January 20, 1975; December 30, 2008; February 16, 2011, TBD
Index Cross-References:
Policy File Number: VI-10.6
Approved By: Board of Trustees (pending)

This policy applies to all University employees in labor organizations certified by the New Jersey Public Employment Relations Commission as their majority representative for collective negotiations and conflict resolution.

It is the policy of Stockton University to comply with the provisions of the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. In so doing, this policy recognizes and provides for implementing the terms and conditions of employment agreed upon between the State of New Jersey and the various collective negotiation representatives of University employees and between the University and any collective negotiation representative authorized to locally negotiate and agree upon terms and conditions of employment with the University.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

POLICY VI-11: Holidays
Summary of Key Changes

This Policy has been updated as follows:

- Corrected Index Cross Reference
- Since it is a policy, changed from President approval to BOT
- Administrator title updated

STOCKTON UNIVERSITY

POLICY

Holidays

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.A.C. 4A: 6-2
Effective Date: September 17, 2009; August 11, 2010; February 16, 2011; July 6, 2011, TBD
Index Cross-References: Policy VI-23 Managerial Hours of Work
Policy File Number: VI-11
Approved By: Board of Trustees (pending)

Legal holidays observed by the State of New Jersey may be found on the Human Resources Web Site. If a holiday falls on a Sunday, the following Monday is observed as a holiday. If the holiday falls on a Saturday, the holiday will be celebrated on the preceding Friday.

There may be occasions when the Governor declares a special day off for employees. These will be announced along with appropriate details.

Except as might be modified by a collective bargaining agreement, employees with a fixed work week who work on a legal or special day off will earn overtime /compensation time at the rate of time and one half for such work. This is in addition to the normal credit due the employee for the holiday. Staff with an "NL" work week designation are eligible for hour for hour compensatory time in addition to the normal credit for the holiday.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-11.1: Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
Summary of Key Changes

This Policy has been updated as follows:

- Remove number of hours per week, add that number of hours per week depends on the title of the employee
- Added that breaks cannot be combined for use at the beginning or end of day
- Clarified in an Emergency closing all but essential employees may not report to work
- Authority corrected
- Administrator title updated

STOCKTON UNIVERSITY

POLICY

Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.A.C. 4A:6-2.1
Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Policy VI-23 Managerial Hours of Work
Policy File Number: VI-11.1
Approved By: Board of Trustees (pending)

Departmental Office Hours - The University requires that all offices have staff coverage minimally from 8:30 a.m. to 5:00 p.m. Monday through Friday. Staff may be required to have staggered starting and departure times to conform to the hours of coverage needed. This will be determined by the supervisor of the employing department.

Work Week - Regardless of the scheduled starting time, the standard hours for a work week are determined by the civil service title for a position.

Lunch Periods - Lunch periods are one hour or less in length. The department supervisor may assign staggered lunch hours to provide for adequate coverage. All offices should have complete telephone and office coverage at all times; whenever one must leave the office for any reason, co-workers should be advised.

Breaks - In accordance with the collective bargaining agreements, each employee will be given two 15-minute breaks. One is to be taken in the morning, and one in the afternoon. The unit supervisors will assign these breaks to ensure proper staff coverage of their offices. These breaks may not be combined or used by the employee at the beginning or end of the day or lunch period.

Emergency Closing - Normally the University will remain open to meet scheduled classes. This includes being open during periods of inclement weather. Closing of University facilities can be ordered only by the President or a designee. Evacuation of the University buildings, for example during report of a bomb scare, does not constitute the closing of the University and employees are expected to promptly return to the building at the end of the evacuation period.

If University facilities are ordered closed by the President or designee, then an excused non-chargeable absence will be granted to that group of employees specifically included in the emergency closing order. Unless notified that they or their shift is excused, essential employees are expected to report to work.

During inclement weather (for example a severe snowstorm) essential employees are expected to report to work after exercising caution and prudence in making the trip. Employees not present for duty will be charged with the loss of leavetime.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-12: Supplemental Compensation upon Retirement
Summary of Key Changes

This Policy has been updated as follow:

- Policy title changed to conform to wording of N.J.A.C. 4A:6-3 and to clarify that this only happens at retirement
- Administrator updated
- Cross-reference corrected
- Authority corrected

STOCKTON UNIVERSITY

POLICY

Supplemental Compensation Upon Retirement

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.A.C. 4A:6-3.3
Effective Date: January 11, 1977; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References:
Policy File Number: VI-12
Approved By: Board of Trustees (pending)

Upon retirement, employees, excluding faculty, are eligible for a lump sum payment for unused sick leave computed at one-half of the employee's daily rate up to a maximum of $15,000.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-13: Drug and Alcohol-Free Workplace
Summary of Key Changes

The Policy has been updated as follows:

- Approval changed from President to Board of Trustees
- Authority added
- Revision clarifies drug/alcohol use when off duty; states that employees must be free of any substance that would impair ability to perform duties or create a safety risk to themselves or others
- Administrator title updated

STOCKTON UNIVERSITY

POLICY

Drug and Alcohol-Free Workplace

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: Drug Free Workplace Act, 1988; Executive Order 204
Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References:
Policy File Number: VI-13
Approved By: Board of Trustees (pending)

The University is committed to promoting the health and positive development of its employees and recognizes that in order to accomplish this goal, it must implement programs that will enable the University to achieve its objectives in a cost effective manner, while respecting the rights of its employees. With this in mind, the University makes every reasonable attempt to establish a work environment that is free, directly and indirectly, from the adverse effects of drug and alcohol abuse. The University will be sure that the workplace is free from potentially adverse effects of drug and alcohol use through the establishment of effective means to detect and deal with drug and alcohol abuse and will insure compliance with applicable federal and state laws and regulations.

Employees are also expected not to engage in any drug or alcohol-related conduct while off duty that may affect their work performance. No employee shall be under the influence of alcohol or any substance that may impair their ability to perform their duties or may present a safety risk to themselves or others at any time when engaged in their employment. An employee is a representative of the University and should act accordingly. Violation of this rule shall subject the employee to discipline up to and including discharge.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

POLICY VI-13.2: Employee Disciplinary Guidelines
Summary of Key Changes

The Policy has been updated as follows:

- Authority to discipline included
- Administrator title updated

STOCKTON UNIVERSITY

POLICY

Employee Disciplinary Guidelines

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 18A:3B-6
Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Procedure 6140 Disciplinary Guidelines for Supervisors, Procedure 6220 Disciplinary Matters
Policy File Number: VI-13.2
Approved By: Board of Trustees (pending)

It is the policy of the University that when an employee has demonstrated inappropriate conduct, the supervisor must take corrective action. The purpose of any disciplinary action is corrective, not punitive. Disciplinary action can occur for conduct contrary to or in violation of established policies, procedures, norms, rules, and/or standards governing the workplace.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-14: Health Benefit Plans
Summary of Key Changes

The policy has been updated as follows:

- Changed Policy Administrator titles and format.
- Removed references to domestic partnerships.
- Removed section describing participation in Red Cross Blood Bank Program (no longer in operation)
- Changed age of dependent ineligibility from 23 to 26 years of age.

STOCKTON UNIVERSITY

POLICY

Health Benefit Plans

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 52:14-17.29
Effective Date: March 4, 1977; December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Procedure 6113: Enrollment in Benefit Plans
Policy File Number: VI-14
Approved By: Board of Trustees (pending)

It is University policy that all employees may participate in the State Health Benefits Program for health, dental, prescription drug, and long term care.

Health, dental and prescription drug coverage becomes effective 60 days after employment. However, faculty who begin employment at the start of the academic year are covered September 1. Faculty who begin employment after the start of the academic year must wait 60 days for coverage. Faculty who have completed a ten-month appointment are entitled to health benefits coverage for the two (2) summer months following termination with the University.

Information and rates regarding the various plans available through the State Health Benefits Commission are available on the University Human Resources Website or in the Office of Human Resources.

On the first day of employment, a new employee will complete the necessary enrollment forms to join the health plan of their choice. Any change by the employee in the health benefits program must be made in writing during the open enrollment period. Exceptions to making changes during the open enrollment period are: marriage; birth; adoption/guardianship; divorce or separation; death; dependent ineligibility at age 26; and loss of coverage due to loss of employment or retirement.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

POLICY VI-20: Managerial Appointments
Summary of Key Changes

The title of Policy VI-20 has been changed from “Cabinet Officers Appointment, Reappointment and Reassignment” to “Managerial Appointments.” Policy VI-21 “Appointment, Reappointment and Reassignment” has been eliminated and the content incorporated into Policy VI-20.

Policy VI-20 has been updated as follows:

- Title of the Policy Administrator updated
- Managers are appointed by the Board of Trustees
- Managers are not members of a bargaining unit
- Managers are “at will” employees
- Managers are in continuous employment
- The President has authority to make Interim appointments

STOCKTON UNIVERSITY

POLICY

Managerial Employee Appointments

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 18A:64-6
Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011; TBD
Index Cross-References:
Policy File Number: VI-20
Approved By: Board of Trustees (pending)

It is the policy of the University to appoint Managerial staff of the highest caliber who have experience and extensive knowledge of their discipline. Managerial Employees are unclassified staff who are not members of a bargaining unit.

Unless otherwise expressly stated in a written appointment to a position or in a written contract of employment duly approved and executed by the University, employees not covered by a collective bargaining agreement are employed "at will," which means the University is authorized to discharge at-will employees at any time for any reason, with or without cause and without prior notice, just as an employee may resign at any time for any reason.

If in the judgment of the President there is a need to fill a vacancy, the President may make an interim appointment pending the approval of the Board of Trustees at their next scheduled meeting.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-22: Compensation Plan for Managerial Employees
Summary of Key Changes

This Policy has been updated as follows:

- Administrator changed to Assistant VP for Human Resource Operations and Payroll
- Clarification of criteria used by the President to evaluate Managers to include independent judgment, scope of authority and equity within the University

STOCKTON UNIVERSITY

POLICY

Compensation Plan for Managerial Employees

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A 18A: 64-6
Effective Date: January 7, 2009, May 30, 2009, August 10, 2010, February 16, 2011, TBD
Index Cross-References:
Policy File Number: VI-22
Approved By: Board of Trustees (pending)

The following establishes the employment and compensation plan for Managerial Employees. Managerial Employees are those employees whose positions are defined as unclassified and not being within a State recognized bargaining unit.

It is the policy of the University that an employment and compensation process be adopted and implemented for employees designated by the University as Managerial Employees. The process to determine salary is intended to facilitate recruitment of highly qualified employees and provide competitive compensation and benefits.

To determine salary, the President will evaluate the level of responsibility and accountability of the position, independent judgment required of the incumbent, the scope of authority of the position, and the knowledge required to effectively perform the duties of the position. Salary determinations include relevant equity considerations.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI- 23: Managerial Hours of Work
Summary of Key Changes

The Policy has been updated as follows:

- Authority added
- Administrator title updated
- Executive removed from title of policy for consistency

STOCKTON UNIVERSITY

POLICY

Managerial Hours of Work
Policy Administrator: Assistant VP for Human Resource Operations and Payroll Authority: N.J.S.A. 18A:64-6 Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD Index Cross-References: Policy VI-11.1 Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing Policy File Number: VI-23 Approved By: Board of Trustees (pending)

Managerial Employees are unclassified staff and not members of a bargaining unit, therefore they are expected to work the number of hours each day necessary to fulfill their job responsibilities.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-26: Managerial Employee Discipline
Summary of Key Changes

The Policy has been updated as follows:

- Identifies the final administrative authority (BOT) for disciplinary matters of Managers
- Updates Administrator title
- Title Change to clarify group of employees

STOCKTON UNIVERSITY

POLICY

Managerial Employee Discipline

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 18A:64-6
Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Procedure 6220: Disciplinary Matters
Policy File Number: VI-26
Approved By: Board of Trustees (pending)

The Stockton University Board of Trustees will exercise jurisdiction over disputes concerning personnel matters of Managerial Employees that result in suspension or removal from office for disciplinary reasons. The President or designee shall have the responsibility to determine the disciplinary process and action if a Managerial Employee demonstrates conduct that is inappropriate to the office held or inconsistent with the rules, regulations or policies of the University and the State of New Jersey.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-27: Leaves of Absence
Summary of Key Changes

Policy VI-27 states that all University employees are granted both paid and unpaid leaves of absence.

The Policy has been updated as follows:

- Authority to grant leaves has been added
- Title change to include all employees not just managers

STOCKTON UNIVERSITY

POLICY

Leaves of Absence

Policy Administrator: Assistant VP for Human Resource Operations and Payroll
Authority: N.J.S.A. 18A; N.J.A.C 4A; Negotiated Agreements
Effective Date: January 5, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD
Index Cross-References: Procedure 6149 Leaves of Absence – Unpaid; Procedure 6153 Leaves of Absence – Paid, Procedure 6120 Faculty Attendance and Leave – Paid and Unpaid
Policy File Number: VI-27
Approved By: Board of Trustees (pending)

The University has the authority to grant both paid and unpaid leave time to all classified, unclassified, faculty and management employees as provided for in State statues and under the provision of the relevant collective agreements.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-44: Payment of Tuition, Fees and Indebtedness to the University Summary of Key Changes

Policy VI-44 describes the methods of payment permitted for all University costs.

The Policy has been updated as follows:

- Authority was omitted and now included
- Added that students may apply for a payment plan and that non-payment of deferred tuition or dishonored check may result in the cancellation of a student's registration for that term.

STOCKTON UNIVERSITY

POLICY

Payment of Tuition, Fees and Indebtedness to the University
Policy Administrator: Bursar Authority: N.J.S.A. 18A-64.6 Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; TBD Index Cross-References: Policy File Number: VI-44 Approved By: Board of Trustees (pending)

Students are expected to meet financial obligations as they accrue at the University. This includes tuition, fees, housing and meal plan charges that must be paid by the deadlines announced by the Bursar's Office.

A student indebted to the University for any reason will not be permitted to register. Final grades and transcripts will not be issued for a student unless all financial obligations to the University have been met. Tuition, fees, housing and meal plan charges paid after the announced deadlines will be subject to late payment fees.

Students may apply for a payment plan to defer all charges. However, enrollment in a payment plan must be completed by the payment due date. Non-payment of deferred tuition or receipt of a dishonored check may result in a cancellation of the student's registration for the term.

Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-46: Delinquent Accounts
Summary of Key Changes

Policy VI-46 states how the University will handle delinquent accounts. The Policy has been updated as follows:

- Language change for clarity and added that a collection agency will be employed through the procurement process
- Authority for policy added

STOCKTON UNIVERSITY

POLICY

Delinquent Accounts
Policy Administrator: Bursar Authority: N.J.S.A. 18A:64-8 Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; TBD Index Cross-References: Policy File Number: VI-46 Approved By: Board of Trustees (pending)

Acting for the President, the Vice President for Administration and Finance will make every effort to collect delinquent accounts owed to the University.

The Bursar's Office on behalf of the Division of Administration and Finance will engage the services of a collection agency, through the applicable procurement process, when deemed advisable in collecting delinquent accounts.

Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

Policy VI-53: Tuition Waiver for Senior Citizens
Summary of Key Changes

Policy VI-53 permits senior citizens of the State of New Jersey to take classes at the University tuition free.

The Policy has been updated as follows:

- Authority for this policy cited
- Language change to senior citizens may “register” instead of “enroll”

STOCKTON UNIVERSITY

POLICY

Tuition Waiver for Senior Citizens
Policy Administrator: Bursar Authority: N.J.S.A. 18A:64-6.13 Effective Date: November 22, 2010; February 16, 2011; TBD Index Cross-References: Policy File Number: VI-53 Approved By: Board of Trustees (pending)

Senior Citizens who are age 65 and older and who have been residents of the State of New Jersey for the twelve months prior to enrollment, may register for courses and have the tuition waived. Fees are not waived. Registration is permitted if seats are available on the first day of class and tuition-paying students constitute the minimum number of students required to run the course.

Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to delete the following policy:

- VI-21 Appointment, Reappointment and Reassignment

the Board of Trustees has completed a first review of this policy action on July 18, 2018; therefore be it

RESOLVED, that the Board of Trustees approves deletion of the policy as recommended.

September 26, 2018

STOCKTON UNIVERSITY

POLICY TO BE DELETED

~~Appointment, Reappointment and Reassignment~~

~~Policy Administrator: Director of Human Resources Authority: N.J.S.A. 18A:64-6~~
~~Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011~~
~~Index Cross-References: Procedure 6200: Initial Appointment, Reappointment, Reassignment Policy File Number: VI-21~~
~~Approved By: Board of Trustees~~

~~I. EMPLOYEES COVERED: All Executive and Managerial Staff~~ recommended ~~by the President for appointment or reappointment and approved by the Board of Trustees.~~

~~II. POLICY~~

~~A. It is the policy of the Stockton University, to appoint~~ individuals of the ~~highest caliber and to seek to attract qualified and competent individuals. Based on the nomination and recommendation of the President, the Board of Trustees appoints these individuals in accordance with the appointment cycle, described in the Personnel Calendar. Any managerial employee may be reassigned at the discretion of the President in order to meet institutional needs.~~

DRAFT

Approval History:

	Date
Board of Trustees	02/16/11

Office of the President
P: 609.652.4521 • **F:** 609.652.4945

101 Vera King Farris Drive
Galloway NJ 08205
stockton.edu

MEMORANDUM

TO: Harvey Kesselman, President

FROM: Susan Davenport, Executive Vice President and Chief of Staff

DATE: September 20, 2018

SUBJECT: Recommendation to Revise University Policy

I am pleased to submit the following policies for Board consideration and review as recommended by policy administrators. The table below provides a summary of the proposed recommendations:

REVISED POLICIES:

I-9	Board of Trustees By-Laws
I-12	Strategic and Annual Planning
II-81	Computer Access and Use
III-70	Financial Aid Program
VI-60	Real Estate Transaction Committee

I recommend the Board of Trustees conduct a First Reading at the September 26, 2018 meeting, followed by approval of the recommendation for a Second Reading and vote at the December 5, 2018 meeting.

Policy I-9: Board of Trustees By-Laws
Summary of Key Changes

The Policy has been updated as follows:

- Executive Committee membership has been changed to include the immediate past chair of the board as an ex-officio member

- The Student Affairs committee name has been changed to the Student Success Committee to better reflect its charge

- Chairperson has been replaced with Chair throughout the document

STOCKTON UNIVERSITY

POLICY

Board of Trustees By-Laws
Policy Administrator: Office of the President Authority: Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998; July 11, 2007; February 16, 2011; May 4, 2011, TBD Index Cross-References: Policy I-1: Board of Trustees Policy File Number: I-9 Approved By: Board of Trustees (pending)

ARTICLE I

Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

ARTICLE II

Seal

The body corporate shall have a seal adopted by the Board of Trustees, the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

ARTICLE III

Board of Trustees

Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (N.J.S.A.) which states, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of

personnel, budget execution, purchasing and contracting will enhance the idea of self-government."

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) student trustees elected by the student body (one voting student trustee and a student trustee alternate), and the President of the University, who shall serve as a member of the Board, without vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

Section 3 Trustee Emeritus

After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service, shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of N.J.S.A. 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The Board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chair or a majority of the Board of Trustees. The Board

shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the Board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chair or requested in writing by any five Trustees. No less than seventy-two hours notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news media and the public in accordance with the requirements of the New Jersey Open Public Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both of these provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items not on the agenda may be added by the Chair, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

Call to order
Roll Call
Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof

Resolution to meet in Closed Session
Report of the Chair including report of Executive Committee meetings
Report of the University President
Standing Committee reports
Other reports
Unfinished business
New business
Comments and questions from the public
Adjournment

The Chair shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

ARTICLE IV

Officers

Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chair, Vice Chair, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chair and Vice Chair shall not hold any other office.

Section 2 Chair

The Chair, when present, shall preside at all meetings of the Board of Trustees. The Chair shall be the Chief Executive Officer of the body corporate, shall perform all duties commonly incident to the office, and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University, and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chair of the Board of Trustees shall continue as the Chief Executive Officer of the body corporate. The Chair or Vice Chair shall sign all reports, documents and/or instruments of any nature required to be filed or executed by law that require signature. The Chair shall report to the Board of Trustees in a timely manner all matters coming to the notice

of the Chair, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

Section 3 Vice Chair

The Vice Chair shall have and exercise all the powers and duties of the Chair in the case of the absence or inability to act of and by the Chair**,** and shall perform such other duties as may be prescribed, from time to time, by the Chair or the Board of Trustees.

Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all executive sessions of the Boards of Trustees. The Secretary shall give notice of all meetings of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe**.** The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees*,* a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chair to do so.

ARTICLE V

Committees

Section 1 Standing Committees

The Board of Trustees shall have the power to create standing committees that shall report directly to the Board to aid it in carrying on the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Success, Development, Investment, and Compensation, Nomination and Governance. The existence, duties and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chair. A Vice Chair shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chair from among the administration,

faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chair.

The Chair and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chair shall serve as a member ex-officio of the Audit committee.

Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair, Secretary, and the immediate past chair, and the President of the University; The immediate past chair and the President shall serve without a vote. The Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees, subject to approval of its actions by the Board of Trustees at a subsequent meeting.

Section 3 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each

member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the by-laws shall be consistent with the laws of the State of New Jersey**.**

Review History:

	Date
President	09/14/2018
Board of Trustees	

Policy I-12: Strategic and Annual Planning
Summary of Key Changes

This Procedure has been updated as follows:

- Format change
- Title of policy administrator added
- Provided greater detail about planning responsibilities

STOCKTON UNIVERSITY

POLICY

Strategic and Annual Planning
Policy Administrator: Chief Planning Officer Authority: N.J.S.A. 18A:64-8 Effective Date: January 20, 1977; February 16, 2011, TBD Index Cross-References: Procedure 1161: Strategic and Annual Planning Policy File Number: I-12 Approved By: Board of Trustees (pending)

Under the direction of the President, the Chief Planning Officer is responsible for:

- Directing, managing and coordinating the strategic planning process for the University;
- Translating the President's agenda into actionable and quantitative plans as it relates to the University's strategic planning process;
- Communicating and implementing the President's agenda so that internal and external stakeholders understand the priorities and goals and how they support the University's mission;
- Ensuring that divisional, departmental, and unit planning efforts reflect the President's agenda, institutional priorities, and the University's mission, vision, and values;
- Maintaining an inclusive planning process and partnering with institutional leadership, special committees, and work teams to execute and manage strategic plans and key initiatives.

Review History:

	Date
Chief Planning Officer	08/31/2018
General Counsel	09/10/2018
Cabinet	09/12/2018
President	09/14/2018
Board of Trustees	TBD

Policy II-81: Computer Access and Use
Summary of Changes

Policy II-81 specifies the conditions of access and use of University computing and communication technology.

The policy has been updated as follows:

- Changed title of policy administrator
- Updated to grant limited computer and communication facilities access to emeritus faculty, per Procedure 2001
- Clarification provided on the deletion of accounts
- References new procedure: Acceptable Usage Standards of Computing and Communication Technology
- Minor, non-substantive changes to text

STOCKTON UNIVERSITY

POLICY

Computing and Communication Technology Access and Use
Policy Administrator: Chief Information Officer Authority: N.J.S.A. 18A: 64-8 Effective Date: March 20, 1975; September 21, 2009; February 16, 2011; TBD Index Cross-References: Procedure 2001, Procedure 4200 Policy File Number: II-81 Approved By: Board of Trustees (pending)

Stockton University provides computing and communication technology and resources to its campus community to support and accomplish the mission of the University.

Faculty and staff are issued accounts or otherwise granted access to computing and communication technology for the time period they are employed by the University or bestowed emeritus status. Accounts and access are provided to technology that are needed to perform assigned duties. Accounts are disabled and may be deleted when faculty and staff are no longer employed by the University. Emeritus faculty may be granted limited access to computing and communication technology in accordance with University procedure 2001.

Admission applicants may be issued accounts or otherwise granted access to computing and communication technology needed to support the recruitment process.

Students are issued accounts or otherwise granted access to computing and communication technology for university approved curricular and extra-curricular work. Student accounts may be deleted or access may be rescinded if continuous enrollment is not maintained or after graduation.

Alumni (graduates) may be granted access to computing and communication technology that are needed to support the objectives of the Office of Development and Alumni Relations.

The Chief Information Officer or appropriate designee may grant limited access to computing and communication technology to users such as alumni, retirees, and other groups sanctioned through the University based upon any usage guidelines established by the University.

Any use of the University's computing and communication technology and applications must be in accordance University procedures. Additionally, usage by faculty and staff must also comply with the Guidelines for Safeguarding Personally Identifiable and Confidential Information Systems Data.

Review History:

	Date
Chief Information Officer	08/31/2018
General Counsel	09/10/2018
Cabinet	09/12/2018
President	09/14/2018
Board of Trustees	TBD

Policy III-70: Financial Aid Program
Summary of Key Changes

The Procedure has been updated as follows:

- Changed procedure administrator
- Expanded definition of discrimination to match current Student Policy Prohibiting Sexual Misconduct and Discrimination in the Academic/Educational Environment
- Minor, non-substantive changes to text

STOCKTON UNIVERSITY

POLICY

Financial Aid Program

Policy Administrator: Chief Enrollment Management Officer
Authority: N.J.S.A. 18A: 8;13; and 17
Effective Date: March 17, 1975; September 22, 2009; February 16, 2011, TBD
Index Cross-References: Policy I-120 Student Policy Prohibiting Sexual Misconduct and Discrimination in the Academic/Educational Environment; Procedure 3710: Federal Work Study Employment; Procedure 3701: Student Financial Aid
Policy File Number: III-70
Approved By: Board of Trustees (pending)

Stockton University is committed to provide financial aid assistance to those students requiring and qualifying for such assistance under established criteria.

The Financial Aid Program of the University is administered by the Director of Financial Aid.

The Financial Aid Program will encompass grants, loans, and employment so that no qualified student will be denied a University education as long as University administered funds are available.

No person shall, on the basis of race, creed, color, national origin, nationality, ancestry, age, sex/gender (including pregnancy), marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability, including perceived disability, physical, mental and/or intellectual disabilities.be excluded from participation in, be denied the benefits of, or be subjected to discrimination under financial aid programs.

Disbursement of financial aid funds administered by the University is the responsibility of the Vice President for Administration and Finance. Functionally, this responsibility is exercised through the Bursars' Office that reports to the Office of Enrollment Management.

Review History:

	Date
Chief Enrollment Management Officer	08/31/2018
General Counsel	09/10/2018
Cabinet	09/12/2018
President	09/14/2018
Board of Trustees	TBD

Policy VI-60: Real Estate Transaction Committee
Summary of Key Changes

Policy VI-60 defines the purpose of the Real Estate Transaction Committee and specifies the voting members of the Committee.

The Policy has been updated as follows:

- Title of the Policy Administrator updated
- Title of Committee Chair updated
- Designation of Vice President for Administration and Finance as a voting member

STOCKTON UNIVERSITY

POLICY

Real Estate Transaction Committee

Policy Administrator: Vice President for Facilities and Operations
Authority:
Effective Date: February 22, 2017,TBD
Index Cross-References:
Policy File Number: VI-60
Approved By: Board of Trustees (pending)

The Real Estate Transaction Committee provides review, consideration, due diligence and recommendations to the University President regarding any proposed purchase, sale, or lease of property by Stockton University in support of the University's mission.

The voting members of the Real Estate Transaction Committee shall consist of the Vice President for Facilities and Operations who shall serve as Committee Chair, the Vice President for Administration and Finance, the Chair of the Board of Trustees (or Chair's designee), the Chair of the Buildings and Grounds Committee, the University President (Ex Officio), as well as designated non-voting staff support.

The Real Estate Transaction Committee will review and study as it deems necessary or appropriate any proposal for the purchase, sale or lease of property by the University. The Committee has authority to obtain any internal or external studies or reports and to engage any consultants or advisors it deems necessary or appropriate in order to make a recommendation to the University President.

Review History:

	Date
Vice President for Facilities and Operations	08/31/2018
General Counsel	09/10/2018
Cabinet	09/12/2018
President	09/14/2018
Board of Trustees	TBD

STOCKTON UNIVERSITY
Board of Trustees

September 26, 2018

PERSONNEL ACTIONS RESOLUTION

STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
SEPTEMBER 26, 2018

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions:

NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS

Name	Title	Division	Effective Dates	Salary	Preauthorized
Allen, Luz Victoria	Assistant Director of Counseling Services	SA	9/4/18 – 6/30/19	$70,810	8/28/18
Chakraborty, Sujoy	Instructor of Computer Science or Assistant Professor of Computer Science	AA	9/1/18 – 6/30/20	$75,995 or $80,043	8/28/18
Crisp, Alexis Moore	Visiting Assistant Professor of Biology (13D)	AA	9/1/18 – 6/30/19	$64,231	8/28/18
DeRooy, Enrico	Assistant Director of Admissions	EM	10/1/18 – 6/30/19	$64,231	
DeSantis, Christopher	Visiting Assistant Professor of Chemistry 75% (13D)	AA	9/1/18 – 6/30/19	$48,173	8/20/18
Ferguson, Robert	Visiting Instructor of Business Studies, Management (13D)	AA	9/1/18 – 6/30/19	$63,325	8/20/18
Hagberg, Kelly	Visiting Assistant Professor of Biology (13D)	AA	9/1/18 – 6/30/19	$64,231	8/20/18
Hussein, Mariam	Visiting Instructor of Math & First-year Studies (13D)	AA	9/1/18 – 6/30/19	$57,430	8/21/18

Kirk, Lauren	Visiting Assistant Professor of Nursing (13D)	AA	9/1/18 – 6/30/19	$83,121	8/23/18
Paige, Garrison	Visiting Instructor of Africana Studies (13D)	AA	9/1/18 – 6/30/19	$63,325	8/20/18
Patterson, Bruce	Visiting Assistant Professor of Biology (13D)	AA	9/1/18 – 6/30/19	$64,231	8/20/18
Rosenthal, Toby	Visiting Instructor of Communication Studies (13D)	AA	9/1/18 – 6/30/19	$52,837	8/28/18
Ryan, Emily	Visiting Instructor of Math & First-Year Studies (13D)	AA	9/1/18 – 6/30/19	$52,837	8/8/18
Savitz, Jeffry	Visiting Instructor of Business Studies, Management (13D)	AA	9/1/18 – 6/30/19	$73,461	9/6/18
Scott, Alexis	Complex Director	SA	9/4/18 – 6/30/19	$45,948	8/28/18
Slusser, Margaret	Interim Dean, School of Health Sciences	AA	8/18/18	$175,000	8/2/18
Stanley, Brooke	Visiting Assistant Professor of Literature (13D)	AA	9/1/18 – 6/30/19	$64,231	8/28/18
Torcato, Sandra	Visiting Assistant Professor of Health Science (13D)	AA	9/1/18 – 6/30/19	$76,965	8/28/18
Vaughan, Emily	Liaison for Event Planning and Promotions	AA	9/1/18 – 6/30/19	$48,244	8/28/18
Zubrzycki, Michael	Senior Liaison for Communication Studies and Academic Support	AA	9/1/18 – 6/30/19	$53,189	8/28/18

MANAGERIAL REASSIGNMENT

Name	Title	Division	Effective Dates	Salary	Notes
Wagner, Janet	Special Assistant to the Provost for Analytics	AA	7/1/19 – 12/31/19	$216,784	Prorated

TRANSITION TO FACULTY

Name	Title	Division	Effective Dates	Salary	Notes
Calamidas, Elizabeth	Associate Professor of Public Health	AA	9/1/18	$116,036	
Wagner, Janet	Professor of Business Studies, Business Analytics	AA	1/1/20	$148,069	
Walton, Edward	Associate Professor of Nursing	AA	9/1/18	$112,292	

STRUCTURAL RECLASSIFICATIONS

Name	Title	Division	Effective Dates	Salary	Notes
Henning, Jessica	Associate Director of Undergraduate Admissions	EM	9/29/18	$77,750	
Mason, Maralyn	Executive Director, Educational Opportunity and Success Programs	SA	9/29/18	$108,500	

STATUS CHANGE

Name	Title	Division	Effective Dates	Salary	Preauthorized	Notes
Rivera Rodriguez, Hilda	Assistant Coordinator of Undergraduate Field Studies in Social Work, BSW	AA	9/1/18 – 6/30/19	$66,616	9/4/18	60% to 100%

UNPAID LEAVE OF ABSENCE

Name	Title	Division	Effective Dates	Notes
Finch, Jessie	Assistant Professor of Sociology	AA	9/1/18	

RETIREMENTS

Name	Title	Division	Effective Dates	Notes
Bearden, William	Associate Director, Library Technical Services	AA	1/1/19	
Lewis, Jeanne	Director of Financial Aid	EM	7/1/19	
Phillips, Steven	Assistant Director of Admissions/Coordinator of Transfer Admissions	SA	6/1/18	
Rosche, William	Assistant Professor of Biology	AA	9/1/18	

RESIGNATIONS

Name	Title	Division	Effective Dates	Notes
Argueta, Joseph	Complex Director	SA	8/6/18	
Calamidas, Elizabeth	Interim Dean, School of Health Sciences	AA	8/31/18	Returning to Faculty
DiCosmo, Nicholas	Coastal Engineer (13M)	AA	5/25/18	
Gulten, Sitki	Assistant Professor of Business Studies, Management	AA	7/1/18	
Papalexandrou, Amy	Assistant Professor of Art History	AA	7/1/18	
Rottler, James	Director of SASI	AF	8/25/18	
Sena, Nicholas	Director of Development	OPR	8/15/18	
Walton, Edward	Interim Associate Dean, School of Health Sciences	AA	8/31/18	Returning to Faculty

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Luz Victoria Allen

I. EDUCATIONAL BACKGROUND

MSW, Rutgers University New Brunswick, NJ	May 2013
BA, Psychology, Minor-Human Development & Family Studies, The Pennsylvania State University, University Park, PA	May 2009

II. PROFESSIONAL EXPERIENCE

Online Therapist Talkspace	7/2016 - Present
Child and Adolescent Therapist AtlantiCare Behavioral Health, Egg Harbor Township, NJ	8/2013 - 1/2018
Crisis Counselor, The Mental Health Association New Jersey Hope and Healing of Atlantic County	1/2013 - 8/2013
Education Specialist; LEARN Program Preferred Behavioral Health of New Jersey, Lakewood, NJ	7/2009 - 8/2013
Masters of Social Work Intern The Mental Health Association of Atlantic County	8/2011 - 12/2012

III. OTHER INFORMATION

Licensed Clinical Social Worker, September 2015
Dean's List, Pennsylvania State University
Phi Alpha Social Work Honor Society, Inducted February 2013
US Psychiatric Rehabilitation Association
National Association of Social Workers and National Alliance on Mental Illness

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The Search Committee has completed its search for the position of Assistant Director, Counseling Services (PSS2) in the Wellness Center, and has made a recommendation to hire. After screening 61 candidates, the committee conducted 4 on campus interviews. The committee determined that the following candidate, Luz Victoria Allen, is a qualified candidate. This candidate has extensive counseling experience and licensure in required areas and is prepared for a generalist Assistant Director of Counseling role.

RECOMMENDED FOR:

Assistant Director of Counseling Services

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Sujoy Chakraborty (ABD)

I. EDUCATIONAL BACKGROUND

Ph.D., Electrical and Computer Engineering Binghamton University, Binghamton, New York	Expected Fall 2018
M.E., Software Engineering Jadavpur University, Kolkata, India	2008
B.Tech, Electronics and Communication Engineering Institute of Engineering & Management, Kolkata, India	2002

II. PROFESSIONAL EXPERIENCE

Graduate Research Assistant Binghamton University, Binghamton, New York	2014 - Present
Assistant Consultant, Tata Consultancy Services Kolkata, India	2002 - 2014

III. OTHER INFORMATION

Recipient, Watson Research Graduate Ambassador Award 2016, Watson School, Binghamton
Recipient, GSEU Professional Development Award 2016, Binghamton University
Two-time recipient, TCS Smiles Award 2011, Tata Consultancy Services
Recipient, Services and Commitment Award 2008, Tata Consultancy Services
Recipient, National Scholarship under the National Talent Search Scheme, India,1996

Mr. Chakraborty has been a Graduate Research Assistant at Binghamton University since 2014. In addition, he has also demonstrated his wealth of skills and knowledge as a consultant in the industry. Mr. Chakraborty has received several awards and honors for his scholarship and work and has multiple publications as well.

RECOMMENDED FOR:

Instructor or Assistant Professor of Computer Science

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Alexis Moore Crisp

I. EDUCATIONAL BACKGROUND

Ph.D., Biological Sciences University of Nevada, Las Vegas, Las Vegas, NV	2018
M.S., Biological Sciences Youngstown State University, Youngstown, OH	2011
B.S., Psychology, B.A., Philosophy & History & Phil. of Science University of Pittsburgh, Pittsburgh, PA	2006

II. PROFESSIONAL EXPERIENCE

Adjunct Faculty Delaware County Community College, Media, PA	2016 - 2018
Instructor University of Nevada, Las Vegas, Las Vegas, NV	2013 - 2014
Laboratory Instructor University of Nevada, Las Vegas, Las Vegas, NV	2012 - 2015
Laboratory Teaching Assistant University of Youngstown, Youngstown, OH	2010 - 2011

III. OTHER INFORMATION

Society for Integrative and Comparative Biology Charlotte Magnum Student Support Award - 2015, 2014, 2011
UNLV Graduate & Professional Student Association Sponsorship - 2014, 2011
University of Pittsburgh University Scholarship, University Honors College (full tuition) 2002-06

Dr. Crisp has taught Anatomy & Physiology labs and Biodiversity & Evolution labs. She has the credentials and training to teach the required courses. She has taught science majors and non-majors, and is able to adapt her lessons to meet the needs of her students.

RECOMMENDED FOR:

Visiting Assistant Professor of Biology (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Enrico DeRooy

I. EDUCATIONAL BACKGROUND

BS, International Business Trade, SUNY Maritime College — 2012

II. PROFESSIONAL EXPERIENCE

Caldwell University — 8/17 - Present
Associate Director of Admissions - Transfer Students

The Art Institute of Philadelphia — 10/16 - 8/17
Associate Director of Admissions

Star Career Academy — 12/14 - 10/16
Director of Admissions

Cintas Corporation — 11/13 - 12/14
District Manager, Bergen County, NJ

III. OTHER INFORMATION

Enrico is a 2012 graduate of SUNY Maritime. He has held a number of admissions positions, including his latest as Associate Director of Admissions – Transfer Students, at Caldwell University. Enrico is trilingual; English, Spanish and Dutch.

Enrico's experience in transfer admissions, especially in the competitive Northern New Jersey market, makes him an excellent candidate for this position.

RECOMMENDED FOR:

Assistant Director of Admissions

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Christopher A. DeSantis

I. EDUCATIONAL BACKGROUND

Ph.D., Organic Chemistry — 2017
The Ohio State University, Columbus, OH

B.A., Chemistry — 2011
Rutgers, The State University of New Jersey, New Brunswick, NJ

II. PROFESSIONAL EXPERIENCE

Graduate Research Assistant/Research Assistant — 2011 - 2018
The Ohio State University, Columbus, OH

Lecturer — 2018
The Ohio State University, Columbus, OH

Graduate Teaching Assistant — 2011 - 2014
The Ohio State University, Columbus, OH

III. OTHER INFORMATION

Paquette Organic Workshop Committee, 2015
Lab Safety Officer, 2012-2015
Lab Radiation Safety Officer, 2015-2018

Dr. DeSantis is an organic chemist and is qualified to teach Chemistry I and II. He has college-level teaching experience in organic chemistry, and TA experience in general chemistry labs. Dr. DeSantis will be able to help the Program meet the specific need of providing a sufficient number of sections of the Chemistry courses required by the growing numbers of Health Science majors.

RECOMMENDED FOR:

Visiting Assistant Professor of Chemistry 75% (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Robert Ferguson

I. EDUCATIONAL BACKGROUND

MS, Organizational Dynamics University of Pennsylvania, Philadelphia, PA	1998
BA, Communications Stockton University, Galloway, NJ	1978

II. PROFESSIONAL EXPERIENCE

Adjunct Faculty, Stockton University, School of Business Galloway, NJ	2006 - Present
Operations Specialist, AON Hammonton, NJ	2009 - Present
Development Manager, Allstate Financial Services Edison, NJ	2002 - 2009
Territory Manager, Herman Miller Spectrum Philadelphia, PA	1998 - 2002
Assistant Sales Manager, Met-Life Financial Mays Landing, NJ	1992- 1998

III. OTHER INFORMATION

CLTC (Certified Long Term Care) Planner
LUTCF (Life Underwriters Training Council for Business Insurance)
Allstate Chairman & Honor Ring, 2003 - 2009
Recipient of the VARDS American Skandia Sales Award, 2002
Recipient of the "Distinguished Master's Thesis Award", University of Pennsylvania, 1998
Recipient of the Met-Life Mid-Eastern Territory Award for Outstanding Sales, 1996
Recipient of the Met-Life Small group Corporate Sales Award, 1995

Mr. Ferguson has been teaching as adjunct faculty for Stockton University since 2006. He has taught courses such as Strategic Management & Public Policy, Human Resource Management, Introduction to Management and Business Policy and Strategies. To supplement this professional experience, Mr. Ferguson has also spent several years as manager or assistant manager of various financial service companies, for which he has received several awards and honors.

RECOMMENDED FOR:

Visiting Instructor of Business Studies, Management (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Kelly L. Hagberg

I. EDUCATIONAL BACKGROUND

Ph.D., Molecular Biosciences Washington State University, Pullman, WA	2017
B.A., Biochemistry and Molecular Biology Washington State University, Pullman, WA	2008

II. PROFESSIONAL EXPERIENCE

Teaching Assistant Washington State University, Pullman, WA	2009-10, 2013, 2015-17
Graduate Research Assistant Washington State University, Pullman, WA	2010 - 2017

III. OTHER INFORMATION

Dr. Hagberg has the training and aptitude to contribute to the teaching of introductory biology, genetics and microbiology. Her graduate training was in molecular genetics and microbiology. She fully taught lab sections as a teaching assistant and can fill the needs of the Program.

RECOMMENDED FOR:

Visiting Assistant Professor of Biology (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Mariam Hussein

I. EDUCATIONAL BACKGROUND

M.S., Mathematics — 2017
University of Texas Rio Grande Valley, Brownsville, TX

B.S., Biological Science — 2010
Rowan University, Glassboro, NJ

A.S., Biology — 2009
Atlantic Cape Community College, Mays Landing, NJ

II. PROFESSIONAL EXPERIENCE

Teacher, Mathematics — 2013-present
Mullica Township School District, Elwood, NJ

Professor, Mathematics — 2010-2015
Atlantic Cape Community College, Mays Landing, NJ

Teacher, Mathematics — 2012-2013
Oceanside Charter School, Atlantic City, NJ

Tutor, Mathematics — 2011-2012
Kumon Learning Center, Mays Landing, NJ

III. OTHER INFORMATION

Mariam Hussein has significant experience as an accomplished adjunct at ACCC and a Mathematics teacher at several high schools in New Jersey. She bridges the gap between high school and university and will be able to contribute to the First-Year Studies Program's developmental mathematics offerings as a Visiting Instructor.

RECOMMENDED FOR:

Visiting Instructor of Mathematics & First-Year Studies (13-D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Lauren Kirk

I. EDUCATIONAL BACKGROUND

MSN, Drexel University Philadelphia, PA	2011
BSN, York College of Pennsylvania York, PA	2007

II. PROFESSIONAL EXPERIENCE

Clinical Nurse Manager, Emergency Dept, AtlantiCare Regional Medical Center, Atlantic City, NJ	Apr 2017- May 2018
Professional Practice and Development, AtlantiCare Regional Medical Center, Atlantic City, NJ	Mar 2015 - Apr 2017
Registered Nurse, Emergency Department, AtlantiCare Regional Medical Center, Atlantic City, NJ	May 2013 – Feb 2015
Adjunct Clinical Faculty, Stockton University, Galloway, NJ	Jan 2013 – May 2015
Registered Nurse, Clinical Level 2, Medicine Special Care Unit, Hahnemann University Hospital, Philadelphia, PA	Jul 2007 -Apr 2013

III. OTHER INFORMATION

Customer Service Award, Emergency Department, AtlantiCare, 2017
South Jersey ENA Education Collaboration
Member, Emergency Nurses Association

Ms. Lauren Kirk has extensive experience in medical and surgical nursing both a nurse and administrator. She will offer perspectives in current initiatives, policies and protocols in the nursing field.

RECOMMENDED FOR:

Visiting Assistant Professor of Nursing (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Garrison Paige

I. EDUCATIONAL BACKGROUND

Ph.D., Africology and African-American Studies Temple University, Philadelphia, PA	Pending
M.A., African American Studies Temple University, Philadelphia, PA	2010
B.A., Afro-American Studies University of Michigan, Ann Arbor, MI	2008

II. PROFESSIONAL EXPERIENCE

Dr. Vera King Farris Fellow, Africana Studies Program Stockton University, Galloway, NJ	9/17 - 6/18
Teaching Asst., Dept. of Africology & African-American Studies Temple University, Philadelphia, PA	8/13 - 5/16
Research Assistant, Business Ross School of Business, Ann Arbor, MI	5/07 - 8/07
Research Assistant Undergraduate Research Opportunity Program, Ann Arbor, MI	8/05 - 4/06

III. OTHER INFORMATION

Ms. Paige will be finishing up her doctorate at Temple University. She will be providing courses for both our First-Year Studies Program and Africana Studies, and will continue to guide the Africana Studies Program in its development towards the creation of a major. Ms. Paige received high scores on her IDEA's and positive student responses on the courses she taught in the fall of 2017, African American Movies and Rhetoric of African Diaspora.

RECOMMENDED FOR:

Visiting Instructor of Africana Studies (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Bruce Patterson

I. EDUCATIONAL BACKGROUND

Ph.D., Biochemistry/Biophysics University of California, San Francisco, CA	1989
B.S., Botany University of Ohio, Athens, OH	1982

II. PROFESSIONAL EXPERIENCE

Tutor Wyzant Tutoring	2017 - 2018
Lecturer Princeton University, Princeton, NJ	2015 - 2017
Senior Lecturer University of Arizona, Tucson, AZ	2014 - 2015
Director, Introductory Biology Labs University of Arizona, Tucson, AZ	2005 - 2014

III. OTHER INFORMATION

Honors and Awards:
University of Arizona New Learning Environment Grant, 2001
NIH, R01 GM55977, 1996
March of Dimes, Basil O'Connor, 1996

Dr. Patterson has many years experience teaching genetics and general biology. He is a former tenured professor with experience in course design and would require minimal preparation to begin teaching.

RECOMMENDED FOR:

Visiting Assistant Professor of Biology (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Toby Rosenthal

I. EDUCATIONAL BACKGROUND

MS, Journalism, Broadcast Concentration — 2003
Columbia University in the City of New York, New York, NY

BA, Criminology and Criminal Justice — 1999
University of Maryland, College Park, MD

II. PROFESSIONAL EXPERIENCE

Adjunct, Jewish Studies and Communication Studies — 2015 - Present
Stockton University, Galloway, NJ

Story Producer — 2010 - 2016
Food Network, New York, NY

Producer and Writer — 2007-2009
Discovery Health Channel, New York, NY

III. OTHER INFORMATION

Garden State Film Festival Award for production of documentaries for Stockton University's Sara and Sam Schoffer Holocaust Resource Center - 2015
Atlantic City Weekly's "Top 40 Under 40" - 2010

Toby Rosenthal has a strong academic background in professional broadcast journalism. As an early producer of reality-documentary style television content for various national networks, Ms. Rosenthal continues to contribute to the genre as it evolves in a rapidly changing digital media landscape. Her teaching philosophy fuses practical experience and current events in a historic and academic context.

RECOMMENDED FOR:

Visiting Instructor of Communication Studies (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Emily Ryan

I. EDUCATIONAL BACKGROUND

Ed.M., Counseling Psychology Rutgers University, School of Education, New Brunswick, NJ	2009
B.A., Mathematics Secondary Education The College of New Jersey, Ewing, NJ	2002

II. PROFESSIONAL EXPERIENCE

Visiting Instructor, Mathematics & First-Year Studies Stockton University, Galloway, NJ	2017 - 2018
Adjunct Professor, Mathematics Stockton University, Galloway, NJ	2015 - 2016
Adjunct Instructor, Basic Skills Mathematics Rowan University, Glassboro, NJ	2014
Adjunct Instructor, Mathematics Bucks County Community College, Newtown, PA	2013 - 2014

III. OTHER INFORMATION

Member of Linwood Education Foundation	2016 - present
Student Teacher, South Brunswick H.S.	2008 - 2010
Union Representative, South Brunswick H.S. Educ. Assoc.	2004 - 2010
SBHS Representative, South Brunswick School District	2003 - 2009

Emily Ryan has been a very successful Visiting Instructor of Mathematics & First-Year Studies during the 2017-18 academic year. Emily will return for a second year to assist with the increasing number of freshmen students requiring math instruction.

RECOMMENDED FOR:

Visiting Instructor of Mathematics & First-Year Studies (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Jeffry Savitz

I. EDUCATIONAL BACKGROUND

International D.B.A. Candidate University of Manchester, Manchester, England	Anticipated 2018
MBA, Management Science and Marketing Research The Wharton School,University of Pennsylvania,Philadelphia, PA	1975
BS, Operations Research and Computer Science Columbia University, New York City, NY	1972

II. PROFESSIONAL EXPERIENCE

Instructor, Statistics, College of Science and Mathematics, Rowan University, Glassboro, NJ	2016 - Present
Assistant Professor of Statistics (Undergraduate & Graduate) Fox School of Business,Temple University, Philadelphia, PA	2015 - 2016
Adjunct, Marketing Research Southern Methodist University, Dallas, TX	2014
Adjunct, Marketing Research,Operations Research & Statistics, University of Texas at Dallas, Dallas, TX	2004 - 2011
Adjunct, Marketing Research University of North Texas, Denton, TX	2009 - 2010
Adjunct, Statistics & Marketing Research (Graduate) University of Dallas, Dallas, TX	2000 - 2003

III. OTHER INFORMATION

Recipient of the Movers and Shakers Award for Marketing, Philadelphia Chapter of the American Marketing Association, 2018
Mr. Savitz founded his own Research Firm (Savitz Research Companies)
Recipient of a Teaching Assistantship to The Wharton School of Business as a graduate Student
Recipient of a full-ride scholarship to Columbia University as an undergraduate student

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Mr. Savitz has been teaching since 2000, and was a lecturer prior to that. He has taught subjects such as Statistics, Marketing Research and Operations Research. To supplement this professional experience, Mr. Savitz was also CEO of his own research firm for several years. Before that, he held numerous positions as Director or Manager of various Fortune 500 companies. He has published several papers, and has received multiple scholarships and awards for his accomplishments.

RECOMMENDED FOR:

Visiting Instructor of Business Studies, Management (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Alexis Scott

I. EDUCATIONAL BACKGROUND

MA, Instructional Technology, Stockton University	2018
MA, Higher Education Administration, Rowan University	2017
BA, Stockton University, Galloway, NJ	2016

II. PROFESSIONAL EXPERIENCE

Resident Assistant Graduate Coordinator Stockton University, Galloway, NJ	8/2016-Present
Event Services Intern Stockton University, Galloway, NJ	1/2016-6/2016
Marketing and Social Media Representative Stockton University, Galloway, NJ	8/2014-5/2016
Resident Assistant Stockton University, Galloway, NJ	8/2013-6/2016

III. OTHER INFORMATION

Pioneered Student Alumni Association; Created and proposed Senior Gift to University President, Dr. Harvey Kesselman; Coordinated the 2016 Stockton University Senior Gift, I-Wing Gym lounge.

Ms. Scott has served Stockton University in Residential Life as a Resident Assistant and as a Graduate Coordinator. She is dependable, trustworthy, and brings a great deal of knowledge to the position.

RECOMMENDED FOR:

Complex Director

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Margaret M. Slusser

I. EDUCATIONAL BACKGROUND

Ph.D., Nursing, University of Pennsylvania Philadelphia, PA	1994
MSN, Nursing CNS, University of Pennsylvania Philadelphia, PA	1988
B.S., Nursing, Wilkes University Wilkes-Barre, PA	1982

II. PROFESSIONAL EXPERIENCE

Associate Professor of Health Science Stockton University, Galloway, NJ	2012 - Present
Part-Time Lecturer on Nursing Issues, Rutgers University Camden, NJ	2013
Associate Professor DeSales University, Center Valley, PA	2007 - 2012
Associate Professor of Nursing, Bloomsburg University Bloomsburg, PA	2002 - 2007
Associate Professor of Nursing, Wilkes University Wilkes-Barre, PA	2001 - 2002

III. OTHER INFORMATION

Founding Program Coordinator, BS in Health Science Program (2012-2017); Collaboration Faculty Fellow (2017-2018); Registered Nurse, NJ & PA State Boards of Nursing; Alpha Eta International Honor Society (2016-Present); PA Organization of Nurse Leaders, Legislative Chair (2008-2012); Chairperson, Dept. of Nursing & Health, DeSales University, (2007-2012).

Dr. Margaret Slusser is an Associate Professor of Health Science and has experience in administrative leadership through the roles she has undertaken in addition to her faculty position. Dr. Slusser was the founding program director of the Health Science program, served as the Collaboration Faculty Fellow, and has participated in many University wide initiatives.

RECOMMENDED FOR:

Interim Dean, School of Health Sciences

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Brooke Stanley

I. EDUCATIONAL BACKGROUND

Ph.D., English University of Pennsylvania, Philadelpahia, PA	2018
MA, English University of Pennsylvania, Philadelphia, PA	2014
BA, English and Italian Area Studies Kenyon College, Gamble, OH	2012

II. PROFESSIONAL EXPERIENCE

Visiting Instructor of Literature Stockton University, Galloway, NJ	Spring 2018
Visiting Instructor of Record, Literature University of Pennsylvania, Philadelphia, PA	F2014, F2016, Su2017
Graduate Mentor, Pedagogy Workshops University of Pennsylvania, Philadelphia, PA	2017-2018

III. OTHER INFORMATION

Member, Modern Language Association, 2016-present
Member, Association for the Study of Literature and the Environment, 2017-present
Coordinator for Latitudes Working Group (2014-2016), Graduate English Assoc (2016-2017), Bystander Intervention and De-escalation Training (2017), and Anthropocene and Animal Studies (2015-2017).

Dr. Brooke Stanley defended her dissertation, "The Global Environmental Novel and the Politics of Food," at the University of Pennsylvania in July 2018. Stanley's interest in Postcolonial work has taken her to South Africa for a language fellowship, which then allowed her to assist Ania Loomba's third edition of, "Colonialism/Postcolonialism." Stanley has a forthcoming publication, "Paddy, Mangoes, and Molasses Scum: Food Regimes and the Modernist Novel in The Tale of Hansuli Turn," and has presented papers at ASLE, MLA, MSA, AUETSA, and SAMLA conferences from 2014-2017.

RECOMMENDED FOR:

Visiting Assistant Professor of Literature (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Sandra Torcato

I. EDUCATIONAL BACKGROUND

DPT, Stockton University Galloway, NJ	2009
MPT, Stockton University Galloway, NJ	2005
BS, Biology, Stockton University Galloway, NJ	2003

II. PROFESSIONAL EXPERIENCE

Adjunct, Stockton University Galloway, NJ	Jan 2018 - Jun 2018
Case Manager, AtlanticCare Regional Medical Center Atlantic City, NJ	Sep 2017 - Present
Physical Therapist, AtlanticCare Regional Medical Center Atlantic City, NJ	Oct 2005 - Sep 2017

III. OTHER INFORMATION

Guest Lecturer, Stockton Physical Therapy Program (2015)
Volunteer Career Panel Representative, Stockton University Health Science Club (2017)

Sandra Torcato received her undergraduate degree in Biology at Stockton University. She also completed her Master and Doctor of Physical Therapy at Stockton University. Dr. Torcato began her career as a Physical Therapist at AtlanticCare in 2005. In addition to her many years of field experience, she has multilingual fluency in English, Spanish and Portuguese. Sandra returned to Stockton as an adjunct faculty member in 2018.

RECOMMENDED FOR:

Visiting Assistant Professor of Health Science (13D)

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Emily Vaughan

I. EDUCATIONAL BACKGROUND

BA, Studies in the Arts — 2016
Stockton University, Galloway, NJ

II. PROFESSIONAL EXPERIENCE

Retail Associate/Event Coordinator, Noyes Museum — 2017 - Present
Atlantic City, NJ

Social Media Coordinator, School of Arts & Humanities — 2017 - Present
Stockton University, Galloway, NJ

III. OTHER INFORMATION

Stockton University Dance Club (2014-2016)
Stockton University Dance Company (2014-2016)

Emily Vaughan has continued to work at Stockton since graduating in 2016. She worked as a director and instructor of dance at Stockton's summer workshops, in partnership with Atlantic City Police Athletic League. She continues to support the Noyes Museum as their event coordinator and vendor researcher. Vaughan has also demonstrated organization, marketing, and promotion skills while assisting with the Dancers Inc. annual competition.

RECOMMENDED FOR:

Liaison for Event Planning and Promotion

STOCKTON UNIVERSITY

BACKGROUND STATEMENT

Michael Zubrzycki

I. EDUCATIONAL BACKGROUND

BA, Communication Studies — 2014
Stockton University, Galloway, NJ

II. PROFESSIONAL EXPERIENCE

Liaison for TV Studio and Academic Support — 2016 - Present
Stockton University, Galloway, NJ

Communication Studies Production Assistant — 2014 - 2016
Stockton University, Galloway, NJ

III. OTHER INFORMATION

Bronze Telly Award for role of camera operator and video editor, 2017

Michael Zubrzycki has extensive knowledge and skills as a video switcher, camera operator, technical assistant, and lighting and studio set designer. He assisted in the foundation, organization and implementation of television program production, of Latino Motion and -30- on location at Stockton. Zubrzycki is also an advisory board member for Stockton Student Television (SSTV), where his duties are to review, analyze and determine the present and future direction of SSTV.

RECOMMENDED FOR:

Senior Liaison for Communication Studies and Academic Support