

## General Overview on How to Access and Use Blackboard

- **1** Log in to your goStockton student portal using Firefox or Chrome Internet browsers.

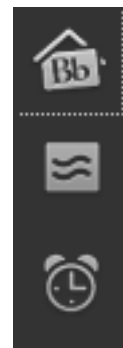
Note: You may also log in to Blackboard directly at [blackboard.stockton.edu](http://blackboard.stockton.edu) and sign in with your Stockton username and password.

- **2** Click the “BB9” icon located on the upper right side of the portal’s homepage.



- **3** Descriptions of tabs on Blackboard’s home page:
  - **My Courses-** Displays all courses in which you are actively enrolled
  - **My Announcements-** Displays important institutional and all course related notifications
  - **What’s New-** Contains links to any new content (announcements, assignments, tests, grades, discussions) for any of your courses
  - **To Do-** Chronological listing of upcoming assignment due dates

- **4** Click on your name in the top right corner of the page to display your courses and 5 icons:



BBhome for recent activity

Posts

System and course related updates



Grades

Calenda view

- **5** In order to view course materials, click on an individual course link from the “My Course” tab on the homepage or from the drop down menu.

- **6** Navigate the individual course page to locate the syllabus, weekly course material, assignments, discussion boards, etc.

- **7** Click on “My Blackboard” to return to the Blackboard homepage

**\*\* For more specific directions or if you are experiencing difficulties, contact the Help Desk at 609-652-4309**