

Stockton University

Risk Management & Environment/Health/Safety Department – “RMEHS”

RESPONSIBILITY: To implement the Hazard Communication Standard/Globally Harmonized System and the Right to Know “HCS/GHS and RTK” to all Stockton Employees.

DETAILS: Training administered online via Blackboard 9 or, if requested, classroom training by the RMEHS department.

HOW: You must register for online training by submitting your “username” on this registration form link, <http://intraweb.stockton.edu/eyos/page.cfm?siteID=177&pageID=17>

or, to schedule classroom training, contact the RMEHS department. **WHEN:** Before working with any hazardous substance or within three days after the start of employment.

WHY: It is your Right to Know if any products you work with or around contain hazardous ingredients and what preventative measures you can take to avoid exposure.

ADDITIONAL INFORMATION: Found on our RMEHS Website

<http://intraweb.stockton.edu/eyos/page.cfm?siteID=177&pageID=1>

Basic Program Requirements

“HCS”

Hazcom requires Initial and Specific Training to inform University employees of the hazards of certain products they may work with. The specific training, given by their department supervisor, will guide them on the selection of proper personal protective equipment “PPE” and how to interpret and locate the Material Safety Data Sheets/Safety Data Sheets “MSDS/SDS”.

“RTK”

1. RTK Survey
2. Label Containers
3. Maintain a Central File of MSDS/SDS Sheets
4. Post the RTK Poster
5. Mandates: RTK Brochure
[RTK brochure \(English\)](#)
[RTK brochure \(Spanish\)](#)

The Globally Harmonized System, an attempt to unify safety information on manufactured products world wide, modifies Hazcom labeling to include pictograms, signal words, hazard elements, and precautionary statements. Classification of chemicals and Material Safety Data Sheets have also been modified.

NJ Public Employees Occupational Safety and Health “PEOSH” HCS/GHS/RTK - Initial, Specific, and Refresher Training Requirements

- Every employee who works with or has the potential for exposure to hazardous chemicals is required to receive Initial and Specific training of the NJ PEOSH HCS/GHS Standard and RTK Act before working with the hazardous substance(s). This includes faculty, staff, transfers, adjuncts, TES, TA’S, work study, etc.
- Employees are also required to receive refresher training every two years thereafter. The training is available on Blackboard 9 which is accessible from the Stockton homepage.
- To receive on-line refresher training, employees will need to contact Janet Mazzocca of the RMEHS department at Janet.Mazzocca@Stockton.edu. Please include your Stockton user name and supervisor’s name in this email.
- You may also apply by filling out the online registration form <http://intraweb.stockton.edu/eyos/page.cfm?siteID=177&pageID=17>.
- Another option for the refresher training is classroom training which can be set up by department supervisors. Contact the RMEHS Department to arrange a date and time.
- All NAMS employees are required to complete the OSHA Lab Standard training course, (which incorporate the NJPEOSH HCS/GHS/RTK) and can register with Christine Schairer at Schairer.Christine@Stockton.edu.