

SCAFFOLD CHECKLIST

CONDITION	OK	NOT OK	COMMENTS
Poles, legs, posts, frames, and uprights bear on base plates and mud sills or other adequate firm foundations.			
Footings are level, sound, rigid, and capable of supporting the loaded scaffold.			
Poles, legs, posts, frames, and uprights are plumb and braced to prevent swaying and displacement.			
Safe access provided when platforms are more than 2 feet above or below the point of access.			
Each working platform is fully planked between uprights and adjacent planks (gaps no more than 1 inch).			
Platforms extend at least 6 and no more than 12 inches (18 inches for platforms greater than 10 feet long.) over supports, unless cleated or otherwise restrained.			
Platforms are no more than 14 inches from the work face (outrigger scaffolds 3 inches; plastering/ lathing operations 18 inches) unless guardrails are used.			
Platforms and walkways are at least 18 inches wide.			
Planks are scaffold grade and in good conditions. Do not paint planks, this will hide any defects.			
Guys, ties, and braces installed at the closest 4:1 height to width (3 feet wide, start at 12 feet) member and repeated vertically every 20 feet for scaffolds 3 feet wide or less (26 feet for scaffolds wider than 3 feet).			
Guys, ties, braces install at each end and at horizontal intervals no more than 30 feet (measure from one end [not both] towards the other).			
10 foot clearance maintained from energized power lines (add an additional .4 inches for every 1 kv over 50 kv.)			
Platforms are free of debris and scaffolding is not overloaded.			
Guardrails and/or fall protection (lifeline, lanyard, and fullbody harness) provided when platforms are more than 10 feet above the lower level.			
Toprails installed at 42 inches, midrails at 21 inches and Toeboards 4 inches in height. (200lbs. minimum toprail capacity)			

Competent Person / Inspector: _____ **Date:** _____

Location: _____