

Faculty Senate Meeting Minutes September 19, 2017

Donni calls senate meeting to order 4:35pm.

1. Approval of minutes

a. May 25, 2017 Senate Retreat. Corrections- Robin Hernandez-Mekonnen stated error “Sabbatical faculty will have to sign, not sing” and stated there were other errors.

b. With respect to notes on the Library- Cannot say there is an “excess,” need to clarify that with respect to print journals.

A motion was made to accept the minutes. Motion was passed. Donni stated typos will be fixed.

2. Votes needed:

- Election of Executive Committee Member (one At Large):
 - Nominations or self-nominations were requested.
 - Manish Madan and Jason Shulman self-nominated.
 - Nominations were closed with two self-nominations.
 - Secret ballot motion was requested to vote.
 - Manish was elected as Vice Chair of At Large Executive Committee for Faculty Senate

- Election of Vice Chairs for each senate standing committee:
 - Robin Hernandez-Mekonnen self-nomination for Vice Chair of Academic Policies; she was elected.
 - John Bulevich self-nomination for Vice Chair of Academic Programs and Planning; he was elected.
 - Kerrin Wolf self-nomination for Vice Chair of Administration and Finance; he was elected.
 - John O’Hara self-nomination for Vice Chair of General Studies; he was elected.
 - Chenyan Xu self-nomination for Vice Chair of Information/Technology Media Services; he was elected.
 - Tom Nolan was nominated for Vice Chair of Library; he was elected.
 - Justin Ostrofsky self-nomination for Vice Chair of Research & Professional Development; he was elected.
 - Arleen Gonzalez was nominated for Vice Chair of Student Affairs; she was elected.

Questions

- If a seat goes vacant, will an election occur?
- If someone vacates the seat can they run again?
- For at large- the next person would take the position if a seat became vacant.
- Regarding School senators, the school would have a vote. There is no policy that the person cannot run again even if he/she vacated the seat.

- Changes to Faculty Senate Attendance Policy – review and vote
 - Time was requested about the retreat. Date -5/24/18 has already been selected.
 - Language should be added that mandates the President of Faculty Senate should post all meeting dates before the start of the academic year.
 - Motion was made to make the amendment; second motion was made.
 - Question regarding if attending a conference would be considered an excusable absent
 - Concern about having a quorum; concerned about a lot of people being out and not having enough individuals for a quorum.
 - No objections were made; a call was made for a vote.
 - Passes 34 Yes, 1 No for the amendment.

- Resolution for Fannie Lou Hamer Event Room in Atlantic City Gateway Campus Academic Building – review and vote
 - Pat Reid-Merritt introduced the resolution about the significance of Fannie Lou Hamer and her work in Civil Rights in Atlantic City.
 - Concern was made to change “whereas” to “educate new generations” in first sentence in the first paragraph.
 - Motion made to make change The language of “whereas”- change to “educate new generations”
 - Vote was taken; everyone voted Yes (35 votes).

- Updates on AC Campus
 - Michelle McDonald provided the update
 - Pictures were provided on the current progress of the academic building and dorms.
 - Both are targeted for completion by summer of 2018
 - Expected to be fully operational by summer 2018.
 - Course teaching modules are slightly different Tues/Thurs remain the same, but the M/W/F module has changed to a 2 day module on Mondays and Wednesday, Fridays are left open for programming.
 - Looking for courses from the spectrum.
 - Transportation- 2 options to getting back and forth, have 200 spaces dedicated for faculty and staff.
 - Also have lot 21 for faculty and staff
 - Trying to set aside parking for only faculty who teach at both campuses
 - Will be shuttle services- the frequency will depend on the courses taught.

- 533 students living in Atlantic City Campus dorms.
 - Making sure at least 3 cycles – 25 minutes each.
 - Information sessions scheduled for each of the school meetings, additional campus wide sessions called Toes in the Water scheduled.
 - Wish to schedule a broad spectrum of classes, not just certain programs. Overview of classrooms, offices, and parking.
 - No paid parking at Gateway. Onsite staff for student and instructional support.

- Degree Works: Presentation by Peter Hagen.
 - Soft roll out with testing since August; bugs in the system found and being addressed. Instructional video for using Degree Works will be available soon.
 - Some functions such as exceptions to graduation requirements will still be done by a paper process for now.
 - Advising notes can be taken in the program, which can be viewed by anyone accessing the student record (shareable across faculty). Complete degree evaluation of transfer credits.

- Information Items:
 - Name change from Computer Science to Computing. BA already approved by senate last AY.
 - Provost investigating logistics of changing terminology from “freshmen” to “first year students.”
 - Email will be sent out by Doug Harvey about training chairs and vice-chairs.

- Motion to adjourn by Robin Hernandez-Mekonnen; Tom Nolan 2nd.