

	<b>Unrelated Business Income Tax (UBIT)</b>	<b>Responsible Administrative Unit:</b> Fiscal Affairs, Tax Department
	<b>Issued: June 2018</b>  <b>Revised:</b>	<b>Contact:</b> <a href="mailto:Tax@stockton.edu">Tax@stockton.edu</a>

**Activity Questionnaire for Unrelated Business Taxable Income Determination**

**Description of the Activity or Activities:** *(please provide a detailed description)*

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**Is the Activity a “Trade or Business”?**

1. Does the activity generate gross income from the sale of goods or services?  Yes  No  
*(If NO, skip to question 2)*

a. Sales are made or services are provided ...  
*(select one)*

- (1)  Only to Stockton University students, faculty, or staff.
- (2)  To Stockton University students, faculty and staff and the general public or private industry.
- (3)  Only to the general public or private industry.
- (4)  Other (describe) \_\_\_\_\_

b. Expressed as a percentage of total sales, what is the estimated volume of sales to:  
*(total should equal 100%)*

- (1) \_\_\_\_% Stockton University students, faculty, staff or patients
- (2) \_\_\_\_% The general public (or private practice patients)
- (3) \_\_\_\_% Private industry
- (4) \_\_\_\_% Government
- (5) \_\_\_\_% Other (describe) \_\_\_\_\_

c. Does the activity involve the sale of donated merchandise?  Yes  No

d. Is the activity profitable?  Yes  No

2. The activity can be characterized as:  
*(select one)*

- a.  Traditionally performed by similar exempt organizations.
- b.  Conducted in a competitive or commercial manner.
- c.  Other (describe) \_\_\_\_\_

3. Is there a contract to provide goods or services?  Yes  No  
(If YES, please provide a copy of the contract)

4. Is there any research-related activity associated with providing the goods or services?

Yes  No

a. If yes, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is the Activity “Regularly Carried On”?**

5. If the activity is also performed by for-profit companies, the activity is carried on by Stockton University... *(select one)*

a.  With the same frequency as it is by for-profit companies.

b.  With greater frequency than by for-profit companies.

c.  With less frequency than by for-profit companies.

**Is The Activity “Substantially Unrelated” to Stockton University’s Exempt Purpose?**

Stockton University’s exempt purpose is equivalent to its mission: instruction, research, and public service., i.e.: Are students earning credit toward a degree by participating in the activity?

6. The activity ...  
*(select one)*

a.  Has as its principal purpose to accomplish Stockton University’s exempt purpose.

b.  Is related to the exempt purpose only because it generates income that can be used to further Stockton University’s exempt purpose.

c.  Is equivalent to the same activity performed commercially by a for-profit company.

**Statutory Exemptions**

7. The activity ...  
*(select all that apply)*

a.  Is carried out by unpaid volunteers.

b.  Is carried on primarily for the convenience of students, faculty, staff or patients.

c.  Consists of selling merchandise substantially all of which has been received as gifts or donations.

d.  Conducted via the Internet (e-business).

**Sponsorship vs. Advertising**

8. Does the activity generate income from advertising?  Yes  No  
*or ...*

Is the activity a sponsorship arrangement?  Yes  No

*(For sponsorship activities, please provide a copy of the sponsorship contract.)*

**Rental of Real Property**

9. The activity generates income from the rental of land or buildings (real property)?  
Yes No
10. If the activity does generate income from the rental of real property (check all that apply):
- a.  Personal property (equipment) is rented in conjunction with real property.  
Percentage of total rent attributable to the personal property \_\_\_\_\_%.
  - b.  The rental of the property is related to Stockton University's exempt purpose.
  - c.  The real property (land or buildings) is debt-financed.
  - d.  The rents are determined based in whole or in part on the net income or profits derived from the property under lease.
  - e.  Personal services (i.e., catering, or Stockton University employees setting up and operating equipment, parking, laundry services, etc.) are offered. If so, list personal services here: food and beverage sales on site.
  - f.  The leasing organization is non-profit.
  - g.  Stockton University is actively involved in the presentation of programs conducted in the rented space.
  - h.  The rental rate is lower than commercial rates.

**Royalties**

Royalties are payments associated with a valuable right, such as trademarks, trade names, and copyrights.

11. Does the activity generate income from royalties?  Yes  No

**Commercially Sponsored Research**

12. Is research performed for a person or entity other than the federal or state government?  Yes  No
13. Is the research directly related to actual patient care or to the education of students?  Yes  No
14. Is the research an investigative activity done to explore an intellectual question or to validate a scientific hypothesis in which the University has an academic interest?  Yes  No
15. Is the research the type ordinarily carried on incident to a commercial operation, such as ordinary testing or inspection of materials or products?  Yes  No

**Partnerships and Joint Ventures**

16. Does the activity generate revenue from participation in a partnership or joint venture with a non-Stockton University party?  Yes  No
17. Has this activity resulted in a Form K-1 being received? If so, please provide a copy of the Form K-1 to the Controller's Office.  Yes  No
18. Does the activity generate revenue from an entity directly related to Stockton ~~XXXX~~ University?  Yes  No

**Certification of Responsible Person**

Name \_\_\_\_\_

Telephone \_\_\_\_\_ Office Location \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_