## New Jersey State Policy Prohibiting Discrimination in the Workplace - Confidentiality & Prohibition Against Retaliation

The provisions of the *New Jersey State Policy Prohibiting Discrimination in the Workplace* (the "State Policy") require all related complaints and investigations to be handled confidentially, to the extent practical and appropriate under the circumstances. In addition, the State Policy prohibits retaliation against anyone who files a complaint, participates in a complaint investigation, or opposes a discriminatory practice.

## **Confidentiality**

All complaints and investigations shall be handled, to the extent possible, in a manner that will protect the privacy interests of those involved. To the extent practical and appropriate under the circumstances. confidentiality shall be maintained throughout the investigative process. In the course of an investigation, it may be necessary to discuss the claims with the person(s) against whom the complaint was filed and other persons who may have relevant knowledge or who have a legitimate need to know about the matter.

## **Prohibition Against Retaliation**

Retaliation against any person who either alleges that she/he or they were the victim of discrimination/harassment, provides information in the course of an investigation into claims of discrimination/harassment in the workplace, or opposes a discriminatory practice, is prohibited by the State Policy. Any employee bringing a complaint, providing information for an investigation, or testifying in any proceeding under the State Policy will not be subjected to adverse employment consequences based upon such involvement or be the subject of other retaliation.

- 1. I have been advised of and/or read the provisions of Confidentiality and Prohibition Against Retaliation; and
- 2. I understand this complaint investigation is confidential and I may not retaliate against anyone who has filed a complaint, participated in a complaint investigation or opposes a discriminatory practice.
- 3. My typed signature below represents my acknowledgment of receipt of Confidentiality and Prohibition Against Retaliation information.

Name and Title:			
	(Print)		
Signature:		Date:	

Revised: 12/27/2024 by NJCSC