

STOCKTON UNIVERSITY



PROCEDURE

Grants and New Academic Programs

Procedure Administrator: Director of Learning Resources

Authority:

Effective Date: March 21, 1978; February 10, 2011

Index Cross-References:

Procedure File Number: 4103

Approved By: Dr. Herman J. Saatkamp, Jr., President

Procedure:

- A. Before any grant or new academic program is approved, a copy of the grant or program proposal will be distributed to the Director of Learning Resources for review to ascertain the adequacy of the library's collections and materials related to the proposal. This is intended to insure that adequate library planning can take place if additional resources are needed to meet the objectives of the grant or program.
- B. For grants requiring support of production services, it is the grantee's responsibility to make certain that these needs have been discussed with the Director of Production Services prior to their inclusion in the grant, so that it is clear from the outset whether or not the library can meet those needs.
- C. This policy applies to grants under the University Research and Professional Development Program.

Approval History:

	Date
President	02/10/11