

101 Vera King Farris Drive | Galloway NJ 08205-9441
stockton.edu**“Student in Good Standing” Sample Letter & Instructions:**

If you / your eligible student is planning to apply for residence at Stockton University for the Summer Term, written proof from the college or university outside of Stockton University that you / your student is attending should be provided on the institution’s letterhead. This letter should come from a Dean, Director, Advisor, or other Chief Student Affairs Officer, indicating that you / your student is a student in good standing for academics and judicial affairs.

Sample Letter:**(Other College or University) Letterhead****Date****To: Stockton University****Office of Residential Life****Re: (Student’s Name), Student in Good Standing****Dear Sir/Madam:**

Please be informed that (Student’s Name) is a (Freshman, Sophomore, Junior, Senior, or Graduate) at (college or university’s name), enrolled in (academic program name) and is considered to be a student in good standing.

With this letter I confirm the student is:

- 1. In Good Academic Standing** Yes _____ No _____
Notes: _____
- 2. In Good Judicial Standing** Yes _____ No _____
Notes: _____

In the event you require additional information, please contact the (University Office) at (XXX-XXX-XXXX).**Regards,****(University Professional)****(College or University)****Instructions:**

The “Student in Good Standing” Letter is required for residence at Stockton University for the Summer Term. You may copy the above sample text and share it with the institution you / your eligible student is attending.

All required documentation must be received at the time of submitting a Housing Application to Stockton University.