

**Staff Senate Minutes**  
**December 14, 2022**  
**Location: CC Event Room, 12:45 pm – 2 pm**

1. Call to Order/Roll Call
  1. The meeting was called to order at 12:58pm.
  2. The roll call was completed.
2. Approval of Minutes/Introductions
  1. David Walsh initiates motion to approve November meeting minutes.
  2. Senator Chad Roberts seconds motion.
  3. November meeting minutes are approved.
3. President's Report
  1. President Lauren Fonseca spoke about meeting with University Leadership. In attendance were Senate President Lauren Fonseca and Vice President Monica Viani, Stockton University President Harvey Kesselman and Stockton University Chief of Staff, Dr. Susan Davenport, on December 19<sup>th</sup>, 2022. This will be a monthly meeting ahead of full staff senate meetings.
  2. President Harvey Kesselman formally recognized Staff Senate at the Board of Trustees meeting on December 7, 2022.
  3. Secretary Erin O'Hanlon moving to full time faculty; therefore, her executive committee position is open.
  4. Ex-officio members are still needed from Student Senate.
  5. Website updates- Agenda items form will be added. Executive committee will determine which items submitted are Staff Senate related and which are HR/union related.
4. Committee Reports
  1. Elections Committee
    1. Chad Roberts acknowledged the need for an election for Staff Senate Secretary.
    2. President Lauren Fonseca mentioned the need for an election for senators from Administration and Finance and ITS.
    3. Staff senate constitution has listed three at-large members. Executive Committee suggests amending the constitution to reduce the number of at-large members.
    4. Jenifer Robin mentions she feels as though these positions are redundant, since the role of the executive committee is to bring forth the constituents concerns, with the power lying with the senators.
    5. Ryan Orlando suggests reducing the number to one at-large member.
    6. Parliamentarian Tracy Stuart makes a motion to draft an amendment to reflect one at-large member. Ashley Jones seconds the motion.
    7. Vote goes to senators; 14 yay, 1 nay.
    8. Committee Updates; 2 needed for by-laws committee and 3 needed for elections.
  2. Bylaws Committee
    1. By-laws committee will oversee the draft of the aforementioned amendment and will send out to senators for first reading.
  3. Technology Committee

1. No updates.

1) Diversity and Inclusion Committee

1. No updates.

E. Taskforces/Ad Hoc Committees

1. Work From Home Taskforce

1. Discussed hurdles with the flex WFH memo sent to staff on November 28, 2022, from Dr. Susan Davenport.
2. Jenifer Robin voices concerns over the technology needed for staff to be able to work from home.
3. Ryan Orlando discusses the red tape his supervisor is facing for approval of the 4-day work week.
4. Lauren Fonseca speaks to the discussions she has had with her supervisor regarding WFH.
5. Jenifer Robin asks Catherine Tarquiano about the permissions needed for the software allowing people to be able to work from home. Catherine Tarquiano says ITS does not access files without end user's permission. Jenifer Robin is concerned over administration's ability to spy.
6. Ryan Orlando asks if there would be notification prior to the roll out of a monitoring system. Catherine Tarquiano says she cannot say for sure and does not want to speak for the entire department.
7. Lauren Fonseca suggests the WFH committee can address these concerns and put together as a potential charge.

1. Presidential Search Taskforce

1. No updates

2. Taskforce of Use of Time for Staff Senate meetings

2. No updates

4. Old Business

- a. Lauren Fonseca requests other task forces submit their charges to her as soon as possible.

5. New Business

- a. Lauren Fonseca discusses the Fall 2023 Academic schedule proposed by the provost. Calls for concerns on the proposal.
- b. Maria Spade mentions the grading calendar and the need for it be changed, with students potentially losing study days for their finals.
- c. Patty McConville talks about students potentially not taking advantage of precepting days.

Announcements/Comments from the Public

a. No comments

Adjournment

1. A motion to adjourn was made by David Walsh.
2. Ashley Jones seconded.
3. The meeting was officially adjourned at 1:57pm.