

Job Profile Title:	Runner Food TI-Union
Job Code:	16069
Business Title:	16069 Runner Food TI-Union
Grade / Band:	Union - Hourly
FLSA Status:	Non-Exempt

Primary Purpose:

It is the primary responsibility of the Food/Beverage Runner to serve guests while providing courteous and prompt table side service to all guests. The runner must be able to describe all dishes brought to the dining room in a detailed manner and answer pertinent questions.

Principal Duties & Responsibilities

Greet guest in a positive, friendly manner, making them feel welcome
Expedite food from the kitchen to the table as dictated by sequence of service and by the Chef or kitchen expediter
Describe food upon placement on the table, answering questions pertaining to the dishes
Describe menu features as needed (include changes and additions)
Communicate with expediter to ensure delivery of food to the correct table and position
Perform assigned open and closing side-work
Communicate needs of the guest to kitchen and management, inform management of guest reaction and comments and assist management to ensure smooth operation and quality service
Check dining area, tables and chairs for cleanliness, maintain cleanliness and organization of station and service area
Perform other job-related duties as requested

Required for All Jobs

Performs other job-related duties as requested.
Proof of eligibility to work in the United States

Knowledge, Skills and Abilities

KSAs
Knowledgeable of food and menu preparation
Ability to multi-task and work well in a fast paced, team-oriented environment
Effective listening abilities with strong judgment skills
Knowledge of accommodations room capacities, amenities, and menu items including standard and alcoholic beverages
Excellent customer service skills and interpersonal skills to effectively communicate with all business contacts

Physical Requirements

A thorough completion of this section is needed for compliance with legal standards such as the Americans with Disabilities Act. The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Requirement	N/A	Rarely	Occasionally	Frequently	Constantly	Weight/ w.p.m.
Standing						
Walking						
Sitting						
Lifting						
Carrying						
Pushing						
Pulling						
Climbing						
Balancing						
Stooping						
Kneeling						
Crouching						
Crawling						
Reaching						
Handling						
Grasping						
Feeling						
Talking						
Hearing						
Repetitive Motions						
Eye/Hand/Foot Coordination						

Work Environment

While performing the duties of this job, the associate is required to work within the selected work environments.

Work Environment	N/A	Rarely	Occasionally	Frequently	Constantly
Extreme cold					
Extreme heat					
Humid					
Wet					
Noise					
Hazards					
Temperature Change					
Atmospheric Conditions					
Vibration					

Mental Requirements

While performing the duties of this job, the associate is required to work within the selected mental requirements.

Mental Requirement	N/A	Rarely	Occasionally	Frequently	Constantly
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