



<u>JOB TITLE</u> Advertising Intern	<u>NUMBER OF EMPLOYEES</u>	<u>SALARY GRADE</u> 13	<u>UNION</u> N/A
<u>LICENSE</u> None	<u>JOB CODE</u> 1033	<u>DEPT. CODE</u> 6450	<u>EEO CLASS</u> 5-Admin Support Workers

DUTIES

- Provide interns with professional learning experience in a hands-on, project oriented work environment.
- Student will be given rotational assignments within one of the following departments, which are as follows: Human Resources, Hotel Operations, Casino Marketing Operations, Marketing Operations, Financial Operations, Information Technology or Legal.
- This position may work in a position that requires a Casino Employee Registration.
- Performs all other related and compatible duties as assigned.
- Promotes outstanding customer relations.

This position can be located on organization chart _____

REPORTS TO

1066-Dir PR & Advertising

REPORTING TO POSITION

QUALIFICATIONS

- College Intern should have a GPA of 3.0 or higher.
- Must be a self-started.
- Excellent communication and interpersonal skills are necessary.

ESSENTIAL PHYSICAL FUNCTIONS

- (C) Standing
 - (F) Walking
 - (O) Sitting
 - (O) Kneeling
 - (N) Running
 - (O) Lifting
 - (O) Pushing
 - (O) Pulling
 - (O) Carrying
 - (F) Bending
 - (F) Stooping
 - (O) Climbing Stairs
 - (N) Climbing Ladders
 - (N) Working at a Height Level Above The Floor
 - (C) Finger Dexterity
 - (C) Full Use of Both Hands
 - (N) Crawling
 - (O) Balancing
 - (N) Throwing
 - (O) Twisting
 - (O) Reaching
 - (N) Driving
 - (O) Working On or With Moving Machinery
 - (F) Working at Rapid Work Speed
 - (O) Working in Isolation
 - (C) Working Around People
 - (C) Hearing Conversation
 - (C) Hearing High Acuity
 - (C) Speaking Clearly
 - (C) Seeing Near
 - (C) Seeing Far
 - (C) Seeing – Depth Perception
 - (C) Seeing - Color Vision
- Max Weight: 20 lbs
Max Weight: 20 lbs
Max Weight: 20 lbs
Max Weight: 20 lbs
- Max Height: n/a
Max Height: n/a
- Max Height: 4 ft

Other-Describe:

ESSENTIAL MENTAL FUNCTIONS

- (C) Writing English
- (C) Reading English
- (C) Speaking English
- (F) Working under Pressure/Stress
- (C) Speaking With Guests/Customers
- (C) Speaking With Employees

- (C) Working with Basic Math Skills
- (C) Making Decisions Based On Facts
- (C) Making Decisions Based On Data
- (C) Making Decisions Based On Personal Judgment
- (F) Making Accurate Measurements According To Set Standards
- (O) Planning and/or Supervising the Activities Others

ESSENTIAL INTERACTIVE FUNCTIONS

- (C) Working under Close Supervision
- (F) Working under Minimal Supervision
- (C) Working and Interacting With Management in a Professional and Courteous Manner
- (C) Working and Interacting With Co-Workers in a Professional and Courteous Manner
- (C) Working and Interacting With Guests in a Professional and Courteous Manner

ESSENTIAL ENVIRONMENT FUNCTIONS

- (C) Working Inside
- (O) Working Outside
- (C) Working in a Fast Paced Environment
- (N) Exposed To Chemicals Describe:
- (O) Exposed To Dust, Fumes, Gases, Describe: Car/Bus Exhaust, Fumes, Gases
- (F) Exposed To Smoke
- (F) Exposed To Excessive Noise
- (O) Working in Dimly Lit Areas
- (F) Working in Sudden Marked Changes of Temperature and Humidity

Other Describe:

Key

- | | |
|----------------|------------------------|
| Not Applicable | (N) |
| Occasional | (O) Under 2 hours |
| Frequent | (F) 2 hours to 5 hours |
| Constant | (C) more than 5 hours |

REVISION DATE: _____